

Documents Related to the Change in Name Request

CPS2018-1098
ATTACHMENT 1

HIPville Business Improvement Area

March 19 , 2018

City of Calgary Business Improvement Area Staff Lorelei Higgins , Team Lead
The City of Calgary
P.O. Box 2100, Station M
Calgary, AB T2P 2M5

Re: Request to Change the Name of HIPville Business Improvement Area

Dear Ms. Higgins

On behalf of the HIPville Business Improvement Area Board , I am writing to request an amendment to the bylaw establishing our BIA in order to change the name of the HIPville Business Improvement Area .

On ,Feb. 13 2018 the Board passed the following resolution:

That our current name, HIPville Business Improvement Area be amended in our bylaws to read Greenview Industrial Business Improvement Area .

On behalf of the Board, I therefore request that the HIPville Business Improvement Area Bylaw No. 40M2017 be amended to reflect this change.

Please find attached a copy of our meeting minutes, which shows the resolution to change our current name from HIPville Business Improvement Area to Greenview Industrial Business Improvement Area

Sincerely,

Don Cook

President



RECEIVED
2018 MAR 29 AM 10:03
THE CITY OF CALGARY
CITY CLERK'S

Minutes Feb 13th, 2018

HIPVILLE BUSINESS IMPROVEMENT AREA (HBIA)

BOARD OF DIRECTORS MEETING #3

Chair: Don Cook

Board Members Present: David Best, Don cook, Lynne Leroy, Dr. Salma Mitha, Jim Owens, Jim Tsafals, Derek Cremer, Terry Ohlhauser

Missing: Jo-Anne Lemley Joyce Kao

Community Guests- Marvin, Brad-TCGVCA, Anne-HPCA, Dustin-Sean Chu rep

MEETING #3

Call to order 6:36PM

Introductory Items:

Meeting brought to order by Don C

Moved: Jim O

Second: Jim T

1. Confirmation of Quorum achieved
2. Minutes of last meeting Jan 10th, 2018 adopted

Moved: Jim O

Second: Terry O

For Approval:

1) Reimbursement to Jim Wright

Motion to reimburse

Moved: Jim O

Second: Dave B

All in favour 7

Opposed 1

Abstain 0

Motion Carries

2) Name change: to Greenview industrial BIA discussed (paperwork due end of march)

Different ideas were discussed. Jim T offered East/West to differentiate Greenview Industrial Association from the Hipville BIA as an idea, other opinions referred back to the map as Highland Industrial park

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End result-Greenview Industrial BIA was agreed upon- unanimous. Board is aware that Greenview Industrial Association, on other side of creek was not open to being part of Hipville BIA

Don will draw up letter to send out noting name change of HBIA to G.I.BIA

Don to speak with Greenview Industrial Association across way to see if they are ok with decided name change, will bring feedback to next meeting

3) Liability insurance: details explained by Derek, minimum liability decided

Second quote to be obtained and decide next meeting,

Tabled to march or email vote if info required before

For Discussion:

- 1) There are Approx 300 Businesses to be included for mass email communication
- 2) Letter edited in meeting, changes approved by Board, will send to Joyce for mass distribution (via email)
 - a) One response per Business
 - b) Survey to be emailed out with letter
- 3) Missing contacts to be obtained can email hipvilleyyc@gmail.com , Don will speak to Joyce about response email, no email set up thus far for Board entirety
- 4) Jennifer DiMarzo has organized interactive night with City Mar 1st(see agenda), Don C & Jim T tentatively planned to go on behalf of HBIA. Open to all members
- 5) Jim O to head security lead and get in touch with Cst Gordon
- 6) Have Joyce put info banner on website acknowledging security is strong concern and will be addressed, see survey. Once top 3 concerns come back from survey, info banner on website can change regularly as means of promoting HBIA commitment to top issues-see item 7a)
- 7) Questionnaire, list top 3 concerns businesses want to see from Board
 - a) Board will review, prepare list and how to address the topics
- 8) Guests acknowledged, Marvin to help with security contacts, Brad will sit in for Lynne in meetings #4-6
- 9) Motion To Adjourn 8: 34pm

