



MINUTES

PRIORITIES AND FINANCE COMMITTEE

**December 4, 2018, 9:30 AM
IN THE COUNCIL CHAMBER**

PRESENT:

Mayor N. Nenshi, Chair
Councillor S. Chu, Vice-Chair
Councillor D. Colley-Urquhart (CPS Chair)
Councillor J. Gondek (PUD Chair)
Councillor S. Keating (T&T Chair)
Councillor W. Sutherland (UCS Chair)
Councillor E. Woolley (Audit Chair)
Councillor J. Davison
Councillor P. Demong
Councillor J. Farkas

ALSO PRESENT:

City Manager J. Fielding
City Solicitor and General Counsel G. Cole
Acting Chief Financial Officer C. Male
Deputy City Manager B. Stevens
City Clerk L. Kennedy
Acting City Clerk S. Muscoby
Legislative Assistant D. Williams

1. **CALL TO ORDER**

Mayor Nenshi called the Meeting to order at 9:34 a.m.

2. **OPENING REMARKS**

Mayor Nenshi provided opening remarks.

3. **CONFIRMATION OF AGENDA**

Moved by Councillor Sutherland

That today's Agenda be amended, as follows:

- by adding a Confidential Urgent Business Item 9.2.1, Closed Motion Arising C2017-1123, Recommendation 2 "Realignment of Services", VR2018-0111; and
- by bringing forward the Confidential Items as the first Items of Business following the Confirmation of the Agenda.

MOTION CARRIED

Moved by Councillor Colley-Urquhart

That the Agenda for the 2018 December 04 Regular Meeting of the Priorities and Finance be confirmed, **as amended**.

MOTION CARRIED

4. CONFIRMATION OF MINUTES

4.1 Minutes of the Regular Meeting of the Priorities and Finance Committee, 2018 November 06

Moved by Councillor Chu

That the Minutes of the Regular Meeting of the Priorities and Finance Committee dated 2018 November 06, be confirmed.

MOTION CARRIED

5. POSTPONED REPORTS

None

6. ITEMS FROM OFFICERS, ADMINISTRATION AND COMMITTEES

6.1 Transparency Practices – Reporting and Closed Meetings, PFC2018-1376

A PowerPoint presentation entitled "Transparency Practices", dated 2018 December 03, was distributed with respect to Report PFC2018-1376.

Mayor Nenshi left the Chair at 10:12 a.m. and Councillor Chu assumed the chair.

Mayor Nenshi resumed the Chair at 10:16 p.m. and Councillor Chu returned to his regular seat at Committee.

Moved by Councillor Sutherland

That Recommendation 2 contained in Report PFC2018-1375, be amended, by deleting the words " to the SPC on Utilities and Corporate Services" following the words "up to a certain threshold value", and by substituting the words "through the process of Council Procedure Bylaw review to the January 14, 2019 Combined Meeting of Council".

MOTION CARRIED

Moved by Councillor Sutherland

That the Recommendation contained in Report PFC2018-1376 be amended by adding a Recommendation 3 a., as follows:

3. Direct Administration to investigate an amendment to the Procedure Bylaw 35M2017, as amended, for the Closed Meeting Section as follows:

- a. To allow a member to challenge the motion to hold the Closed Meeting on an item and allow for debate.

Against: Councillor Colley-Urquhart and Mayor Nenshi

MOTION CARRIED

Moved by Councillor Sutherland

That the Recommendation contained in Report PFC2018-1376 be amended by adding a Recommendation 3 b., as follows:

- 3. Direct Administration to investigate an amendment to the Procedure Bylaw 35M2017, as amended, for the Closed Meeting Section as follows:

- b. a public release process that allows a Council member to challenge during the closed session the requirement of the discussion to be confidential

Against: Councillor Colley-Urquhart and Mayor Nenshi

MOTION CARRIED

Moved by Councillor Sutherland

That the Recommendation contained in Report PFC2018-1376 be amended by adding a Recommendation 3 c., as follows:

- 3. Direct Administration to investigate an amendment to the Procedure Bylaw 35M2017, as amended, for the Closed Meeting Section as follows:

- c. a process for Council members to invite personal advisors to a Closed Meeting contingent on Council approval and with prior notification.

