



**MINUTES
AUDIT COMMITTEE**

**September 18, 2018, 9:30 AM
IN THE COUNCIL CHAMBER**

PRESENT: Councillor G. Chahal, Acting Chair
Councillor J. Farkas, Acting Vice-Chair
Councillor D. Farrell

Citizen Representative L. Caltagirone
Citizen Representative M. Dalton
Citizen Representative M. Lambert
ALSO PRESENT: City Auditor K. Palmer
Acting Chief Financial Officer C. Male
External Auditor H. Gill
Executive Assistant C. Smillie
Acting City Clerk J. Lord Charest
Legislative Assistant D. Williams

1. CALL TO ORDER

Councillor Chahal called the Meeting to order at 9:31 a.m.

Councillor Farkas was elected as Vice-Chair for this meeting, by acclamation.

2. OPENING REMARKS

Councillor Chahal provided opening remarks and introduced Thao Nguyen as the new Acting City Treasurer for The City of Calgary.

3. CONFIRMATION OF AGENDA

Moved by Citizen Representative Caltagirone

That the Agenda for the 2018 September 18 Regular Meeting of the Audit Committee be confirmed.

MOTION CARRIED

4. CONFIRMATION OF MINUTES

4.1 Minutes from the Regular Meeting of the Audit Committee, 2018 July 25

Moved by Councillor Farkas

That the Minutes of the Regular Meeting of the Audit Committee held 2018 July 25 be confirmed.

MOTION CARRIED

5. POSTPONED REPORTS

None

6. ITEMS FROM OFFICERS, ADMINISTRATION AND COMMITTEES

6.1 Calgary Police Commission Finance and Audit Committee Annual Report, AC2018-0596

Speakers

1. Brian Thiessen
2. Johnathan Liu
3. Blaine Hutchins
4. Lana Hohn-Martens
5. Simon Bennett

Moved by Councillor Farrell

That with respect to Report AC2018-0596, the following be approved:

That the Audit Committee receives this Report for information.

MOTION CARRIED

6.2 Calgary Economic Development Audit and Finance Committee Annual Report, AC2018-0602

Citizen Representative Caltagirone declared a conflict of interest and abstained from discussion and voting with respect to Report AC2018-0602, as she is a board member of Calgary Economic Development. Citizen Representative Caltagirone left the Council Chamber at 10:11 a.m. and returned at 10:37 a.m. after the vote was declared.

Speakers

1. Leontine Atkins
2. Steve Allan
3. Sheila Wills

Moved by Councillor Farkas

That with respect to Report AC2018-0602, the following be approved:

That the Audit Committee receives this Report for information.

MOTION CARRIED

6.3 Attainable Homes Calgary Corporation Audit and Accountability Committee
Annual Report - AC2018-0603

Councillor Chahal left the Chair at 10:41 a.m. and Councillor Farkas assumed the Chair.

Councillor Chahal resumed the Chair at 10:43 a.m. and Councillor Farkas returned to his seat in Committee.

Speakers

1. Brian Pincott
2. Elizabeth Huculak
3. Wendy Hennel

Moved by Citizen Representative Lambert

That with respect to Report AC2018-0603, the following be approved:

That the Audit Committee receives this Report for information.

MOTION CARRIED

6.4 Calgary Housing Company 2017 Annual Report - AC2018-0597

Speakers

1. Peter Cheung
2. Sarah Woodgate
3. Jana Tchinkova

Moved by Councillor Farkas

That with respect to Report AC2018-0597, the following be approved:

That the Audit Committee receives this Report for information.

MOTION CARRIED

6.5 Open Data Initiative Audit - AC2018-1008

Moved by Citizen Representative Caltagirone

That with respect to Report AC2018-1008, the following be approved:

1. That Audit Committee receive this report for information; and

2. That Audit Committee recommend that Council receive this report for information.

MOTION CARRIED

6.6 City Auditor's Office 2019-2020 Audit Plan - AC2018-0998

Pursuant to Section 6(1) of the Procedure Bylaw 35M2017, Section 78(2)(a) was suspended, by general consent, to allow Committee to complete the remainder of today's Agenda prior to the scheduled 12:00 noon recess.

