

Amendment #	Current Section	Heading	Current Text	Proposed Revisions	Direction & Notes	Updates after referral
1				Bylaw 35M2017, the Procedure Bylaw, as amended, is hereby further amended.	Introduction	
2	24	Part 4 - Roles and Conduct A - Chair Role of the Chair	<p>The <i>Chair</i> must:</p> <p>(a) maintain order and decorum in a manner which promotes fairness and forward progress;</p> <p>(b) keep a sequence of speakers and recognize <i>Members</i>, <i>Administration</i>, advisors or citizens to speak at the appropriate segments of the agenda;</p> <p>(c) make rulings on Points of Order or Questions of Privilege;</p> <p>(d) ensure that <i>Members</i> understand the motion before them;</p> <p>(e) ensure that <i>Members</i> are at their designated seats and ready to vote, and must subsequently call the vote; and</p> <p>(f) perform such other leadership functions as may be required for the efficient and effective conduct of the meeting.</p>	<p>the word "and" at the end of subsection 24(f) is deleted; and</p> <p>the following is added after subsection 24(f) as subsection 24(g):</p> <p>"(g) at a <i>Closed Meeting</i>, ensure that only the matters that are approved to be discussed at the <i>Closed Meeting</i> are discussed.</p>	<p>Direction - Transparency Practices - Reporting and Closed Meetings C2018-0692</p> <p>Outcome - Clearly outline the role of the Chair in a closed meeting</p>	no change
3	29	B-Members of Council and Council Committees		<p>The following is added after section 29 as section 29.1</p> <p>"Remote Participation</p> <p>29.1 A <i>Member</i> may participate in <i>Council</i> or <i>Council Committee</i> meetings remotely, in accordance with the procedures set out in Appendix E."</p>	<p>Direction - Remote Participation C2018-0788</p> <p>Outcome - Enshrine remote participation in the Procedure Bylaw</p>	no change
4	31(3)	Participation by Members of the Public		<p>added as 31(4) To facilitate the efficiency of Council Committee meetings, the Chair in consultation with the City Clerk, may direct that multiple speakers make their submissions in a single panel"</p>	<p>Provide options for increasing the efficiency of public hearings</p>	no change

5	36	D- Administration	<p>Participation - Officers of Council</p> <p>36. (1) The <i>City Manager</i> and the <i>City Solicitor and General Counsel</i> must attend all meetings of <i>Council</i>.</p> <p>(2) The <i>City Clerk</i> must attend all meetings of <i>Council</i> and <i>Council Committees</i> in keeping with the <i>City Clerk's</i> duties as set out in the <i>City Clerk Bylaw</i>, and is the parliamentary advisor for meetings of <i>Council</i> and <i>Council Committees</i> for the purpose of providing procedural advice to the <i>Chair</i>.</p>	<p>Section 36 (2) is deleted and replaced with the following:</p> <p>(2) The <i>City Clerk</i> must attend all meetings of <i>Council</i> and <i>Council Committees</i> in keeping with the <i>City Clerk's</i> duties as set out in the <i>City Clerk bylaw</i>, and is the parliamentary advisor for meetings of <i>Council</i> and <i>Council Committees</i> for the purpose of providing procedural advice to the <i>Chair</i>. The <i>City Clerk</i> must:</p> <p>(a) inform the <i>Chair</i> when <i>Council's</i> or a <i>Council Committee's</i> discussion goes beyond the subject matter of the report or item before it discussions are no longer on the approved topic; and</p> <p>(b) maintain any confidential items, reports or documents."</p>	<p>Direction - Transparency Practices - Reporting and Closed Meetings</p> <p>C2018-0692</p> <p>Outcome - More clearly define the role of the <i>City Clerk</i> - including specifics for closed meeting/confidential items.</p>	no change
6	48	B - Order of Business	<p>48. <i>Council - Regular meetings</i></p> <ul style="list-style-type: none"> <li>- Call to order;</li> <li>- Opening remarks;</li> <li>- Question period;</li> <li>- Confirmation of agenda;</li> <li>- Confirmation of minutes;</li> <li>- Presentations/recognitions (<i>note time if firmly scheduled</i>);</li> <li>- <i>Consent agenda</i>;</li> <li>- Postponed reports (<i>includes related/supplemental reports</i>);</li> <li>- Items from Officers, Administration and Committees;</li> <li>-- Officer of Council reports,</li> <li>--Administration reports, and</li> <li>--Committee reports;</li> <li>- Items directly to <i>Council</i>;</li> <li>--<i>Bylaw tabulations, and</i></li> <li>--<i>Miscellaneous business,</i></li> <li>- <i>Urgent business</i>;</li> <li>- <i>Confidential items</i>;</li> <li>--<i>Consent agenda</i></li> <li>--<i>Items from Officers, Administration and Committees, and</i></li> <li>--<i>Urgent business</i>;</li> <li>- <i>Administrative Inquiries; and</i></li> <li>- <i>Adjournment</i></li> </ul>	<p>Section 48 is deleted and replaced with the following:</p> <p>"48. Council – Regular meetings</p> <ul style="list-style-type: none"> <li>• Call to order;</li> <li>• Opening remarks;</li> <li>• Recognitions;</li> <li>• Question period;</li> <li>• Confirmation of agenda;</li> <li>• Confirmation of minutes;</li> <li>• Consent agenda;</li> <li>o Deferrals and Procedural requests, and</li> <li>o Briefings;</li> <li>• Postponed reports (includes related/supplemental reports);</li> <li>• Items from Officers, Administration and Committees;</li> <li>o Officer of Council reports,</li> <li>o Administration reports, and</li> <li>o Committee reports;</li> <li>• Items directly to Council;</li> <li>o Bylaw tabulations, and</li> <li>o Miscellaneous business,</li> <li>• Urgent business;</li> </ul>	<p>Direction - Align with new Recognitions Policy; meeting efficiency; consistency; clean-up</p> <p>Outcomes - Moved Recognitions up in the order, immediately following opening remarks (and edited to remove presentations); Added Notice of Motion to "Items directly to Council";</p> <p>Deferral and Procedural requests added as a sub-section under Consent Agenda - they will be included as an agenda title only (no report required).</p>	

