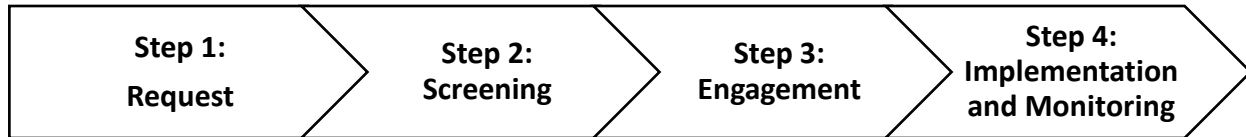


**Proposed Process for Identifying Potential  
Designated Cannabis Consumption Areas**

C2018-0754  
ATTACHMENT 3



<b>Step one: Request</b>	
<b>Action</b>	<b>Who</b>
a) Request to Councillors' offices can come from citizens, organizations, or Administration	Requestor
b) Councillor determines whether the request will get initial support in principle based on the stakeholder support and a high-level review of the Council-approved Principles and Criteria.	Councillor
c) Councillor requests Cannabis Project Lead(CPL) explore potential sites in their ward, providing suggestions for specific communities	Councillor/Administration
<b>Step two: Screening</b>	
a) CPL facilitates a detailed screening of the area(s) using the Council-approved Principles and Criteria. This may include consultation with: Parks; Roads; Transportation; Fire; Community Standards; Calgary Police Services and any other business unit affected by the request.	Administration
b) Within ten business days, Administration presents to Councillor potential areas which meet Council-approved principles and criteria.	Administration
c) Councillor provides approval in principle on specific areas(s).	Councillor
<b>Step three: Engagement</b>	
a) Key external stakeholders are identified, and the engagement process is designed per the current City of Calgary engagement practices. This is communicated clearly at the outset of the process to stakeholders.	Administration
b) Within a four-week time frame, Engagement is completed on the area(s). This timeframe includes planning, preparation and analysis. Engagement will be open for no less than one week.	Administration
c) While Engagement is being conducted, Administration conducts an in-depth analysis of operating and capital impacts on area(s).	Administration

**Proposed Process for Identifying Potential  
Designated Cannabis Consumption Areas**

C2018-0754  
ATTACHMENT 3

d) Results of engagement and site analysis are presented to Councillor to make a determination on bringing area before a Public Hearing of Council	Councillor
<b>Step four: Implementation and Monitoring</b>	
a) Report with all findings on the area(s) to Public Hearing of Council	Administration
b) Council decision on approval of area(s)	Council
c) Once approved, infrastructure and signage is installed and area(s) open(s).	Administration
d) Ongoing area monitoring including site maintenance reporting, calls for service and Councillor inquiries.	Administration
e) Review of the area(s) upon the sooner of one year or the introduction of legal cannabis 'lounges' in Calgary.	Administration/Council