



MINUTES

PRIORITIES AND FINANCE COMMITTEE

**April 2, 2019, 9:30 AM
IN THE COUNCIL CHAMBER**

PRESENT: Mayor N. Nenshi, Chair
Councillor S. Chu, Vice-Chair
Councillor D. Colley-Urquhart (CPS Chair)
Councillor J. Gondek (PUD Chair)
Councillor S. Keating (T&T Chair)
Councillor W. Sutherland (UCS Chair)
Councillor E. Woolley (Audit Chair)
*Councillor G-C. Carra
*Councillor P. Demong
*Councillor J. Farkas
*Councillor D. Farrell

ALSO PRESENT: Acting Chief Financial Officer C. Malt
Acting City Clerk J. Dubetz
Legislative Advisor L. Gibb

1. CALL TO ORDER

Councillor Chu called the meeting to order at 9:30 a.m.

2. OPENING REMARKS

No opening remarks were provided at today's meeting.

Mayor Nenshi assumed the Chair at 9:31 a.m. and Councillor Chu assumed his regular seat at Committee.

3. CONFIRMATION OF AGENDA

Copies of the following documents were distributed with respect to today's Agenda:

- A Revised Agenda page
- Referred Report PFC2019-0451.

Moved by Councillor Sutherland

That the Revised Agenda for the 2019 April 02 Regular Meeting of the Priorities and Finance Committee be confirmed.

MOTION CARRIED

4. CONFIRMATION OF MINUTES

- 4.1 Minutes of the Regular Meeting of the Priorities and Finance Committee, 2019 March 5

A clerical correction was noted to the Unconfirmed Minutes, on page 6 of 11, under Agenda Item 6.8, deleting the words "That the Priority and Finance Committee", and replacing with the words "That the Priorities and Finance Committee".

Moved by Councillor Chu

That the Minutes of the Regular Meeting of the Priorities and Finance Committee, held on 2019 March 05, be confirmed **as corrected**.

MOTION CARRIED

5. POSTPONED REPORTS

None

6. ITEMS FROM OFFICERS, ADMINISTRATION AND COMMITTEES

- 6.1 The CPS Service Optimization Review and Use of Force Report, PFC2019-0361

A clerical correction was requested to Report PFC2019-0361, on page 3 of 4, in the sentence immediately following the first 4 bullets, by deleting the word "their" following the words "that relate to Use of Force", and by replacing with the word "there".

Moved by Councillor Sutherland

That with respect to **Corrected** Report PFC2019-0361, the following be approved, **after amendment**:

That the Priorities and Finance Committee receive this report and recommend to Council to approve the use of **up to** \$4 million of the Court Fine Revenue Operating Reserve funds for the below two initiatives. These funds will be used for temporary staffing and external consultants where required.

- The CPS Service Optimization Review that is aligned to the principles of the Zero-based Review process at the City of Calgary.
- The response to the Independent Review of Police Use of Force.

MOTION CARRIED

- 6.2 Four-Year Election Program, PFC2019-0394

Moved by Councillor Colley-Urquhart

That with respect to Report PFC2019-0394, the following be approved:

That the Priorities and Finance Committee:

1. Receive this report for information; and
2. Recommend that Council accept this report for information.

MOTION CARRIED

- 6.3 Update on Foundational Research for Notice of Motion C2019-0073, PFC2019-0302

With respect to Report PFC2019-0302, a Powerpoint presentation was distributed entitled "Update on Foundational Research for Notice of Motion C20190073, PFC2019-0302," dated 2019 April 02.

Moved by Councillor Gondek

That with respect to Report PFC2019-0302, the following be approved:

That the Priorities and Finance Committee recommend that Council:

1. Direct Administration to examine the options presented in Table 2 of Attachment 6 in place of those specified in motion C2019-0073; and
2. Defer the report back to the Priorities & Finance Committee from 2019 Q2 to 2019 July 02.