Moved: Jim O

Second Dave B

Next meeting: March 14th 2018 6:30pm modern Niagra

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Minutes Apr, 11th 2018
Hipville Business Improvement Area(BIA)
Board of Directors (BOD) Meeting #5

Board Members Present: David Best, Don Cook, Dr. Salma Mitha, Jim Owens, Jim Tsafals, Derek Cremer, Terry Ohlhauser, Joyce K

Missing: Lynn-L-Brad in proxy, Jo-anne L

Community Guests- Marvin, Brad-TCGV, Dustin-Sean chu's Office

MEETING #5

Call to order 6:01PM

Introductory Items:

Meeting brought to order by Don C

Moved: Jim T

Second: Jim O

1. Confirmation of Quorum achieved
2. Minutes of last meeting March, 14th, 2018 adopted

Moved: Jim T

Second: Jim O

Treasurer's report

1. Derek confirmed funds received into bank account- see *below*

-small amount of banking fees processed

- a) Following checks issued as previously approved:

-HUB Insurance for Directors Insurance: \$500.00

-Prema Calgary/Jim Wright for expenses related to AGM 2017: \$513.49

-Domain continuum/Newsletter costs/Jim Wright: \$1,530.06

- b) Bank account total with above mentioned costs deducted: \$121,465.00

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c) Terry suggested investing remaining funds into low growing interest savings account

-Derek to inquire into plausibility and will bring info to next board meeting

-No objection into above inquiry was noted

For Approval:

1. Name change-City Hall would like reasons: *as per agenda*

-Board consented to reasons as per Agenda,

-The name Hipville is not supported by member businesses

-The community is Greenview industrial park, not Highland Industrial park

-The community as well as the board prefers Greenview Industrial Park

Don will forward above noted consensus to City Hall

2. Flyer update: flyer is done, map is on it, will use latest data base to send out to Business Owners

-will add board members to flyer

-labels have been sent out to Don from BIA HQ if needed

-Two ways to send out flyer- first class or flyer drop, *Jim T/Jim O on task*

will get pricing and send info via email for Board input

3. Joyce will develop *Wake up flyer*, to be sent via email to all BIA members

For Discussion:

1. Joyce-survey update only 2 more people responded

-will send out survey results to board members via email

2. Seans Chu's office sent confirmed boundaries for surrounding Communities

-Dustin will send high quality picture of boundaries

3. Security Discussion w/ Bryan of GBA, gave insight as to how they patrol their Businesses after hours

4. Constable Gord Dennis spoke to Jim O

-Constable stated problem w/ Hipville/GIP is lack of reporting incidents

- More traffic will pass through BIA with development of DI

- We have many entrances which needs to be considered when addressing security

A) Outcome/Goals for Board was decided before next meeting brainstorm:

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- a) how to encourage reporting of incidents
- b) how to potentially notify Business Owners of security breach and help report to police/311
- c) Dustin from Sean Chu's office offered to help if ever need expediting of issues with 311 for all BIA Members
- d) Board did acknowledge that Security concerns may want to be addressed and plan in place prior to DI development

5. BBQ flyer, potential date-Tentatively Thurs PM June, 7th, 2018 (*pending nature/humans*)

- Venue potentially Centre Street Church-Derek on task
- will see how *Wake Up* flyer goes, do not want to wait past middle of June for Members Bar-B-Q as vacation time will start

6. Acknowledgement of Community Guests

- a) Marvin-discussed DI
- b) Has met with Don of DI committee for over a year, project will continue although investigation of ongoing abuse of DI organization continues
- c) Citizen liaison GBA, TCGV CA, currently part of committee that is tackling development of DI, rep of our Board can sit as liaison on committee

-Don will attend DI meetings on BIA behalf

Motion to adjourn:

Moved: Jim O

Second: Jim T

Next meeting May 9th 6pm same Venue

Please note time change to 6pm