				and o Consent agenda, o Urgent business; • Administrative Inquiries; and • Adjournment		updated term "Briefings"
7	49	B- Order of Business	<p>49. <i>Council - Combined meetings (Regular)</i></p> <ul style="list-style-type: none"> <li>• Call to order;</li> <li>• Opening remarks;</li> <li>• Question period;</li> <li>• Confirmation of agenda;</li> <li>• Confirmation of minutes;</li> <li>• Presentations/recognitions (note time if scheduled);</li> <li>• Consent agenda (Omnibus Motion);</li> </ul> <p>Begin Public Hearing Portion</p> <ul style="list-style-type: none"> <li>• Planning matters for public hearing;</li> <li>o Calgary Planning Commission Reports, and</li> <li>o Other reports and postponements for public hearing (including non-statutory);</li> <li>• Planning matters not requiring public hearing;</li> <li>o Calgary Planning Commission reports,</li> <li>o Other reports and postponements not requiring public hearing, and</li> <li>o Bylaw tabulations (related to planning matters);</li> </ul> <p>Begin Regular Portion</p> <ul style="list-style-type: none"> <li>• Postponed reports (includes related/supplemental reports);</li> <li>• Items from Officers, Administration and Committees;</li> <li>o Consent agenda items selected for debate,</li> <li>o Officer of Council reports,</li> <li>o Administration reports, and</li> <li>o Committee reports;</li> <li>• Items directly to Council;</li> <li>o Notice(s) of Motion</li> <li>o Bylaw tabulations, and</li> <li>o Miscellaneous business;</li> <li>• Urgent business;</li> <li>• Confidential items;</li> <li>o Consent agenda items selected for debate,</li> <li>o Items from Officers, Administration and Committees, and</li> <li>o Urgent business;</li> <li>• Administrative Inquiries; and</li> <li>• Adjournment</li> </ul>	<p>Section 49 is deleted and replaced with the following: 49. <i>Council - Combined meetings</i></p> <ul style="list-style-type: none"> <li>• Call to order;</li> <li>• Opening remarks;</li> <li>• Recognitions;</li> <li>• Question period;</li> <li>• Confirmation of agenda;</li> <li>• Confirmation of minutes;</li> <li>• Consent agenda (<i>Omnibus Motion</i>);</li> <li>o Deferrals and Procedural requests, and</li> <li>o Briefings;</li> </ul> <p>Begin Public Hearing Portion</p> <ul style="list-style-type: none"> <li>• Planning matters for public hearing;</li> <li>o Calgary Planning Commission Reports, and</li> <li>o Other reports and postponements for public hearing (including non-statutory);</li> <li>• Planning matters not requiring public hearing;</li> <li>o Calgary Planning Commission reports,</li> <li>o Other reports and postponements not requiring public hearing, and</li> <li>o Bylaw tabulations (related to planning matters);</li> </ul> <p><i>Begin Regular Portion</i></p> <ul style="list-style-type: none"> <li>• Postponed reports (<i>includes related/supplemental reports</i>);</li> <li>• Items from Officers, Administration and Committees;</li> <li>o Consent agenda items selected for debate,</li> <li>o Officer of Council reports,</li> <li>o Administration reports, and</li> <li>o Committee reports;</li> <li>• Items directly to Council;</li> <li>o Bylaw tabulations, and</li> <li>o Miscellaneous business;</li> <li>• Urgent business;</li> <li>• Confidential items;</li> <li>o Consent agenda items selected for debate,</li> <li>o Items from Officers, Administration and Committees, and</li> <li>o Urgent business;</li> <li>• Administrative Inquiries; and</li> <li>• Adjournment."</li> </ul>	<p>Direction - Align with new Recognitions Policy; meeting efficiency; consistency; clean-up Outcomes - Moved Recognitions up in the order, immediately following opening remarks (and edited to remove presentations); Added Deferral and Procedural requests under Consent Agenda; Added Notice of Motion to "Items directly to Council"</p>	updated term "Briefings"

