

## LEGISLATIVE GOVERNANCE TASK FORCE PROPOSED 2014 – 2017 WORK PLAN

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### EXECUTIVE SUMMARY

The existing Legislative Governance Task Force (LGTF) Work Plan is nearly complete, with one unfinished business item remaining. This report presents the LGTF with an opportunity to consider prospective areas of work and requests direction on the scope of the LGTF's 2014 – 2017 Work Plan.

### ADMINISTRATION RECOMMENDATION(S)

That the Legislative Governance Task Force:

1. Consider governance initiatives, as detailed in Attachment 2, and provide direction on priorities; and
2. Direct the City Clerk's Office to report back with a detailed Work Plan for 2014 – 2017 and respective budget, if required, at the next LGTF meeting.

### PREVIOUS COUNCIL DIRECTION / POLICY

At the 2013 February 28 meeting of the LGTF, the Mayor's Office presented a report with respect to a Legislative Governance Task Force Work Plan for 2013 (Attachment 1). On 2013 April 02, the Priorities and Finance Committee filed this report.

At the 2011 January 24 Regular Meeting of Council, Council established the LGTF as a Task Force of the Personnel and Accountability Committee (PAC).

### BACKGROUND

The LGTF Terms of Reference provide for a Task Force of the Priorities and Finance Committee (PFC) with the responsibility of making recommendations to PFC to improve legislative governance at the City of Calgary. LGTF is focused on the following priorities:

1. Making Council more accessible and transparent to the public;
2. Making Council decisions more efficient; and
3. Increasing accountability.

Over the previous three years, the LGTF has met nine times and made significant progress in completing its previous work plans. The LGTF contributed, by bringing forward the following policies to Council, to improving ethics, governance, transparency and accountability at the City of Calgary:

- *Whistle-blower Policy* (LGT2013-0477);
- *Ethical Conduct Policy for Members of Council* (LGT2013-0252);
- *Gifts and Benefits Policy for Members of Council* (LGT2013-0256);
- *Members of Council and Election Campaigns Policy* (LGT2013-0847); and
- *Transparency and Accountability Policy* (LGT2013-09).

### INVESTIGATION: ALTERNATIVES AND ANALYSIS

The majority of the items on the LGTF's previous work plans are complete. One item, the *Disclosure Policy for Members of Council*, remains outstanding. This report presents the LGTF with an opportunity to consider prospective areas of future work related to improving

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governance, transforming government and cutting red tape. Based on outstanding items, emerging issues and out-of-date policies, a proposed LGTF 2014 – 2017 Work Plan was created and is detailed in Attachment 2. The full listing of the City Clerk's Office and Office of the Mayor Council Policies is detailed in Attachment 3.

Should the LGTF assign a higher priority to any of the work plan items, the recommendations should be amended to reflect that priority. Depending on LGTF's direction, a source of funding, for additional resources, may be required.

### **Stakeholder Engagement, Research and Communication**

A review of the previous LGTF work plans was conducted, and indicated that the majority of the LGTF work has been completed. Direction from members of the LGTF is needed on future governance initiatives.

### **Strategic Alignment**

This report has been reviewed for alignment with The City of Calgary's Triple Bottom Line (TBL) Policy Framework. No implications were identified as a result of this report.

### **Social, Environmental, Economic (External)**

There are no social, environmental, or external economic implications as a result of this report.

### **Financial Capacity**

#### **Current and Future Operating Budget:**

This report seeks direction on the scope of future governance initiatives and source of funding for LGTF's 2014-2017 Work Plan. There are no operating budget implications at this time. Should the LGTF assign priority to all items on the proposed 2014-2017 Work Plan, additional resources and funding will be required to complete the work.

#### **Current and Future Capital Budget:**

This report seeks direction on the scope and source of funding for LGTF's 2014-2017 Work Plan. There are no capital budget implications at this time.

### **Risk Assessment**

There are no significant risks associated with the recommendations of this report.

### **REASON(S) FOR RECOMMENDATION(S):**

The current work plan of the LGTF is nearly complete and City Clerk's requires direction on the scope of future governance initiatives to be considered and source of funding for the LGTF's 2014 – 2017 Work Plan.

### **ATTACHMENT(S)**

1. Legislative Governance Task Force Work Plan for 2013;
2. Legislative Governance Task Force Proposed 2014 – 2017 Work Plan; and
3. City Clerk's Office and Office of the Mayor Council Policies Summary Reference.