Moved by Citizen Representative Caltagirone

That with respect to Report AC2018-0998, the following be approved:

That Audit Committee:

1. Approve the City Auditor's Office 2019-2020 Audit Plan and forward to Council for formal presentation; and
2. Recommend that Council receive for information Report AC2018-0998 and the formal presentation of the City Auditor's Office 2019-2020 Audit Plan; and further, that Report AC2018-0998 be placed in the Regular portion of the Council Agenda under the section "Committee Reports".

MOTION CARRIED

7. ITEMS DIRECTLY TO COMMITTEE

7.1 REFERRED REPORTS

None

7.2 NOTICE(S) OF MOTION

None

8. URGENT BUSINESS

None

9. CONFIDENTIAL ITEMS

Moved by Citizen Representative Caltagirone

That the Audit Committee move into Closed Meeting, at 12:01 p.m., in the Council Lounge, to consider confidential matters with respect to the following items, pursuant to Sections 24 and 26 of the *Freedom of Information and Protection of Privacy Act*:

- 9.1.1 Audit Forum (Verbal) AC2018-0969;
- 9.1.2 External Auditor (Verbal) AC2018-0970; and
- 9.1.3 City Auditor (Verbal) AC2018-0971.

MOTION CARRIED

The Audit Committee moved into public meeting at 12:18 p.m. with Councillor Chahal in the Chair.

Moved by Citizen Representative Dalton

That the Audit Committee rise and report.

MOTION CARRIED

9.1 ITEMS FROM OFFICERS, ADMINISTRATION AND COMMITTEES

9.1.1 Audit Forum (Verbal), AC2018-0969

Administration in attendance during the Closed Meeting discussions with respect to Report AC2018-0969:

Clerk: J. Lord Charest. Advice: K. Palmer, C. Male. Observer: H. Gill, C. Smillie.

Moved by Citizen Representative Lambert

That with respect to Report AC2018-0969, the following be approved:

That that Audit Committee directs that the Verbal Report and Closed Meeting discussions remain confidential pursuant to Sections 24 and 26 of the *Freedom of Information and Protection of Privacy Act*.

MOTION CARRIED

9.1.2 External Auditor (Verbal), AC2018-0970

Administration in attendance during the Closed Meeting discussions with respect to Report AC2018-0970:

Clerk: J. Lord Charest. Advice: K. Palmer, C. Male, H. Gill. Observer: C. Smillie.

Moved by Citizen Representative Caltagirone

That with respect to Report AC2018-0970, the following be approved:

That the Audit Committee directs that the Verbal Report and Closed Meeting discussions remain confidential pursuant to Sections 24 and 26 of the *Freedom of Information and Protection of Privacy Act*.

MOTION CARRIED

9.1.3 City Auditor (Verbal), AC2018-0971

Administration in attendance during the Closed Meeting discussions with respect to Report AC2018-0971:

Clerk: J. Lord Charest. Advice: K. Palmer. Observer: C. Smillie.

Moved by Citizen Representative Dalton

That with respect to Report AC2018-0971, the following be approved:

That the Audit Committee directs that the Verbal Report and Closed Meeting discussions remain confidential pursuant to Sections 24 and 26 of the *Freedom of Information and Protection of Privacy Act*.

MOTION CARRIED

9.2 URGENT BUSINESS

None

10. ADJOURNMENT

Moved by Citizen Representative Lambert

That this meeting adjourn at 12:21 p.m.

MOTION CARRIED

The following items have been forwarded to the 2018 October 15 Regular Meeting of Council:

CONSENT AGENDA

Open Data Initiative Audit, AC2018-1008

ITEMS FROM OFFICERS, ADMINISTRATION AND COMMITTEES

City Auditor's Office 2019-2020 Annual Audit Plan, AC2018-0998

CONFIRMED BY COMMITTEE ON

CHAIR

ACTING CITY CLERK