



2019 January 19

The City of Calgary  
P.O. Box 2100, Station M  
Calgary, AB T2P 2M5

Attention: Iris Li, Business Improvement Area (BIA) Partnership Co-ordinator  
Neighbourhood Connections | Calgary Neighbourhoods

**Re: Request to Change the Name of the Chinatown District Business Improvement Area**

Dear Ms. Iris Li,

On behalf of the Chinatown District Business Improvement Area – Board of Directors, I am writing to request an amendment to Bylaw 43/205 establishing our BIA in order to change the name of the Chinatown District Business Improvement Area.

On Thursday 2019 January 17<sup>th</sup>, at the Annual General Meeting, the Board and our ratepayers passed the following resolution:

That our current name, Chinatown District Business Improvement Area be amended in our bylaws to read Chinatown Business Improvement Area.

On behalf of the Board, I therefore request that the Chinatown District Business Improvement Area Bylaw No. 43M2015 be amended to reflect this change.

Please find attached a copy of our AGM minutes, which shows the resolution to change our current name from Chinatown District Business Improvement Area to Chinatown Business Improvement Area.

Sincerely,

Grace Su,  
Chinatown BIA Chair

Terry Wong,  
Chinatown BIA Executive Director

## CHINATOWN DISTRICT BUSINESS IMPROVEMENT AREA (CDBIA) 2018 ANNUAL GENERAL MEETING MINUTES

Date: January 17, 2019  
Time: 5:00 – 6:30 P.M.  
Venue: # 208, 328 Centre Street South, 2<sup>nd</sup> Floor Dragon City Mall, CDBIA Office  
Attendance: 2018 CDBIA Board

Grace Su, Chair	Lillian Pan, Vice-Chair
* Rod Olsen, Secretary, Treasurer	* Danny Ng, Past Chair
* Bruce Brownlee	John Dong
* Annette Fung	* Rita Liu
* Jeff Mah	

plus 15 Chinatown District BIA Ratepayers to establish quorum  
Terry Wong, CDBIA Executive Director

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These 2019 January 17 AGM Meeting Minutes:  
Prepared by Rod Olsen, CDBIA Secretary (2018);  
Confirmed by Terry Wong, CDBIA Executive Director  
Authorized by Bruce Brownlee, CDBIA Secretary (2019)

Quorum Reached at 5:19 P.M. and meeting called to order by Executive Director, Terry Wong.

### 1. Chairperson's Welcome and Report

- a) Grace Su welcomed all attendees to the meeting and spoke of the highlights of 2018 which included the Chinese New Years Gala, Canada Day, Stampede Breakfast, and the August Chinatown Street Festival in partnership with the Calgary Flames.
- b) Grace identified the upcoming ice sculpture event, in the park outside of James Short parkade (CISS), and the 2019 Chinese New Years Gala.
- c) The 2018 Board of Directors were introduced and thanked for their service over the past year.
- d) Grace asked that the prospective Directors nominated for election, that they commit their time, knowledge, and expertise to serving the businesses of Chinatown, and to ensure that the CDBIA's vision for Chinatown is carried out.

### 2. Approval of the 2017 CDBIA Annual General Meeting Minutes of 2018 January 18:

Moved by Grace Su;                      Seconded by Lillian Pan;  
Motion Carried and Approved.

**CHINATOWN DISTRICT BUSINESS IMPROVEMENT AREA (CDBIA)  
2018 ANNUAL GENERAL MEETING MINUTES**

Thursday, 2019 January 17

3. Approval of the 2018 Annual General Meeting Agenda

Moved by Grace Su;                      Seconded by Lillian Pan;  
Motion Carried and Approved.

4. Motion to Amend CDBIA Bylaws to change the existing name from Chinatown District Business Improvement Area to Chinatown Business Improvement Area.

Moved by Grace Su;                      Seconded by Lillian Pan;  
Motion Carried and Approved.