

Law and Legislative Services Report to
Combined Meeting of Council
2019 February 25

ISC: UNRESTRICTED
C2019-0274

Foothills Athletic Park Redevelopment Assessment Committee Terms of Reference

EXECUTIVE SUMMARY

At the 2019 January 28 Strategic Meeting of Council the Foothills Athletic Park Redevelopment Assessment Committee (FAPRAC) was established.

This report summarizes the Terms of Reference and establishes the start time and date of the first meeting.

ADMINISTRATION RECOMMENDATION:

That Council

1. Adopt the proposed Terms of Reference for the Foothills Athletic Park Redevelopment Assessment Committee contained in Attachment 1.
2. Schedule the first meeting of FAPRAC to take place on 2019 March 19 at 9:30 in the Legal Traditions Boardroom.

PREVIOUS COUNCIL DIRECTION / POLICY

Council at its 2019 February 04 Combined Meeting adopted the following:

“That with respect to Verbal Report C2019-0162, the following be adopted:

That Council:

1. Appoint the following Councillors to the Foothills Athletic Park Redevelopment Assessment Committee:
 1. Councillor Colley-Urquhart; and
 2. Councillor Carra.
2. Direct that the Committee return to Council with a Terms of Reference no later than 2019 March.

At the 2019 January 28 Strategic Meeting of Council the Foothills Athletic Park Redevelopment Assessment Committee (FAPRAC) was established.

BACKGROUND

The Council policy on governance and Appointments of Boards, Commissions and Committees (BCC), (“CP2016-03”) states the following:

“Upon the establishment of a new City BCC, Council shall approve the City BCC’s Governance Document(s) that includes:

- a) Mandate;
- b) Composition;
- c) Term lengths and limits of Members...”

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In addition, CP2016-03 provides that “[a] new BCC’s Governance Document(s) must be adopted by Council before any Member is recruited and appointed to the City BCC.”

INVESTIGATION: ALTERNATIVES AND ANALYSIS

Term Length

Initial appointment and term of Councillors to FAPRAC is made by Council resolution. Starting at the 2020 Organizational Meeting, Councillors are appointed to FAPRAC for one-year terms expiring annually at the Organizational Meeting.

Stakeholder Engagement, Research and Communication

N/A

Strategic Alignment

This report aligns with Council’s priority of a well-run city: “Calgary’s government is open, responsive, accountable and transparent, delivering excellent services at a fair price. We work without our government partners to ensure we have the tools we need” (Action Plan 2015-2018)

Social, Environmental, Economic (External)

No social, environmental or economic impacts were identified.

Financial Capacity

Current and Future Operating Budget:

There are no current and future operating budget impacts.

Current and Future Capital Budget:

There are no current and future capital budget impacts.

Risk Assessment

Clearly articulating the mandate of the FAPRAC will assist Council, Committee members, Administration, and other stakeholders in understanding the roles and responsibilities of the Committee relative to Council and others involved.

REASON(S) FOR RECOMMENDATION(S):

Council approved the creation of the Foothills Athletic Park Redevelopment Assessment Committee (FAPRAC) and directed that the Committee report back to Council with the Terms of Reference.

ATTACHMENT(S)

Attachment 1 – FAPRAC Terms of Reference