MOTION CARRIED

- 6.4 Amendments to the Procedure Bylaw, PFC2019-0231

Moved by Councillor Farkas

That Report PFC2019-0231, Amendments to the Procedure Bylaw, be referred to Administration for further consultation with Members of Council, to return to the 2019 June 04 Regular Meeting of the Priorities and Finance Committee.

MOTION CARRIED

By general consent, Item 6.5, Report PFC2019-0160 was postponed, to be heard as the last item on today's agenda.

- 6.5 Policy Review Project, PFC2019-0160

Moved by Councillor Demong

That with respect to Report PFC2019-0160, the following be approved:

That the Priorities and Finance Committee recommend that Council receive this report for information.

MOTION CARRIED

- 6.6 Amendment of Council Policies: Multi-Year Business Planning and Budgeting Policy CFO004, Budgeting Reporting Policies CFO006 and Transparency and Accountability Policy CC039, PFC2019-0401

Moved by Councillor Chu

That with respect to Report PFC2019-0401, the following be approved:

That the Priorities and Finance Committee recommends that Council approve the following:

1. Multi-Year Business Planning and Budgeting Policy CFO004, as revised, contained in Attachment 1;
2. Budget Reporting Policies CFO006, as revised, contained in Attachment 3; and
3. Transparency and Accountability Policy CC039, as revised, contained in Attachment 5.

MOTION CARRIED

6.7 Proposed Approach to Council Innovation Fund Update, PFC2019-0381

The Priorities and Finance Committee recessed at 12:02 p.m. and reconvened at 1:03 p.m. with Mayor Nenshi in the Chair.

Moved by Councillor Colley-Urquhart

That with respect to Report PFC2019-0381, the following be approved:

That the Priorities and Finance Committee recommends that Council:

1. Approve the proposed amendments to the Terms of Reference for the Council Innovation Fund (**Attachment 2**), after amendment as follows:

On page 1 of 2, in the Innovation Definition, by deleting the word “Interactions” following the words “products, processes or social”, and by replacing it with the word “interaction”;

On page 1 of 2, in Guideline 3 a), by adding the words “or prepared and sponsored by a member of Council”, following the words “must be sponsored by a member of Council”; and

2. Approve a new Council Community Fund with corresponding Terms of Reference (**Attachment 3**), after amendment as follows:

On page 1 of 2, in the Community-based Definition by deleting the definition entirely and by replacing it with “A project that is organized locally, takes place locally and benefits the local community.” ;

On page 1 of 2, in Guideline 3 a), by adding the words “or prepared and sponsored by a member of Council”, following the words “must be sponsored by a member of Council”; and

3. Transfer **20%** from the Council Innovation Fund to the Council Community Fund.

MOTION CARRIED

6.8 Status of Outstanding Motions and Directions, PFC2019-0407

Moved by Councillor Keating

That the Priorities and Finance Committee receive this report for information.

MOTION CARRIED

7. ITEMS DIRECTLY TO COMMITTEE

7.1 REFERRED REPORTS

- 7.1.1 Establishment of Working Group, With Respect To Report C2019-0352, Downtown Tax Shift Response (Recommendation 10, Only)- PFC2019-0451

Moved by Councillor Gondek

That the Priorities and Finance Committee postpone Report PFC2019-0451 to the 2019 May 14 Regular Meeting of the Priorities and Finance Committee.

MOTION CARRIED

7.2 NOTICE(S) OF MOTION

None

8. URGENT BUSINESS

None

9. CONFIDENTIAL ITEMS

Moved by Councillor Keating

That pursuant to Sections 17 (disclosure to personal privacy) and 24 (advice from officials) of the *Freedom of Information and Protection of Privacy Act*, the Priorities and Finance Committee move into Closed Meeting, at 1:09 p.m., in the Council Lounge, to consider the following items:

- 9.1.1 (Referred) January 28 Strategic Meeting of Council – Annual Planning Session What We Heard Report, (C2019-0190), PFC2019-0413
- 9.1.2 Supplemental Report to January 28 Strategic Meeting of Council- Annual Planning Session What We Heard Report, PFC2019-0369
- 9.2.1 Personnel Matter (Verbal), PFC2019-0459.

