



## MINUTES

### AUDIT COMMITTEE

HELD 2014 MAY 15 AT 9:30 AM

IN THE ENGINEERING TRADITIONS COMMITTEE ROOM

#### PRESENT:

Councillor R. Pootmans, Chair  
Councillor J. Magliocca, Vice-Chair  
Councillor S. Keating  
Councillor E. Woolley  
Citizen Representative, B. Day  
Citizen Representative, Mr. R. Ghosh

#### ALSO PRESENT:

City Manager (Interim) E. Sawyer  
Acting Chief Financial Officer B. Koay  
City Auditor K. Palmer  
Executive Assistant P. Frank  
External Auditor T. Nakka  
Legislative Assistant D. Williams

This meeting was conducted in accordance with the Procedure Bylaw 44M2006, as amended.

#### 1. CONFIRMATION OF AGENDA

CONFIRM AGENDA, Moved by Councillor Magliocca, that the Agenda for the 2014 May 15 Regular Meeting of the Audit Committee be confirmed.

CARRIED

2. CONFIRMATION OF MINUTES

2.1 MINUTES OF THE REGULAR MEETING OF THE AUDIT COMMITTEE,  
2014 APRIL 17

CONFIRM MINUTES, Moved by Councillor Magliocca, that the Minutes of the 2014 April 17 Regular Meeting of the Audit Committee be confirmed.

CARRIED

3. NEW BUSINESS

3.1 CALGARY PUBLIC LIBRARY BOARD ANNUAL REPORT, AC2014-0409

DISTRIBUTION

At the request of Robert Lowther, Calgary Public Library Board, and with the concurrence of the Chair, the Legislative Assistant distributed copies of a Powerpoint presentation entitled "Audit Committee, 2014 May 15", with respect to Report AC2014-0409.

APPROVE, Moved by Councillor Woolley, that the Recommendation contained in Report AC2014-0409 be approved, as follows:

That the Audit Committee receives this Report for information.

CARRIED

3.2 CALGARY PARKING AUTHORITY ANNUAL REPORT, AC2014-0429

APPROVE, Moved by Councillor Magliocca, that the Administration Recommendation contained in Report AC2014-0429 be approved, as follows:

That the Audit Committee receives this report for information.

CARRIED

### 3.3 INTEGRATED RISK MANAGEMENT MODEL UPDATE, AC2014-0143

APPROVE, Moved by Mr. Ghosh, that the Administration Recommendation contained in Report AC2014-0143 be approved, as follows:

That Audit Committee recommends that Council receive this report for information.

CARRIED

### 3.4 CITY EMPLOYEE CODE OF CONDUCT - ANNUAL REPORT, AC2014-0382

APPROVE, Moved by Councillor Woolley, that the Recommendation contained in Report AC2014-0382 be approved, as follows:

That Audit Committee recommend that Council receive this report for information

CARRIED

### 3.5 AUDIT COMMITTEE MONTHLY STATUS REPORT, AC2014-0422

APPROVE, Moved by Councillor Keating, that Recommendation 1 contained in Report AC2014-0422 be approved, **after amendment**, as follows:

1. That Audit Committee dissolves the Audit Sub-Committee on Access Calgary **Program**.

CARRIED

APPROVE, Moved by Councillor Keating, that Recommendation 2 contained in Report AC2014-0422 be approved, as follows:

2. That Audit Committee receives this Report for information.

CARRIED

IN CAMERA, Moved by Mr. Day, that, in accordance with Section 197 of the *Municipal Government Act*, and Sections 17(1), 24(1)(a)(b)(c) and 25(1)(b)(c) of the *Freedom of Information and Protection of Privacy Act*, Committee now move In Camera at 10:46 a.m., in order to consider several confidential matters.

CARRIED

The Audit Committee moved into public session at 11:37 a.m., with Councillor Pootmans in the Chair.

RISE AND REPORT, Moved by Councillor Woolley, that the Audit Committee rise and report.

