

Law and Legislative Services Report to  
Organizational Meeting of Council  
2018 October 22

ISC: UNRESTRICTED  
C2018-1001

## **2018 – 2019 Council Seating Process**

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### **EXECUTIVE SUMMARY**

This Report presents Administration's recommended City Council Chamber seating plan for the term beginning 2018 October 23 until the conclusion of the 2019 October Organizational Meeting of Council.

#### **ADMINISTRATION RECOMMENDATION:**

That Council adopt the proposed 2018-2019 Council Chamber seating plan as set out in Attachment 1 effective 2018 October 23 until the conclusion of the 2019 October Organizational Meeting of Council.

### **PREVIOUS COUNCIL DIRECTION / POLICY**

During the 2017 December 10 Regular Meeting of Council, Council adopted Notice of Motion C2017-1179, as follows, after amendment:

“That with respect to Notice of Motion C2017-1179, the following be adopted, **as amended:**

NOW THEREFORE BE IT RESOLVED **after taking into account accessibility and ergonomic issues**, that the City Clerk's Office randomly generate a new seating plan for Members of Council after each Organizational Meeting;

AND FURTHER BE IT RESOLVED that these changes come into effect after the Organizational Meeting in 2018.”

### **BACKGROUND**

None.

### **INVESTIGATION: ALTERNATIVES AND ANALYSIS**

#### **Stakeholder Engagement, Research and Communication**

Prior to completing the random draw, Administration canvassed all Councillors to ascertain any accessibility needs and ergonomic concerns. Accessibility needs and ergonomic concerns were identified and appropriate placements were made.

To further address ergonomic issues, Administration will arrange for an ergonomic session to be held in the Council Chamber to ensure correct adjustment of chairs. Meeting invitations for this session will be sent by email to all members of Council from the City Clerk's Office.

#### **Strategic Alignment**

This report aligns with Council's priority of a Well-Run City to “Be as efficient and effective as possible, reducing costs and focusing on value-for-money.

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### **Social, Environmental, Economic (External)**

No social, environmental, or external economic implications have been identified.

### **Financial Capacity**

#### ***Current and Future Operating Budget:***

There are no direct operating budget implications for this report.

#### ***Current and Future Capital Budget:***

There are no direct capital budget implications for this report.

### **Risk Assessment**

None.

### **REASON FOR RECOMMENDATION:**

Council adopted Notice of Motion C2017-1179 during the 2017 December 10 Regular Meeting of Council directing the City Clerk's Office to generate a new seating plan for Members of Council after each annual Organizational Meeting.

### **ATTACHMENT(S)**

1. Attachment 1 – Proposed 2018-2019 Council Seating Plan
2. Attachment 2 – Notice of Motion Re: Council Chamber Seating, C2017-1179