MOTION CARRIED

The Priorities and Finance Committee reconvened in a public meeting at 2:50 p.m. with Mayor Nenshi in the Chair.

Moved by Councillor Gondek

That the Priorities and Finance Committee rise and report.

MOTION CARRIED

9.1 ITEMS FROM OFFICERS, ADMINISTRATION AND COMMITTEES

- 9.1.1 (Referred) January 28 Strategic Meeting of Council – Annual Planning Session What We Heard Report, (C2019-0190) , PFC2019-0413

Administration in attendance during the Closed Meeting discussions with respect to Report PFC2019-0413:

Clerk: L. Kennedy. Advice: G. Cole, B. Stevens, C. Male. Observers: K. Cote, J. Clarke, C. Stewart.

Moved by Councillor Gondek

That with respect to Verbal Report PFC2019-0413, the following be approved:

That the Priorities and Finance Committee recommend that Council:

1. Direct that the distribution and closed meeting discussions remain confidential pursuant to Section 24 (advice from officials) of the *Freedom of Information and Protection of Privacy Act*.

MOTION CARRIED

9.1.2 Supplemental Report to January 28 Strategic Meeting of Council- Annual Planning Session What We Heard Report, PFC2019-0369

Administration in attendance during the Closed Meeting discussions with respect to Report PFC2019-0369:

Clerk: L. Kennedy. Advice: G. Cole, B. Stevens, C. Male. Observers: K. Cote, J. Clarke, C. Stewart.

Moved by Councillor Gondek

That the Priorities and Finance Committee recommend that Council:

1. Direct the Intergovernmental & Corporate Strategy division to implement the changes to Strategic Meetings of Council proposed in Attachment 1;

2. Approve the proposed agenda for the 2019 Strategic Meetings of Council contained in Attachment 2;

3. Direct Administration to use the Immediate Strategic Priorities and Common Ground – Decision Making Criteria contained in Report C2019-0190, to use as inputs into service planning (including adjustments), service improvement and performance reporting; and

4. Direct that this report and Attachments 1-4 remain confidential pursuant to Sections 17 (disclosure harmful to personal privacy) and 23 (local public body confidence) of the *Freedom of Information and Protection of Privacy Act*, until a Council decision is made.

MOTION CARRIED

9.2 URGENT BUSINESS

9.2.1 Personnel Matter (Verbal), PFC2019-0459

Administration in attendance during the Closed Meeting discussions with respect to verbal Report PFC2019-0459:

Clerk: L. Kennedy. Advice: L. Shikaze, M. LaVallee, M. Brundsen.

Moved by Councillor Colley-Urquhart

That with respect to Report PFC2019-0459, the following be approved:

That the closed meeting discussions remain confidential pursuant to Sections 17 (Disclosure to personal privacy) and 24 (Advice from officials) of the *Freedom of Information and Protection of Privacy Act*.

MOTION CARRIED

10. ADJOURNMENT

Moved by Councillor Demong

ADJOURN, that this meeting adjourn at 3:00 p.m.

MOTION CARRIED

The following items have been forwarded to the 2019 April 29 Combined Meeting of Council:

Consent:

- The CPS Service Optimization Review and Use of Force Report, PFC2019-0361
- Four-Year Election Program, PFC2019-0394
- Update on Foundational Research for Notice of Motion C2019-0073, PFC2019-0302
- Policy Review Project, PFC2019-0160
- Amendment of Council Policies: Multi-Year Business Planning and Budgeting Policy, CFO004, Budgeting Reporting Policies CFO006 and Transparency and Accountability Policy, CC039, PFC2019-0401
- Proposed Approach to Council Innovation Fund Update, PFC2019-0381

Closed Meeting:

- (Referred) January 28 Strategic Meeting of Council – Annual Planning Session what We Heard Report, PFC2019-0413

The next Regular Meeting of the Priorities and Finance Committee is scheduled to be held on 2019 May 14.

CONFIRMED BY COMMITTEE ON

CHAIR

ACTING CITY CLERK