Priorities and Finance Committee

Mandate: PFC has the following powers, duties and functions:
A - overseeing the City's property assessment and taxation processes;
B - overseeing financial planning and reporting;
C - coordinating projects initiated by elected officials that require significant administrative resources;
D - directing notices of motion by elected official to Council or Council Committees for consideration;
E - coordinating cross-Departmental strategies, initiatives and projects;
  i) acting as a policy coordinator between the City Manager and the SPCs;
  ii) receiving updates on urgent matters from the Administrative Leadership Team;
  iii) providing oversight with respect to implementation and review of Council policy; and
  iv) providing interpretation of Council policy for Administration;
F - overseeing Council's community sustainability strategy;
G - receiving communications from the Mayor and City Clerk that cannot be resolved through the administrative process;
H - coordinating the recruitment and appointment process for the City Manager for recommendation to Council and providing quarterly performance evaluations and ongoing monitoring of the City Manager as required by the MGA, s. 205.1.
I - recommending:
  i) the establishment, governance and disbandment of City BCCs; and
  ii) Councillor and Administration appointments to BCCs when vacancies occur throughout the year following Council's Organizational meeting;
J - maintaining a process for regular review and reporting of Council's legislative governance practices and proposing legislative amendments related to governance;
K - overseeing Council's accessibility, transparency and accountability to the public; and
L - other duties or functions assigned to PFC by Council.

Composition: The Mayor (Chair)
The Chair of SPC on Community and Protective Services
The Chair of SPC on Planning and Urban Development
The Chair of SPC on Transportation and Transit
The Chair of SPC on Utilities and Corporate Services
The Chair of Audit Committee
1 Councillor-at-Large (Vice-Chair)

- In the Mayor's absence, the Deputy Mayor is a member;
- The SPC Vice-Chairs are alternate members; and
- The Audit Vice-Chair is an alternate member.

Term: 1 year
Term Expiry Month: October
Meetings: bi-monthly (when possible)
Day: Tuesday
Time: 9:30 a.m.
Location: Council Chamber
Quorum: 4

A non-member Councillor may not count towards meeting quorum. [Sec. A.13(3)(b), Procedure Bylaw 35M2017]

Resource Staff: Everett, Cindy (403-268-2680)
Administrative Contact: Legislative Assistant
P.O. Box 2100, Station M
700 Macleod Trail South
Authority | Description | Decision
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1. | 2011 October 24, Bylaw 60M2011 | Amended Bylaw 44M2006 to form the Priorities and Finance Committee.
2. | 2013 October 21, Bylaw 40M2011 coming into force. | To discontinue the use of the title "Alderman" in favour of the title "Councillor".
3. | 2016 September 12, Bylaw Tabulation and Bylaw 36M2016 | Council adopted Recommendations 2 and 3 of the Bylaw Tabulation: (a) Extend the term of all current Members of Council, with the exception of the Chair of the Audit Committee and the Vice-Chair as alternate, on the Priorities and Finance Committee until 2016 December 31; (b) Select membership at the 2016 October 24 Organizational Meeting of Council with appointments taking effect on 2017 January 01, with the exception of the Chair of the Audit Committee and the Vice-Chair as alternate. Council gave three readings to Bylaw 36M2016, comes into force on January 1, 2017.
4. | 2017 July 31, PFC2017-0433 and Bylaw 35M2017 | To adopt a new Procedure Bylaw, and to repeal Bylaw 44M2006. The new Procedure Bylaw 35M2017 defines the mandate, powers and composition of the Priorities and Finance Committee.