8	50	Order of Business	<p>50. Council – Public Hearing meetings (Regular)</p> <ul style="list-style-type: none"> <li>• Call to order;</li> <li>• Opening remarks;</li> <li>• Confirmation of agenda;</li> <li>• Consent agenda;</li> <li>• Planning matters for public hearing;</li> <li>o Calgary Planning Commission reports, and</li> <li>o Other reports and postponements for public hearing (including non-statutory);</li> <li>• Planning matters not requiring public hearing;</li> <li>o Calgary Planning Commission reports,</li> <li>o Other reports and postponements not requiring public hearing, and</li> <li>o Bylaw tabulations (related to planning matters);</li> <li>• Urgent business; and</li> <li>• Adjournment.</li> </ul>	<p>Section 50 is deleted and replaced with the following:</p> <p>“50. Council – Public Hearing meetings</p> <ul style="list-style-type: none"> <li>• Call to order;</li> <li>• Opening remarks;</li> <li>• Question Period</li> <li>• Confirmation of agenda;</li> <li>• Consent agenda (Omnibus Motion);</li> <li>o Deferral and Procedural requests, and</li> <li>o Briefings;</li> <li>• Planning matters for public hearing;</li> <li>o Calgary Planning Commission reports, and</li> <li>o Other reports and postponements for public hearing (including non-statutory);</li> <li>• Planning matters not requiring public hearing;</li> <li>o Calgary Planning Commission reports,</li> <li>o Other reports and postponements not requiring public hearing, and</li> <li>o Bylaw tabulations (related to planning matters);</li> <li>• Items directly to Council;</li> <li>• Urgent business; and</li> <li>• Adjournment.”</li> </ul>	<p>Direction - Meeting efficiency; consistency; clean-up</p> <p>Outcomes - Added Deferral and Procedural requests under Consent Agenda;</p> <p>Added Notice of Motion to "Items directly to Council "Added "Question Period" following opening remarks; Added "Items directly to Council; " and "Notice(s) of Motion" prior to Urgent business.</p>	updated terms "Briefings"
9	51	Order of Business	<p>51. Council – Special meetings</p> <ul style="list-style-type: none"> <li>• Call to order;</li> <li>• Opening remarks;</li> <li>• Confirmation of agenda;</li> <li>• Unfinished business (if called for that purpose);</li> <li>• Postponed reports (includes related/supplemental reports);</li> <li>• Items from Officers, Administration and Committees;</li> <li>• Confidential items; and</li> <li>• Adjournment.</li> </ul>	<p>Section 51 is deleted and replaced with the following:</p> <ul style="list-style-type: none"> <li>• Call to order;</li> <li>• Opening remarks;</li> <li>• Confirmation of agenda;</li> <li>• Items from Officers, Administration and Committees;</li> <li>• Confidential items; and</li> <li>• Adjournment.</li> </ul>	<p>Direction - consistency, accuracy.</p> <p>A simpler order of business for Special Meetings. There is a higher test for adding additional items that were not advertised to a special meeting agenda, as the purpose of special meetings is to consider specific time sensitive items outside of regularly scheduled meetings</p>	no change

10	51	Order of Business		<p>Section 51.1 is added</p> <p>52. Council - Strategic meetings</p> <ul style="list-style-type: none"> <li>• Call to order;</li> <li>• Opening remarks;</li> <li>• Question Period;</li> <li>• Confirmation of agenda;</li> <li>• Items from Officers and Committees;</li> <li>• Confidential items; and</li> <li>• Adjournment.</li> </ul>	Add a new Order of Business for Strategic Meetings of Council. Item of note, "Items from Officers and Committees" - no items from administration. Identifies the unique nature of Strategic meetings	NEW
11	52	Order of Business	<p>52. Council Committee – Regular meetings</p> <ul style="list-style-type: none"> <li>• Call to order;</li> <li>• Opening remarks;</li> <li>• Confirmation of agenda;</li> <li>• Confirmation of minutes;</li> <li>• Consent agenda (SPCs only);</li> <li>• Postponed reports (includes related/supplemental reports);</li> <li>• Items from Officers, Administration and Committees;</li> <li>• Items directly to Committee;</li> <li>o Referred reports, and</li> <li>o Notice(s) of motion;</li> <li>• Urgent business;</li> <li>• Confidential items</li> <li>o Items from Officers, Administration and Committees, and</li> <li>o Urgent business; and</li> <li>• Adjournment</li> </ul>	<p>Section 52 is deleted and replaced with the following:</p> <p>53. Council Committee – Regular meetings</p> <ul style="list-style-type: none"> <li>• Call to order;</li> <li>• Opening remarks;</li> <li>• Confirmation of agenda;</li> <li>• Confirmation of minutes;</li> <li>• Consent agenda;</li> <li>o Postponed reports/Deferred and Procedural items (includes related/supplemental reports), and</li> <li>o Briefings;</li> <li>• Items from Officers, Administration and Committees;</li> <li>• Items directly to Committee;</li> <li>o Referred reports, and</li> <li>o Councillor Motion(s);</li> <li>• Urgent business;</li> <li>• Confidential items;</li> <li>o Items from Officers, Administration and Committees, and</li> <li>o Urgent business; and</li> <li>• Adjournment</li> </ul>	<p>Direction - Meeting efficiency; consistency; clean-up</p> <p>Outcomes - Added Deferral and Procedural requests under Consent Agenda;</p> <p>Removed the "SPCs only" caveat from Consent Agenda</p>	updated terms "Briefings" and "Councillor Motion(s),
12	53	Order of Business	<p>53. Council Committee – Special meetings</p> <ul style="list-style-type: none"> <li>• Call to order;</li> <li>• Opening remarks;</li> <li>• Confirmation of agenda;</li> <li>• Unfinished business (if called for that purpose);</li> <li>• Postponed reports (includes related/supplemental reports);</li> <li>• Items from Officers, Administration and Committees;</li> <li>• Confidential items; and</li> <li>• Adjournment.</li> </ul>	Section 53 is deleted	<p>Direction - accuracy</p> <p>Delete, as this meeting type is not used.</p>	no change

