

**Calgary Arts Development
Finance & Audit Committee
Annual Work Plan 2019**

Date	Core Activities
Early Winter 2019	<ul style="list-style-type: none"> • Review 2018 draft financial statements and 2017 to 2018 variance reports • 2018 audit wrap-up with KPMG • review and revise finance and audit committee terms of reference • Review ongoing committee actions list
Spring 2019	<ul style="list-style-type: none"> • Review final 2018 audited financial statements; • review 2019 Q1 financial statements, variance report, and 2019 projections • Review ongoing committee actions list
Early Fall 2019	<ul style="list-style-type: none"> • Review 2019 Q2 financial statements, variance report, 2019 projections • Review 2020 draft budget & priorities • Risk assessment review • Annual Review Calgary Arts Development Financial policies and procedures • Review ongoing committee actions list
December 2019	<ul style="list-style-type: none"> • Review 2019 Q3 financial statements, variance report, 2019 projections • FYE 2019 audit planning report with KPMG • Review and recommend 2020 budget to the Board • Review ongoing committee actions list