



**MINUTES
AUDIT COMMITTEE**

**October 24, 2018, 9:30 AM
IN THE COUNCIL CHAMBER**

PRESENT: Councillor E. Woolley, Chair
Councillor J. Farkas
Citizen Representative L. Caltagirone
Citizen Representative M. Lambert
Citizen Representative M. Dalton

ALSO PRESENT: Acting Chief Financial Officer C. Male
External Auditor T. Nakka
External Auditor H. Gill
Executive Assistant C. Smillie
Acting City Clerk M. A. Cario
Legislative Assistant D. Williams

1. **CALL TO ORDER**

Councillor Woolley called the Meeting to order at 9:30 a.m.

2. **ELECTION OF CHAIR**

Election of Chair was removed from the Agenda by general consent.

3. **ELECTION OF VICE-CHAIR**

Election of Vice-Chair was removed from the Agenda by general consent.

4. **OPENING REMARKS**

Councillor Woolley provided opening remarks.

5. **CONFIRMATION OF AGENDA**

Moved by Citizen Representative Lambert

That the Agenda for the 2018 October 24 Regular Meeting of the Audit Committee be confirmed.

MOTION CARRIED

6. **CONFIRMATION OF MINUTES**

6.1 Minutes from the Regular Meeting of the Audit Committee, 2018 September 18

Moved by Councillor Farkas

That the Minutes of the 2018 September 18 Regular Meeting of the Audit Committee be confirmed.

MOTION CARRIED

7. POSTPONED REPORTS

None

8. ITEMS FROM OFFICERS, ADMINISTRATION AND COMMITTEES

8.1 Real Estate Acquisitions Audit (Green Line LRT Stage 1) - AC2018-1032

Councillor Woolley introduced a group of Grade 6 students from the Arbour Lake School in Ward 2, along with their teacher.

Moved by Councillor Farkas

That pursuant to Sections 24, 25 and 26 of the *Freedom of Information and Protection of Privacy Act*, the Audit Committee move into Closed Meeting, at 10:12 a.m., in the Council Lounge, to discuss confidential matters, with respect to Item 8.1, Real Estate Acquisitions Audit (Green Line LRT Stage 1), AC2018-1032.

MOTION CARRIED

Committee reconvened in Public Meeting at 10:31 a.m. with Councillor Woolley in the Chair.

Moved by Councillor Farkas

That Committee rise and report.

MOTION CARRIED

Administration in attendance during the Closed Meeting discussions with respect to Report AC2018-1032:

Clerk: M. A. Cano. Advice: S. Quayle, D. Cassidy. Observer: K. Palmer, A. Cohen, P. Lewis, C. Male, C. Smillie. External Auditor: T. Nakka.

Moved by Citizen Representative Lambert

That with respect to Report AC2018-1032, the following be approved:

That Committee:

1. Receive this report for information;
2. Recommend that Council receive this report for information; and
3. Direct that the closed meeting discussions with respect to Report AC2018-1032 remain confidential pursuant to Sections 24, 25 and 26 of the *Freedom of Information and the Protection of Privacy Act*.

MOTION CARRIED

8.2 Calgary Parking Authority Annual Report to City Audit Committee - AC2018-0601

Moved by Citizen Representative Caltagirone

That with respect to Report AC2018-0601, the following be approved:

That the Audit Committee receive this report for information.

MOTION CARRIED

8.3 Information Technology Challenges and Opportunities, AC2018-1210

Moved by Citizen Representative Caltagirone

That with respect to Report AC2018-1210, the following be approved, **after amendment:**

That Committee:

1. Receive this Report for information; and
2. **Direct the Human Resources and Finance Business Units be added to the Audit Committee 2019 Work Plan in Q1 and Q4 respectively, and that they work with the Chair and Vice-Chair of Audit Committee on the development of a presentation providing an update on their future challenges and opportunities.**

MOTION CARRIED

Pursuant to Section 6(1) of Procedure Bylaw 35M2017, as amended, Section 78(2)(b) was suspended by general consent in order that Committee may complete today's Agenda.