13	60	Question Period	60. Administration must respond to questions asked during question period verbally at the meeting	<p>Section 60 is deleted and replaced with the following:</p> <p>"60. (1) Administration must respond to questions asked during question period verbally at the meeting.</p> <p>(2) Despite subsection (1), where Administration is unable to respond to a question during question period, the question will be treated as an Administrative Inquiry and will follow the process set out in section 75."</p>	<p>Direction - clarity</p> <p>Outcomes - To increase clarity about what happens when questions cannot be answered during Question Period</p>	no change
14	62	Question Period	<p>62. (1) Question period is limited to:</p> <p>(a) a maximum of three questions per meeting; and</p> <p>(b) a maximum of 15 minutes per meeting. Where a question has been asked prior to the expiry of the fifteen minutes, that matter may be concluded.</p> <p>(2) Despite section 62 (1) (b), where a question has been asked prior to the expiry of the fifteen minutes, that matter may be concluded.</p>	Subsection 62(2) is deleted	<p>Direction - accuracy</p> <p>Outcome - 62(2) is a repeat of 62(1)(b), remove duplication</p>	no change
15	67	Recognitions and Presentations Made During Council meetings	<p>67. (1) Annually occurring recognitions and presentations may be added to the agenda of a Regular or Combined meeting of Council by the City Clerk.</p> <p>(2) Recognitions and presentations which are not annual may be added to the agenda of a Regular or Combined meeting of Council, if approved through PFC.</p> <p>(3) Presentations and recognitions may be firmly scheduled for a specific time of the day, regardless of their placement within the order of business, if approved through PFC. The time which the presentation or recognition was scheduled for must be noted on the agenda, and at the appointed time, any matter under discussion must be temporarily laid on the table (tabled), and be resumed upon conclusion of the scheduled item.</p>	<p>Section 67 is deleted and replaced with the following:</p> <p>"67. (1) Recognitions may be added to the agenda of a Regular or Combined meeting of Council by the City Clerk, in accordance with Policy CP2018-02.</p> <p>(2) Recognitions may be scheduled for a specific time of the day, regardless of their placement within the order of business, subject to Council's approval of the agenda. The time which the recognition is scheduled must be noted on the agenda and, at the appointed time, any matter under discussion must be temporarily laid on the table (tabled) and be resumed upon conclusion of the scheduled recognition.</p>	<p>Direction - To align the Procedure Bylaw with the Recognitions Policy (CP2018-02). The term "presentations" has been removed for clarity - there is no discernable difference between a recognition and a presentation in this instance.</p>	no change

16	69	Consent Agenda	<p>69. (1) A Council consent agenda must not include proposed bylaws. [MGA, s. 187(1)]</p> <p>(2) A Council consent agenda must include reports from Administration and reports directly to Council, whose only recommendation is that "Council receive for information".</p> <p>(3) A Council consent agenda may also include:</p> <p>(a) reports where all the report recommendations were approved by Committee, regardless of whether the approval at Committee was unanimous; or</p> <p>(b) confidential reports where all recommendations were approved by Committee, regardless of whether the approval at Committee was unanimous. The omnibus motion for a consent agenda containing confidential reports may be adopted prior to moving into a closed meeting.</p>	<p>Section 69 is deleted and replaced with the following:</p> <p>"69. (1) A Council consent agenda must not include proposed bylaws. [MGA, s. 187(1)]</p> <p>(2) Briefings which have been directed by a Council Committee to be considered by Council must be placed on the Council consent agenda.</p> <p>(3) A Council consent agenda may also include:</p> <p>(a) reports where all the report recommendations were approved by Committee, regardless of whether the approval at Committee was unanimous;</p> <p>(b) confidential reports where all recommendations were approved by Committee, regardless of whether the approval at Committee was unanimous. The omnibus motion for a consent agenda containing confidential reports may be adopted prior to moving into a closed meeting;</p>	<p>Direction - Agenda Efficiencies</p> <p>Outcomes - Improve meeting efficiency by adding clarity around the consent agenda, and how deferral reports are processed. Adding procedural items allows the Clerk a dedicated space for notice, and approval of non-contentious procedural items, including changes to the Council Calendar.</p>	Added 69(2) Briefings
				<p>(c) deferral requests; and</p> <p>(d) procedural requests.</p> <p>(4) For the purposes of subsection (3):</p> <p>(a) a deferral request is a request from Administration for an item, that Council has previously directed be brought to a Council meeting by a specific date, to be deferred to a later date. For a deferral request:</p> <p>(i) a written report is not required; and</p> <p>(ii) the request for deferral must be included in the item title, and must specify the month in which the item will be brought before Council; and</p> <p>(b) a procedural request is a request to address a non-contentious procedural issue, such as a change to a recess time or length, and includes a change to the Council calendar. For a procedural request:</p> <p>(i) a written report is not required; and</p> <p>(ii) the nature of the request must be included in the item title.</p>		