ROLL CALL VOTE

For: (6): Councillor Chu, Councillor Keating, Councillor Sutherland, Councillor Davison, Councillor Demong, and Councillor Farkas

Against: (4): Mayor Nenshi, Councillor Colley-Urquhart, Councillor Gondek, and Councillor Woolley

MOTION CARRIED

Moved by Councillor Colley-Urquhart

That Recommendation 1 contained in Report PFC2018-1376 be amended by adding a Recommendation 1 d., as follows:

- d. At the beginning of the Closed Meeting, Administration and The Chair clearly define the purpose and context of the closed meeting item, participants required and the outcome and decision being sought.

MOTION CARRIED

Moved by Councillor Colley-Urquhart

That the Recommendations contained in Report PFC2018-1376 be amended by adding a Recommendation 4, as follows:

4. Direct Administration to develop and define Closed Meeting roles and responsibilities of:
 - a. Administration and the City Clerk; and
 - b. The Chair and other participant.

MOTION CARRIED

Moved by Councillor Demong

That with respect to Report PFC2018-1376, the following be approved, **as amended:**

That the Priorities and Finance Committee recommends that Council:

1. Direct Administration to implement the following closed meeting practices:
 - a. Commencing immediately, closed meeting reports are to be presented in the agenda with an enhanced description of the item to be discussed, without revealing the confidential information;
 - b. That starting January 1, 2019, all closed meeting reports include a review-by or release-by date within the recommendations;
 - c. That any written closed meeting report, provide a supporting public report (where possible);
 - d. At the beginning of the Closed Meeting, Administration and The Chair clearly define the purpose and context of the closed meeting item, participants required and the outcome and decision being sought.**
2. Direct Administration to investigate establishing a process for delegating the authority to approve land transactions, up to a certain threshold value, **through the process of Council Procedure Bylaw review to the January 14, 2019 Combined Meeting of Council;**
3. **Direct Administration to investigate an amendment to the Procedure Bylaw 35M2017, as amended, for the Closed Meeting Section as follows:**
 - a. To allow a member to challenge the motion to hold the Closed Meeting on an item and allow for debate.**
 - b. A public release process that allows a Council member to challenge during the closed session the requirement of the discussion to be confidential.**
 - c. A process for Council members to invite personal advisors to a Closed Meeting contingent on Council approval and with prior notification.**
4. Direct Administration to develop and define Closed Meeting roles and responsibilities of:
 - a. Administration and the City Clerk; and
 - b. The Chair and other participants.

MOTION CARRIED

6.2 Related Party Disclosure Report, PFC2018-1391

A PowerPoint presentation entitled "Related Party Disclosures Report", dated 2018 December 04, was distributed with respect to Report PFC2018-1391.

Moved by Councillor Chu

That with respect to Report PFC2018-1391, the following be approved:

That the Priorities and Finance Committee:

1. Approve the collection of required information from The Mayor and The Councillors as defined by Attachment 2; and
2. Direct Administration to review the existing Disclosure Policy for Members of Council (CC044) to include the disclosure requirement in 2019 and send any recommendations for amendment to Council through the Priorities and Finance Committee no later than the end of September 2019.

MOTION CARRIED

6.3 Council Pension Plans – Report back, PFC2018-1162

A PowerPoint presentation entitled "Notice of Motion C2018-0935, Council Pension Plans", was distributed with respect to Report PFC2018-1162.

Moved by Councillor Colley-Urquhart

That with respect to Report PFC2018-1162, the following be approved:

The Priorities and Finance Committee recommends that Council receive this report for information.

Against: Councillor Farkas

MOTION CARRIED

6.4 Green Line LRT – Budget and Funding Confirmation – Deferral Request, PFC2018-1105

Moved by Councillor Keating

That with respect to Report PFC2018-1105, the following be approved:

That the Priorities and Finance Committee recommends that Council approve Administration's request to defer the report on the Green Line LRT – Budget and Funding Confirmation to a Priorities and Finance Committee meeting to occur by no later than the end of Q1 2019.

