



**Corporate Properties & Buildings**

Providing great workplaces and spaces



## Telecommunication Antenna Structure Processes

Planning	Real Estate
1. Telecommunications company advises Development & Building Approvals of potential tower location.	1. Telecommunications company makes inquiry about City-owned land with Corporate Properties & Buildings.
2. Development & Building Approvals advises Telecommunications company of public consultation requirement.	2. Corporate Properties & Buildings reviews site investigation evidence and circulates inquiry to City business units to determine site availability.
3. Telecommunications company holds public meeting.	3. City-owned land determined to be available.
4. Telecommunications company responds to public concerns.	4. Telecommunications company agrees to City licence of occupation terms and conditions.
	5. Corporate Properties & Buildings issues a <i>Letter of Authorization</i> , allowing the Telecommunications company to include City-owned land in a formal planning submission to Development & Building Approvals.
5. Telecommunications company makes a formal submission (that includes the land owner's <i>Letter of Authorization</i> ) to Development & Building Approvals.	
6. Development & Building Approvals reviews and may issue <i>Letter of Concurrence</i> .	
	6. Development & Building Approvals provides Corporate Properties & Buildings with a copy of the <i>Letter of Concurrence</i> , and Corporate Properties & Buildings enters into a licence of occupation agreement with the Telecommunications company.



THE CITY OF  
**CALGARY**  
CORPORATE PROPERTIES & BUILDINGS