

Administration Appointments to Boards, Commissions and Committees

EXECUTIVE SUMMARY

This report presents Administration's nominees for appointment by Council to 16 internal and external Boards, Commissions and Committees at the 2018 Organizational Meeting of Council. The report also presents, for information, the continuing Administration membership on five internal and external Boards, Commissions and Committees.

ADMINISTRATION RECOMMENDATIONS:

That Council:

1. Appoint the Administration nominees to the Boards, Commissions and Committees with terms commencing 2018 October 22 and ending as contained in Attachment 1; and
2. Receive for information the current Administration members that are continuing to serve on Boards, Commissions and Committees as contained in Attachment 2.

PREVIOUS COUNCIL DIRECTION / POLICY

The Council policy on Governance and Appointments of Boards, Commissions and Committees ("Council policy"), CP2016-03, was adopted by Council to establish a process for the appointment of Members of Council, Administration and Public Members to Boards, Commissions and Committees ("BCCs"). Section 1.3 of the Council policy provides that the "appointment of Members of Council and Administration to serve on BCCs promotes collaboration and collective decision-making with Public Members, ensuring that citizens, communities and customers of The City are better served". In accordance with section 5.7, appointment of Administration Members occurs as follows:

- 5.7.1 Council shall appoint Administration Members to BCCs as applicable. The City Manager shall provide Council with recommendations for appointments.
- 5.7.2 Administration Members shall be appointed to BCCs at the annual Organizational Meeting of Council.
- 5.7.3 The appointment term for Administration Members shall:
 - a) be until the next annual Organizational Meeting of Council, unless otherwise specified by a resolution of Council or a BCC's Governance Document(s); and
 - b) terminate immediately upon leaving the employment of The City of Calgary.

BACKGROUND

Procedure Bylaw 35M2017 provides that all Council appointments to City BCCs must be reviewed and approved annually at the Organizational Meeting of Council, unless otherwise specified in the BCC's governance documents.

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INVESTIGATION: ALTERNATIVES AND ANALYSIS

The appointment of Members of Council and Administration to serve on BCCs promotes collaboration and collective decision-making with Public Members, ensuring that citizens, communities and customers of The City are better served. Administration serves on 21 BCCs with voting or non-voting (advisory) privileges, sharing information and knowledge in their fields of expertise with Public and Councillor members that contribute to sound all-encompassing recommendations.

The appointment terms for Administration members vary depending on a BCC's individual Governance Document(s). Administration's nominations for membership to Council are being presented as follows:

- Attachment 1: For appointment by Council – Administration's nominees to BCCs in accordance with the individual BCC's Governance Document(s); and
- Attachment 2: For information – Administration members continuing to serve on BCCs as per previous Council appointment and Administration members serving on BCCs by virtue of their position at The City of Calgary.

Stakeholder Engagement, Research and Communication

Administration issued a request to City Departments and the City Manager's Office on 2018 August 14 for Administration's nominees for appointment to BCCs for the upcoming terms.

Strategic Alignment

This report aligns with Council's priority of a Well-Run City: "Calgary's government is open, responsive, accountable and transparent, delivering excellent services at a fair price. We work with our government partners to ensure we have the tools we need" (Action Plan 2015-2018).

Social, Environmental, Economic (External)

Financial Capacity

Current and Future Operating Budget:

There are no current and future operational budget impacts as a result of this report.

Current and Future Capital Budget:

There are no current and future capital budget impacts as a result of this report.

Risk Assessment

The City Solicitor and General Counsel has identified this risk in the past and continues to identify that a risk may arise for The City if an employee's role as a member of Administration conflicts, or is perceived to conflict, with their duties as a board member of a partner or other

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third-party organization. The likelihood and impact of this risk is mitigated by reducing the number of members of Administration serving on the boards of The City's partners or other independent organizations. As well, the Council Investing in Partnerships Policy (CP2017-01) encourages The City's partners, to maintain good governance policies and practices including codes of conduct, conflicts of interest, board orientation and board education

REASON FOR RECOMMENDATION:

In accordance with Council policy CC2016-03, *Governance and Appointments of Boards, Commissions and Committees*, Council shall appoint Administration members to Boards, Commissions and Committees at the annual Organizational Meeting of Council. This report includes Administration nominees for vacant positions as well as continuing Administration appointees.

ATTACHMENTS

1. Administration Nominees to Boards, Commissions and Committees
2. Continuing Administration Appointees