

BCC Mandated Terms of Reference Review

Review Outcome and Rationale

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Advisory Committee on Accessibility	<p>The Advisory Committee on Accessibility has updated its terms of reference with the following changes.</p> <p>Mandate</p> <p>Updated to reflect the current scope of the committee.</p> <p>Composition</p> <ul style="list-style-type: none"> - Increased to 14 from 13 adding a second member representing the seniors' community. - As our population ages, there will be more people in Calgary that will have age-related disabilities, so more representation required from this cohort. <p>Resources</p> <p>Updated to reflect current Administration resources.</p> <p>Term</p> <ul style="list-style-type: none"> - Maximum increased to nine years from six*. The increase in the maximum number of years will provide improved continuity and consistency. - Term length changed to one or two years from two years. This change provides greater flexibility when staggering terms. <p>*Note: The City Clerk's Office advised of section 5.10.3 of the Council policy: "A public member may serve up to a maximum of six consecutive years on a City BCC, unless otherwise outlined in a City BCC's Governance Document(s)."</p>
BiodiverCity Advisory Committee	<p>The BiodiverCity Advisory Committee had no updates to its terms of reference. This committee was established in 2015 and the Terms of Reference were last updated on 2017 May 08.</p>
Calgary Aboriginal Urban Affairs Committee	<p>The Calgary Aboriginal Urban Affairs Committee had no updates to its terms of reference at this time. The committee may bring forward changes in 2019. The terms for this committee were last updated on 2017 October 3.</p>
Public Art Board	<p>The Public Art Board is currently undertaking a general review of the board's mandate as part of the response to NM2017-32, Amendments to the Corporate Public Art Policy. The board will bring forward changes to its terms of reference as part of that effort, prior to the 2018 Organizational Meeting.</p>
Calgary Transit Access Eligibility Appeal Board	<p>The Calgary Transit Access Eligibility Appeal Board has updated its terms of reference with the following changes:</p> <ul style="list-style-type: none"> - Composition increased to seven (7) from five (5) - Term increased to two (2) years from one (1) year. - Addition of a Procedures section - Addition of a Code of Conduct section.

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	<p>Mandate</p> <p>Updated to reflect the current scope of the board.</p> <p>Composition</p> <p>Increased from five (5) to seven (7). This includes:</p> <ul style="list-style-type: none"> - one more member with a disability for a total of three members with a disability; - one more member who is a health care practitioner, for a total of three members who are health care practitioner; and - one member who is a citizen-at-large, which is unchanged. <p>The board currently has problems achieving quorum with only five members. This can result in appeal hearings having to be rescheduled.</p> <p>Resources</p> <p>Updated to current Administration resources</p> <p>Term</p> <p>Increased from one year to two years. One year means the entire board could turn over every year. This introduces a high level of discontinuity to the board's work.</p> <p>Quorum</p> <p>Quorum has increased to four members from three to reflect the new composition.</p> <p>Meetings</p> <p>Additional text added specifying the closed nature of the meetings.</p> <p>Procedures</p> <p>Procedures have been added to the terms of reference to clarify how the decision-making process works. The procedures are not new, but were previously contained in a separate document that was not publicly available.</p> <p>Code of Conduct</p> <p>The Code of Conduct with specific accountabilities for this board has been added to the terms of reference. Members must also abide by Council Policy CC045 Code of Conduct for Citizen Members Appointed to Council.</p>
Calgary Transit Public Safety Citizen Oversight Committee	<p>The Calgary Transit Public Safety Citizen Oversight Committee has updated its terms of reference with the following changes.</p> <p>Mandate</p> <p>Updated with the current applicable legislation.</p> <p>Resources</p> <p>Updated with the current Administration resource.</p> <p>Procedures</p> <p>Updated to reflect the current procedures and legislation.</p>

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	Code of Conduct Updated to include a reference to Council Policy CC045 e of Conduct for Citizen Members Appointed to Council.