MOTION CARRIED

6.5 2019 Business Improvement Area Tax Bylaw, PFC2018-1068

Moved by Councillor Chu

That with respect to Report PFC2018-1068, the following be approved:

That the Priorities and Finance Committee recommends that Council give three readings to the proposed 2019 Business Improvement Area Tax Bylaw (Attachment 1).

MOTION CARRIED

6.6 Status of Outstanding Motions and Directions, PFC2018-1201

Moved by Councillor Chu

That with respect to Report PFC2018-1201, the following be approved:

That the Priorities and Finance Committee receive this report for information.

MOTION CARRIED

7. ITEMS DIRECTLY TO COMMITTEE

7.1 REFERRED REPORTS

None

7.2 NOTICE(S) OF MOTION

None

8. URGENT BUSINESS

None

9. CONFIDENTIAL ITEMS

Moved by Councillor Sutherland

That pursuant to Sections 23, 24 and 25 of the Freedom of Information and Protection of Privacy Act, Committee move into Closed Meeting at 9:36 a.m. in the Council Lounge, in order to consider confidential matters with respect to the following items:

- 9.1.1 Naming of a City Park, PFC2018-1357; and
- 9.2.1 Closed Motion Arising C2017-1123, Recommendation 2 "Realignment of Services", VR2018-0111.

MOTION CARRIED

Committee moved into Public Meeting at 9:52 a.m. with Mayor Nenshi in the Chair.

Moved by Councillor Colley-Urquhart

That Committee rise and report.

MOTION CARRIED

Councillor Woolley introduced a group of students from Bow Valley College LINC Class in Ward 8, accompanied by their teacher.

9.1 ITEMS FROM OFFICERS, ADMINISTRATION AND COMMITTEES

9.1.1 Naming of a City Park, PFC2018-1357

Administration in attendance during the Closed Meeting discussions with respect to Report PFC2018-1357:

Clerk: L. Kennedy. Advice: J. Fielding. Observer: C. Male.

Moved by Councillor Sutherland

That with respect to Report PFC2018-1357, the following be approved:

That the Priorities and Finance Committee recommends that Council:

1. Approve Recommendation 1 contained in Report PFC2018-1357; and
2. Direct that the Report, Attachments and closed meeting discussions remain confidential pursuant to Sections 23 and 24 of the *Freedom of Information and Protection of Privacy Act* until Council rises and reports.

MOTION CARRIED

9.2 URGENT BUSINESS

9.2.1 Closed Motion Arising C2017-1123, Recommendation 2 "Realignment of Services", VR2018-0111

Administration in attendance during the Closed Meeting discussions with respect to Report VR2018-0111:

Clerk: L. Kennedy. Advice: J. Fielding. Observer: C. Male.

Moved by Councillor Gondek

That with respect to Verbal Report VR2018-0111, the following be approved:

That the Priorities and Finance Committee direct that the closed meeting discussions remain confidential pursuant to Sections 24 and 25 of the *Freedom of Information and Protection of Privacy Act*.

MOTION CARRIED

10. ADJOURNMENT

Moved by Councillor Chu

That this meeting adjourn at 11:56 a.m.

MOTION CARRIED

The following items have been forwarded to the 2018 December 17 Regular Meeting of Council:

Consent

Transparency Practices – Reporting and Closed Meetings, PFC2018-1376

Council Pension Plans – Report back, PFC2018-1162

Green Line LRT – Budget and Funding Confirmation – Deferral Request, PFC2018-1105

Other

2019 Business Improvement Area Tax Bylaw, PFC2018-1068

Confidential Items

Naming of a City Park, PFC2018-1357

The next Regular Meeting of the Priorities and Finance Committee has been scheduled to be held on 2019 January 22.

CONFIRMED BY COMMITTEE ON

CHAIR

ACTING CITY CLERK

UNCONFIRMED