17	77	Flow of Agenda Items	77(c) questions of clarification from <i>Members</i> to <i>Administration</i> (three minutes per <i>Member</i> , not including responses from <i>Administration</i> ).	Subsection 77(c) is deleted and replaced with the following:  “(c) questions of clarification from Members to Administration. At Council meetings, questions of clarification are limited to three minutes for each Member, not including responses from Administration. There is no limit for questions of clarification at Council Committee meetings.”	Direction - Council feedback, Outcome - Allow more thorough discussion to happen at the Committee level.	no change
18	79	Fix the Time to Which to Adjourn	79. If still in session, all meetings of <i>Council</i> and <i>Council Committees</i> must recess at 9:30 p.m. whether or not the order of business is complete	Section 79 is deleted and replaced with the following: <b>Adjournment</b> 79. (1) No Motion is needed to close a meeting. The chair will adjourn by declaration: "Be it as there is no further business, this meeting is adjourned." (2) If still in session, all meetings of Council and Council Committees must recess at 9:30 p.m. whether or not the order of business is complete	Outcome - meeting efficiency	updated process for closing a meeting.
19	82	Closed Meetings	82. Before holding a closed meeting, Council or a Council Committee must adopt a motion in a public meeting, and the motion must include: (a) the title or general subject of the item(s) to be discussed; and (b) a listing of the specific sections under Part 1, Division 2 of the FOIP Act, which provides the legislative authority to discuss the matters in a closed meeting.	Section 82 is deleted and replaced with the following: “82. (1) Before holding a Closed Meeting, Council or a Council Committee must, in a meeting held in public, adopt a motion to go into a Closed Meeting, and the motion must include: (a) the title of each item to be discussed; and (b) the listing of specific section(s) under Part 1, Division 2 of the FOIP Act which provides the legislative authority to discuss the item(s) in a Closed Meeting. 83. (1) The following persons may attend a Closed Meeting of Council or of a Council Committee unless Council or the Council Committee directs otherwise: (a) members of Administration, as deemed necessary by the City Manager; and (b) members of a Member’s staff.	Direction - Transparency Practices - Reporting and Closed Meetings C2018-0692 Outcome - For increased clarity to align with the MGA- each specific item must be approved.	no change

	82	Closed Meetings		<p>(2) Council or a Council Committee, prior to going into a Closed Meeting, may by resolution authorize persons other than members of Administration or members of a Member's staff who are authorized to attend pursuant to subsection (1), to attend specific items that will be discussed at the Closed Meeting. The names of the proposed participants must be submitted to the City Clerk prior to the meeting.</p> <p>(3) Council or a Council Committee when holding a Closed Meeting may at any time direct that a person, other than a Member, leave the Closed meeting.</p>	<p>Direction - Transparency Practices - Reporting and Closed Meetings C2018-0692</p> <p>Outcomes - This change ensures compliance with the MGA, and supports increasing transparency of Council. A list of attendees (administration or external) must be provided to the clerks at the same time as the report, using the "Closed Meeting Template." Outlines the review and release date process for confidential items.</p>	updated process for authorizing participants
				<p>83.1 (1) For all confidential items, Administration must recommend a date by which the item should be reviewed for consideration of public release.</p> <p>(5) For confidential items which Council has directed be reviewed by a specific date:</p> <p>(a) the City Clerk shall post the title of the item and the review date on The City's website; and</p> <p>(b) forward the item to the General Manager of the responsible department no later than 30 days prior to the date specified by Council;</p> <p>(c) the General Manager of the responsible department shall either:</p> <p>(i) direct that the item be posted to The City's website; or</p> <p>(ii) set a new date for the item to be reviewed.</p>		removed "Release date" as an option.
				<p>(3) For confidential items which a General Manager has set a new review date pursuant to subsection (2)(b)(ii):</p> <p>(a) the City Clerk shall post the revised review date on The City's website; and</p> <p>(b) the procedure set out in subsection (5) will be followed for the revised review date.</p> <p>(4) Where Council has directed that a confidential item be reviewed by a specific date, Council may subsequently change that date and such a change does not require a reconsideration."</p>		