CARRIED

4. IN CAMERA ITEMS

4.1 2014 LAW DEPARTMENT LEGAL COMPLIANCE AND RISK MANAGEMENT AND CLAIMS REPORT TO AUDIT COMMITTEE, AC2014-0231

APPROVE, Moved by Councillor Woolley, that the Administration Recommendation contained in Report AC2014-0231 be approved, **after amendment**, as follows:

That Audit Committee recommend that Council receive this report for information and keep **Attachment 6** confidential pursuant to Sections 25(1)(b) and (c) of the *Freedom of Information and Protection of Privacy Act*.

CARRIED

4.2 AUDIT FORUM – VERBAL REPORT, AC2014-0419

APPROVE, Moved by Mr. Day, that with respect to the Verbal Report AC2014-0419, the following be approved:

That the Audit Committee:

1. Receive the Audit Forum Verbal Report for information; and
2. Keep the Verbal Report and In Camera discussions confidential pursuant to Sections 24(1)(a)(b) and (c) of the *Freedom of Information and Protection of Privacy Act*.

CARRIED

#### 4.3 EXTERNAL AUDITOR - VERBAL REPORT, AC2014-0420

APPROVE, Moved by Mr. Ghosh, that with respect to the Verbal Report AC2014-0420, the following be approved:

That the Audit Committee:

1. Receive the External Auditor Verbal Report for information; and
2. Keeps the Verbal Report and In Camera discussions confidential pursuant to Sections 24(1)(a)(b) and (c) of the *Freedom of Information and Protection of Privacy Act*.

CARRIED

#### 4.4 CITY AUDITOR - VERBAL REPORT, AC2014-0330

APPROVE, Moved by Councillor Keating, that with respect to the Verbal Report AC2014-0330, the following be approved:

That the Audit Committee:

1. Receive the City Auditor Verbal Report for information; and
2. Keeps the Verbal Report and In Camera discussions confidential pursuant to Sections 24(1)(a)(b) and (c) of the *Freedom of Information and Protection of Privacy Act*.

CARRIED

#### 4.5 CHIEF FINANCIAL OFFICER - VERBAL REPORT, AC2014-0421

APPROVE, Moved by Councillor Magliocca, that with respect to the Verbal Report AC2014-0421, the following be approved:

That the Audit Committee:

1. Receive the Chief Financial Officer Verbal Report for information; and
2. Keeps the Verbal Report and In Camera discussions confidential pursuant to Sections 24(1)(a)(b) and (c) of the *Freedom of Information and Protection of Privacy Act*.

CARRIED

4.6 CHAIR OF AUDIT COMMITTEE - VERBAL REPORT, AC2014-0430

APPROVE, Moved by Mr. Day, that with respect to the Verbal Report AC2014-0430, the following be approved:

That the Audit Committee:

1. Receive the Chair of the Audit Committee Verbal Report for information; and
2. Keeps the Verbal Report and In Camera discussions confidential pursuant to Sections 17(1) and 24(1)(a) of the *Freedom of Information and Protection of Privacy Act*.

CARRIED

5. ADJOURNMENT

ADJOURN, Moved by Councillor Magliocca, that the Audit Committee adjourn at 11:41 a.m.

CARRIED

CONFIRMED BY COMMITTEE ON

CHAIR

LEGISLATIVE ASSISTANT

THE FOLLOWING ITEMS HAVE BEEN FORWARDED TO THE 2014 MAY 26 REGULAR MEETING OF COUNCIL:

CONSENT:

INTEGRATED RISK MANAGEMENT MODEL UPDATE, AC2014-0143

CITY EMPLOYEE CODE OF CONDUCT - ANNUAL REPORT, AC2014-0382

2014 LAW DEPARTMENT LEGAL COMPLIANCE AND RISK MANAGEMENT AND CLAIMS REPORT TO AUDIT COMMITTEE, AC2014-0231

The next Regular Meeting of the Audit Committee has been scheduled to be held on 2014 June 19 at 9:30 AM.