Moved by Councillor Farkas

That Committee postpone Item 11.1.1, Report AC2018-1177, to the 2018 November 20 Regular Meeting of the Audit Committee.

MOTION CARRIED

8.4 Plebiscite Readiness Review - AC2018-1247

Moved by Citizen Representative Dalton

That with respect to Report AC2018-1247, the following be approved:

That Committee:

1. Receive this Report for information; and
2. Recommend that Council receive this Report for information.

MOTION CARRIED

8.5 City Auditor's Office 3rd Quarter 2018 Report - AC2018-1246

Moved by Councillor Farkas

That with respect to Report AC2018-1246, the following be approved:

That Committee:

1. Receive this Report for information; and
2. Recommend that Council receive this Report for information.

MOTION CARRIED

9. ITEMS DIRECTLY TO COMMITTEE

9.1 REFERRED REPORTS

None

9.2 NOTICE(S) OF MOTION

None

10. URGENT BUSINESS

None

11. CONFIDENTIAL ITEMS

Moved by Citizen Representative Dalton

That pursuant to Sections 24 and 26 of the *Freedom of Information and Protection of Privacy Act*, the Audit Committee move into Closed Meeting, at 12:44 p.m., in the Council Lounge, to discuss confidential matters, with respect to the following items:

- 11.1.2 Audit Forum (Verbal), AC2018-1173
- 11.1.3 External Auditor (Verbal), AC2018-1175; and
- 11.1.4 City Auditor (Verbal), AC2018-1176

MOTION CARRIED

Committee reconvened in Public Meeting at 12:58 p.m. with Councillor Woolley in the Chair.

Moved by Citizen Representative Caltagirone

That Committee rise and report.

MOTION CARRIED

11.1 ITEMS FROM OFFICERS, ADMINISTRATION AND COMMITTEES

11.1.1 Audit Committee Annual Self Assessment (2017-2018) - AC2018-1177

Item 11.1.1, Report AC2018-1177 was postponed to the 2018 November 20 Regular Meeting of the Audit Committee.

11.1.2 Audit Forum (Verbal) - AC2018-1173

Administration in attendance during the Closed Meeting discussions with respect to Verbal Report AC2018-1173:

Clerk: M. A. Cario. Advice: K. Palmer. Observer: C. Male, C. Smillie.

Moved by Councillor Farkas

That with respect to Verbal Report AC2018-1173, the following be approved:

That the Audit Committee direct that the Verbal Report and Closed Meeting discussions remain confidential pursuant to Section 24 and 26 of the *Freedom of Information and Protection of Privacy Act*.

MOTION CARRIED

11.1.3 External Auditor (Verbal) - AC2018-1175

No report was given.

11.1.4 City Auditor (Verbal) - AC2018-1176

Administration in attendance during the Closed Meeting discussions with respect to Verbal Report AC2018-1176:

Clerk: M. A. Cario. Advice: K. Palmer. Observer: C. Male, C. Smillie.

Moved by Citizen Representative Dalton

That with respect to Verbal Report AC2018-1176, the following be approved:

That the Audit Committee direct that the Verbal Report and Closed Meeting discussions remain confidential pursuant to Section 24 and 26 of the *Freedom of Information and Protection of Privacy Act*.

MOTION CARRIED

11.2 URGENT BUSINESS

None

12. ADJOURNMENT

Moved by Councillor Farkas

That this meeting adjourn at 1:00 p.m.

MOTION CARRIED

The following item has been forwarded to the 2018 November 12 Public Hearing Meeting of Council:

CONSENT:

Plebiscite Readiness Review - AC2018-1247

The following items have been forwarded to the 2018 November 19 Regular Meeting of Council:

CONSENT:

Real Estate Acquisitions Audit (Green Line LRT Stage 1) - AC2018-1032

City Auditor's Office 3rd Quarter 2018 Report - AC2018-1246

The next Regular Meeting of the Audit Committee is scheduled for 2018 November 20 at 9:30 a.m.

CONFIRMED BY COMMITTEE ON

CHAIR

ACTING CITY CLERK

UNCONFIRMED