20	84	Closed Meetings	84. (1) The rules of <i>Council</i> and <i>Council Committees</i> apply to <i>closed meetings</i> . (2) Despite subsection (1), <i>Council</i> or a <i>Council Committee</i> must not vote in a <i>closed meeting</i> except on a resolution to recess or revert to a meeting held in public [MGA, s. 197(3)]	The following is added after subsection 84(2) as subsection 84(3) (3) Despite sections 77(c) there are no limit on the length of a Members questions or discussion at a Closed Meeting.	Outcome - allow more flexibility for discussion in closed meetings	NEW
21	86	Public Hearing Procedures		The following is added after subsection 86(4) as subsection 86(5):  “(5) To facilitate the efficiency of a public hearing, the Chair, in consultation with the City Clerk, may direct that multiple speakers make their submissions in a single panel.  (a) Each speaker in the panel will be permitted to speak for five minutes, and Council will not ask questions until the entire panel has made their submissions, at which time each Member will have five minutes to ask questions of the entire panel.”  (6) Items of considerable interest may be scheduled at a specific time, at the discretion of the Chair in consultation with the City Clerk.	Direction - Opportunities for Future Improvement from PFC2017-0433 "investigating methods and strategies to streamline public hearing processes", meeting efficiency Outcome- Enshrining the process in the bylaw for improved clarity and direction. Generally, panels will be created with approximately 5 speakers.	added scheduled items
22	98	A-Main Motions	98 ( e) proposed resolutions related to a <i>notice of motion</i> from a Member; or	In subsection 98(e) the words “notice of motion” are deleted and replaced with “Councillor Motion”.		updated term "Councillor Motion"

23	106	Reports for Information Only	106. If the recommendation in a report is to "receive for information", no vote is necessary unless a Member moves a main motion in its place.	<p>Section 106 is deleted and replaced with the following: "Briefings"</p> <p>106. (1) A report from Administration: (a) that does not seek any direction from Council; (b) from which no action will result; or (c) Which is intended to highlight information of interest to Council; shall be identified as a "Briefing".</p> <p>(a) the report must be placed on the Consent Agenda of the appropriate Council Committee;</p> <p>(b) no motion or resolution is necessary to address the report; and</p> <p>(c) the report must not be forwarded to Council.</p> <p>(2) Despite subsection (2)(c), a Council Committee may, on a motion, direct that the report be forwarded to Council. Such report must be placed on the Consent Agenda of Council."</p>	<p>Direction - Opportunities for Future Improvement from PFC2017-0433 "further options for diverting 'For Information Only' reports from Council meetings could be considered.</p> <p>Outcome - more structure and clarity about placing "Briefing" reports (For Information Only) on the consent agenda, and that these reports must stay at Committee unless they are pulled from the consent agenda, and on a motion, are directed to be forwarded to Council.</p>	updated term "Briefings"
24	113	C - Notice of Motion	<p>C-Notice of Motion</p> <p>113. (1) A <i>Member</i>, wishing to introduce a motion for consideration, must provide the <i>notice of motion</i> electronically or by other means, to the <i>City Clerk</i>.</p> <p>(2) The <i>City Clerk</i> must place the <i>notice of motion</i> on the next Council agenda for which the submission deadline has not passed.</p>	<p>Delete and replace with the following: C- Councillor Motion</p> <p>113. (1) A Member, wishing to introduce a motion for consideration, must provide the <i>councillor motion</i> electronically or by other means, to the City Clerk.</p> <p>(2) The City Clerk must place the Councillor Motion on the next PFC agenda for which the submission deadline has not passed.</p> <p>(3) Despite section 113 (2) a Councillor Motion can be brought as urgent business to Council, and can be added to the agenda with a two-thirds vote.</p>	Change name to Councillor Motion (clarity), direct Councillor motions to PFC	NEW
25	115	Motions Arising out of Main Motions	115. (3) A <i>motion arising</i> which requires significant <i>Administration</i> resources, requires reconsideration of a motion adopted at an earlier meeting or requires professional, legal, or financial input must be submitted by <i>notice of motion</i> .	In subsection 115(3), the words "notice of motion" are deleted and replaced with "Councillor Motion".	update Term "notice of motion" to "councillor motion"	NEW

26	116	E - Reconsidering Motions	116. Members may bring a motion back before Council or a Council Committee under the following rules: (...)	<p>ADD</p> <p>(1) A motion which:</p> <p>(a) is the same or substantially the same as; or</p> <p>(b) raises an issue which was raised by:</p> <p>a motion that was previously considered by Council or a Council Committee may be considered out of order by the Chair, in consultation with the City Clerk.</p> <p>(2) Despite subsection (1), a Member may make motion described in subsection (1) if Council or a Council Committee votes for reconsideration of the original motion in accordance with the following:</p> <p>Any Member, regardless of how he or she voted on a defeated motion, can bring back the motion under the procedures for introducing a Councillor Motion (see section 113).</p> <p>If the reconsideration is moved within 12 months of the original motion, a two-thirds vote is required.</p> <p>If the reconsideration is moved more than 12 months of the original motion, a majority vote is required.</p>	added a time consideration (12 months) on reconsiderations, and defeated motions, and a two-thirds vote requirement	NEW
27	117	Notice Required to Reconsider a Motion from a Previous Meeting	<p>117 (1) A Member may only make a motion to reconsider a motion from a previous meeting by submitting a notice of motion, distributed in advance of the meeting. The notice of motion must contain the date of the original decision, and the action which is propose to be taken on the matter.</p> <p>(2) Administration may only include a motion to reconsider a motion from a previous meeting by including a recommendation in a written report, distributed in advance of the meeting. The report must contain the date of the original decision, and the action which is proposed to be taken on the matter.</p>	Delete 117 (1).		this is included in amendments to "E- Reconsidering Motions"

