

**Law and Legislative Services Report to  
Combined Meeting of Council  
2019 April 08**

**ISC: UNRESTRICTED  
C2019-0332**

**Subdivision and Development Appeal Board – Resignation**

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**EXECUTIVE SUMMARY**

Administration received notification that Jason Yeo has resigned from the Subdivision and Development Appeal Board. This report recommends that the position remain vacant until 2019 December 31.

**ADMINISTRATION RECOMMENDATIONS:**

That Council:

1. Thank Jason Yeo for his application and interest to the Subdivision and Development Appeal Board; and
2. Direct that the position remain vacant until 2019 December 31.

**PREVIOUS COUNCIL DIRECTION / POLICY**

At the 2019 January 14 Combined Meeting, Council appointed Jason Yeo to the Subdivision and Development Appeal Board for completion of a one-year term expiring on 2019 December 31.

**BACKGROUND**

The Calgary Subdivision and Development Appeal Board (The Board) is a quasi-judicial board established in accordance with the *Municipal Government Act* and The City of Calgary Bylaw 25P95. The Board hears appeals regarding decisions made by The City of Calgary subdivision and development authorities and renders decisions based on the evidence presented. The Board is independent from The City of Calgary Planning Department and is comprised of citizen members.

**INVESTIGATION: ALTERNATIVES AND ANALYSIS**

Following the appointment of Jason Yeo and before he started his service as a member of The Board, Administration was made aware that the new appointee was not a resident of Calgary. The original application form did not indicate the city of residence for the applicant.

Residency within City limits is an essential eligibility criteria for The Board. Per report PAC2009-21, *“a member of the Subdivision and Development Appeal Board must have been a resident of the City of Calgary for at least six consecutive months immediately prior to his/her appointment”*. Based on this information, Administration reached out to Jason Yeo and he graciously offered his resignation.

**Stakeholder Engagement, Research and Communication**

Administration consulted with resource staff, who confirmed there is no quorum issues, no immediate requirement to fill the vacancy and the position may remain vacant until 2019 December 31. The position will be included in the 2019/2020 recruitment campaign for the Organizational Meeting of Council, at which time Council will make regular appointments to the Subdivision and Development Appeal Board.

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### **Strategic Alignment**

This report aligns with Council's priority of a Well-Run City: "Calgary has a modern and efficient municipal government that is focused on resilience and continuous improvement to make life better every day for Calgarians by learning from citizens, partners, and others" (One Calgary 2019-2022).

### **Social, Environmental, Economic (External)**

No social, environmental, or external economic implications have been identified.

### **Financial Capacity**

#### ***Current and Future Operating Budget:***

None.

#### ***Current and Future Capital Budget:***

None.

### **Risk Assessment**

There are no risks associated with the recommendations of this report.

### **REASON FOR RECOMMENDATIONS:**

Jason Yeo resigned from his position on the Subdivision and Development Appeal Board.

### **ATTACHMENT**

1. Subdivision and Development Appeal Board – composition