



MINUTES

BUSINESS ADVISORY COMMITTEE

**April 3, 2019, 3:30 PM
ELECTRIC LIGHT COMMITTEE ROOM**

PRESENT: Councillor W. Sutherland, Chair
Councillor P. Demong, Vice-Chair
City Manager G. Cole

ALSO PRESENT: City Clerk L. Kennedy

1. CALL TO ORDER

Councillor Sutherland called the Meeting to order at 3:30 p.m.

2. OPENING REMARKS

Councillor Sutherland provided opening remarks.

3. CONFIRMATION OF AGENDA

Councillor Demong was elected Vice-Chair of the Business Advisory Committee, by acclamation.

Moved by Councillor Demong

That the Agenda for today's meeting be amended by adding the following item:

1. Acknowledging the Business Advisory Committee's Terms of Reference; and
2. Acknowledging the City Manager delegation to S. Sharp.

MOTION CARRIED

Moved by Councillor Demong

That the Agenda for the 2019 April 03 Regular Meeting of the Business Advisory Committee be confirmed, **as amended**.

MOTION CARRIED

4. CONFIRMATION OF MINUTES

None

5. POSTPONED REPORTS

None

6. ITEMS FROM OFFICERS, ADMINISTRATION AND COMMITTEES

6.1 Establishment of a Working Group (Verbal) - BAC2019-0444

Moved by Councillor Demong

That with respect to Verbal Report BAC2019-0444, the following be approved:

That the Business Advisory Committee:

1. Establish a working group, per Section 9 of the Business Advisory Committee's Terms of Reference, that the Working Committee report back to the Business Advisory Committee on a regular basis; and
2. Report back to the Priorities and Finance Committee no later than 2019 September 17 on its workplan.

MOTION CARRIED

7. ITEMS DIRECTLY TO COMMITTEE

7.1 REFERRED REPORTS

None

7.2 NOTICE(S) OF MOTION

None

8. URGENT BUSINESS

None

9. CONFIDENTIAL ITEMS

9.1 ITEMS FROM OFFICERS, ADMINISTRATION AND COMMITTEES

None

9.2 URGENT BUSINESS

None

10. ADJOURNMENT

Moved by Councillor Demong

That this meeting adjourn at 3:35 p.m.

MOTION CARRIED

The next Regular Meeting of the Business Advisory Committee will be held at the Call of the Chair.

CONFIRMED BY COMMITTEE ON

CHAIR

ACTING CITY CLERK

UNCONFIRMED