28	119	Voting Style	<p>119. (1) Voting at Council and Council Committee meetings shall be by voice.</p> <p>(2) If three or more Members indicate their opposition to a motion during a voice vote, a roll call vote must be taken.</p> <p>(3) Despite subsection (2), a Member may request a roll call vote at any time prior to commencing the vote.</p> <p>(4) Despite subsection (2), at Council meetings only, a member may request a recorded vote at any time prior to commencing the vote. Recorded votes are not permitted at Council Committees.</p>	<p>Section 119 is deleted and replaced with the following:</p> <p>"Voting Style</p> <p>119. (1) Voting at Council and Committee meetings may be captured using an electronic voting system.</p> <p>(2) When all votes have been placed, the tally shall be displayed in the meeting room; however, a vote is not final until the Chair announces the result of the vote.</p> <p>(3) If the electronic voting system is not available, voting shall be by voice.</p> <p>(4) Despite subsection (1 and 3), if three or more Members indicate their opposition to a motion during a electronic vote or voice vote, a Roll Call Vote must be taken.</p> <p>(5) At any time prior to commencing a vote by voice, a Member may request a Roll Call Vote or a Recorded Vote."</p>	<p>Direction - Opportunities for Future Improvement from PFC2017-0433 "amendments to establish electronic voting could be proposed"; Notice of Motion C2018-0692 "Electronic Voting as a means to assist in providing the results of votes to the City's Open Data catalogue."</p> <p>Outcome - Electronic Voting would be operational after the October 2019 organizational meeting. This will allow time to ensure all Council and Committee members have access to the software, and are comfortable using it.</p>	<p>Updated process for using the functionality of the electronic voting system to capture votes - but the process of roll call and recorded votes remains the same</p>
29	B.4	APPENDIX B - ROLE OF COUNCIL COMMITTEES	<p>B.4 The mandate of the Gas, Power, and Telecommunications Committee is to monitor and participate as necessary in regulatory proceedings only to protect the interests of <i>The City</i> in its role of municipal government.</p>	<p>Item B.4 is deleted and replaced with the following:</p> <p>"B.4 The mandate of the Gas, Power, and Telecommunications Committee is to monitor and participate as necessary in regulatory proceedings only to protect the interests of the City of Calgary. To provide oversight in the fields of telecommunications regulation and City Rights-of-Way agreements and bylaws."</p>	<p>Update the Mandate of the Gas, Power &amp; Telecommunications Committee</p>	<p>no change</p>
29	B.9	Mandate and Powers - Priorities and Finance Committee	<p>B.8 PFC may:</p> <p>(a) accept reports for information;</p> <p>(b) refer reports to Administration;</p> <p>(c) refer reports to Council or Council Committee;</p> <p>(d) refer reports to Council for policy direction or policy review.</p>	<p>delete subsection (a) and replace with</p> <p>(a) accept Briefings</p> <p>the following is added as subsection B.8e:</p> <p>(e) to create and be responsible for sub-committees and approve their Terms of Reference.</p>	<p>Update term "Briefings."</p> <p>Give PFC the ability to create their own sub-committees</p>	<p>NEW</p>

30	D.2	Secondary Motions - Privileged	(3) Adjourn A motion to close the meeting. This motion may not interrupt a speaker. This motion is not debatable or amendable. This motion can be handled by general consent: "Is there any further business?" (Pause). "There being no further business, the meeting stands adjourned." If dealt with formally, requires a <i>majority</i> vote.	Delete D.2 (3)	No motion required to close a meeting. remove from Secondary Motions - Privileged	NEW
30	D.3	(2) Appeal	A <i>Member</i> who disagrees with the Chair's ruling can appeal it. The <i>Chair</i> puts the appeal to a vote immediately and without debate: "Shall the ruling of the Chair be upheld?" A majority against the <i>Chair's</i> ruling is required to override it.	Delete and replace A Member who disagrees with the Chair's ruling can appeal it. The Chair puts the appeal to a vote immediately and without debate: "Shall the ruling of the Chair be upheld?" A Two-thirds vote against the Chair's ruling is required to override it.	Change the threshold of an appeal on a chair's ruling.	NEW
31	Appendix E	Definitions	"Notice of Motion" means a submission made by one or more <i>Members of Council</i> , intended to provide notice of a resolution for Council or Council Committee's consideration.	the following is added after section E.17 as section E.17.a: "Councillor Motion" means a submission made by one or more Members of Council, intended to provide notice of a resolution for Council's consideration where the resolution: (a) raises a significant issue affecting all or part of The City of Calgary; or (b) directs Administration to undertake a significant amount of work in order to respond.	Update term "Councillor Motion" and add addition paramters for clarity.	NEW
	Appendix E	Definitions	E. 51 "Special" meeting of <i>Council</i> or <i>Council Committee</i> means a meeting called to deal with a specific topic, whose business is to be transacted is described in general terms in the meeting notice;	E. 51 is deleted and replaced with E. 52 "Special" meeting of <i>Council</i> means a meeting called to deal with a specific topic, whose business is to be transacted is described in general terms in the meeting notice:	removed "Council Committee"	NEW
	Appendix E	Definitions		the following is added after section E.51 as section E51.1: "Strategic" meeting of <i>Council</i> means a meeting of all members of Council that provides a forum for high-level strategic discussion, this includes an annual planning session. Administration, external experts and other professionals will provide industry research, practices and procedures to support Council's strategic discussion. "	Add a definition of "Strategic" meeting of Council to support the unique nature of Strategic meetings.	NEW
	Appendix E	Definitions	"Two-thirds vote" means the vote of more than two-thirds of the <i>Members</i> present and voting at a properly called meeting at which a <i>quorum</i> is present.	delete and replace with "Two-thirds vote" means the vote of at least two-thirds of the <i>Members</i> present and voting at a properly called meeting at which a <i>quorum</i> is present.	Accuracy	NEW

32		APPENDIX F - REMOTE PARTICIPATION		The following is added after Appendix D as Appendix E "APPENDIX E - REMOTE PARTICIPATION AT MEETINGS"		updated process
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		<ul style="list-style-type: none"><li>- Opening remarks;</li><li>- Question period;</li><li>- Confirmation of agenda;</li><li>- Confirmation of minutes;</li><li>- Presentations/recognitions (<i>note time if firmly scheduled</i>);</li><li>- <i>Consent agenda</i>;</li><li>- Postponed reports (<i>includes related/supplemental reports</i>);</li><li>- Items from Officers, Administration and Committees;</li><li>-- Officer of Council reports,</li><li>--Administration reports, and</li><li>--Committee reports;</li><li>- Items directly to <i>Council</i>;</li><li>--<i>Bylaw tabulations, and</i></li><li>--<i>Miscellaneous business,</i></li><li>- <i>Urgent business</i>;</li><li>- <i>Confidential items</i>;</li><li>--<i>Consent agenda</i></li><li>--<i>Items from Officers, Administration and Committees, and</i></li><li>--<i>Urgent business</i>;</li><li>- <i>Administrative Inquiries; and</i></li><li>- <i>Adjournment</i></li></ul>
48	B - Order of Business	

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[illegible]

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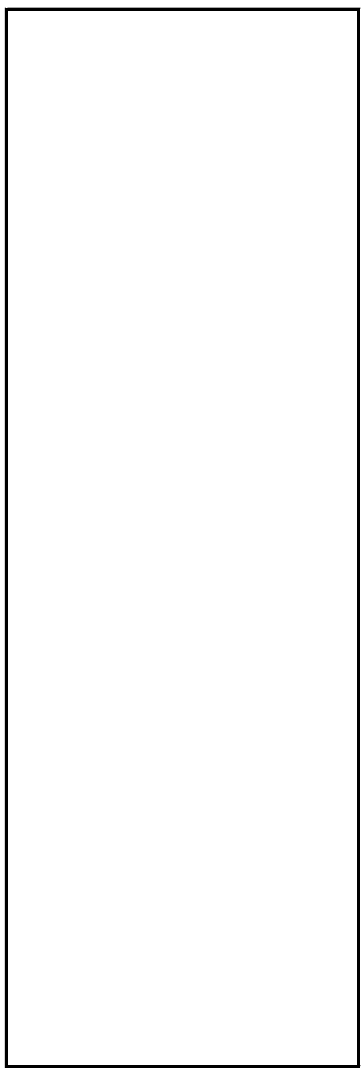


<p>Section 48 is deleted and replaced with the following:</p> <p>“48. Council – Regular meetings</p> <ul style="list-style-type: none"> <li>• Call to order;</li> <li>• Opening remarks;</li> <li>• Recognitions;</li> <li>• Question period;</li> <li>• Confirmation of agenda;</li> <li>• Confirmation of minutes;</li> <li>• Consent agenda;</li> <li>o Deferrals and Procedural requests;</li> <li>o Informational Memos</li> <li>• Postponed reports (includes related/supplemental reports);</li> <li>• Items from Officers, Administration and Committees;</li> <li>o Officer of Council reports,</li> <li>o Administration reports, and</li> <li>o Committee reports;</li> <li>• Items directly to Council;</li> <li>o Notice(s) of Motion</li> <li>o Bylaw tabulations, and</li> <li>o Miscellaneous business,</li> <li>• Urgent business;</li> </ul>	<p>Direction - Align with new Recognitions Policy; meeting efficiency; consistency; clean-up</p> <p>Outcomes - Moved Presentations up in the order, immediately following opening remarks (and edited to remove recognition); Added Notice of Motion to "Items directly to Council";</p> <p>Deferral and Procedural requests added as a sub-section under Consent Agenda - they will be included as an agenda title only (no report required).</p>
<ul style="list-style-type: none"> <li>• Confidential items;</li> <li>o Items from Officers, Administration and Committees, and</li> <li>o Consent agenda,</li> <li>o Urgent business;</li> <li>• Administrative Inquiries; and</li> <li>• Adjournment</li> </ul>	

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[illegible]

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Success of PFC as a vetting body, depending on council not voting in favor of adding the item of urgent business to the Council agenda. Bringing a councillor motion as an item of urgent business to Council remains a possibility. Having all Councillor Motions go to PFC may result in a timing gap between when it is reviewed by PFC, and then discussed at Council. The Clerk does not have a role in evaluating if it's urgent business.