



**MINUTES  
AUDIT COMMITTEE**

**February 13, 2018, 9:30 AM  
IN THE COUNCIL CHAMBER**

**PRESENT:** Councillor G. Chahal, Vice-Chair  
Councillor J. Farkas  
Councillor D. Farrell  
Councillor E. Woolley  
Citizen Representative M. Dalton  
Citizen Representative M. Lambert

**ALSO PRESENT:** Chief Financial Officer E. Sawyer  
City Auditor K. Palmer  
External Auditor T. Nakka  
Acting City Clerk L. McDougall  
Legislative Assistant J. Lord Charest

1. **CALL TO ORDER**

Councillor Chahal called today's Meeting to Order at 9:33 a.m.

2. **OPENING REMARKS**

Councillor Chahal provided Opening Remarks at today's Meeting.

3. **CONFIRMATION OF AGENDA**

**Moved by** Councillor Farkas

That the Agenda for the 2018 February 13 Regular Meeting of the Audit Committee, be confirmed.

**MOTION CARRIED**

4. **CONFIRMATION OF MINUTES**

4.1 Minutes of the Regular Meeting of the Audit Committee, 2018 January 26

**Moved by** Councillor Farrell

That the Minutes of the Audit Committee held on 2018 January 26, be confirmed.

**MOTION CARRIED**

5. POSTPONED REPORTS

(None)

6. ITEMS FROM OFFICERS, ADMINISTRATION AND COMMITTEES

6.1 New Central Library Readiness Audit, AC2018-0034

**Moved by** Citizen Representative Dalton

That with respect to Report AC2018-0034, the following be approved:

1. That Audit Committee receive this Report for information; and
2. That Audit Committee recommend that Council receive this Report for information.

**MOTION CARRIED**

6.2 City Auditor's Office 2017 Annual Report, AC2018-0019

The following documents were distributed with respect to Report AC2018-0019:

- Colour copy of page 10 of 21 of the Attachment; and
- A PowerPoint presentation entitled "2017 Annual Report", dated 2018 February 13.

**Moved by** Councillor Farkas

That with respect to Report AC2018-0019, the following be approved:

1. That Audit Committee receive this Report for information; and
2. That Audit Committee recommend that Council receive this Report for information.

**MOTION CARRIED**

6.3 Annual Update – Information Technology Risk Management, AC2018-0133

**Moved by** Citizen Representative Dalton

That the Audit Committee move into Closed Meeting at 10:41 a.m., in the Council Lounge, to discuss confidential matters, subject to Sections 24 and 26 of the *Freedom of Information and Protection of Privacy Act*, with respect to the following Reports:

- Annual Update – Information Technology, AC2018-0133;
- Audit Forum (Verbal Report), AC2018-0031;
- External Auditor (Verbal Report), AC2018-0033; and
- City Auditor (Verbal Report), AC2018-0032.

**MOTION CARRIED**

The Audit Committee reconvened at 11:41 a.m. with Councillor Chahal in the Chair.

**Moved by** Councillor Woolley

That the Audit Committee rise and report.

**MOTION CARRIED**

Administration in Attendance during the Closed Meeting discussions with respect to Report AC2018-0133:

Clerk: L. McDougall. Presenter: H. Reed-Fenske and O. Key. Advice: E. Sawyer, K. Palmer, C. Male and I. Lofthouse. External Auditor: T. Nakka and H. Gill.

**Moved by** Councillor Woolley

That with respect to Report AC2018-0133, the following be approved, **after amendment**:

That the Audit Committee:

1. Receive this Report for information;
2. Direct that Administration bring forward a presentation to Audit Committee no later than Q4 2018 on the challenges and opportunities facing The City of Calgary as it relates to:
  - **The evolving role of IT in municipalities;**
  - **Decision-making processes around hardware and software investments;**
  - **Leveraging new technologies while maintaining existing systems;**
  - **Securing City assets against new and emerging threats;**
  - **Benchmarking to compare IT business functions and associated costs with other private and public sector organizations of similar size and complexity;**
  - **Impacts of machine learning, artificial intelligence, augmented reality and robotics on city operations and decision-making; and**
3. Keep Attachment 1 confidential subject to Section 24 of the *Freedom of Information and Protection of Privacy Act* until the identified risks have been mitigated.

**MOTION CARRIED**

## **7. ITEMS DIRECTLY TO COMMITTEE**

### **7.1 REFERRED REPORTS**

(None)

7.2 NOTICE(S) OF MOTION

(None)

8. URGENT BUSINESS

(None)

9. CONFIDENTIAL ITEMS

9.1 ITEMS FROM OFFICERS, ADMINISTRATION AND COMMITTEES

9.1.1 Audit Forum (Verbal Report), AC2018-0031

Administration in Attendance during the Closed Meeting discussions with respect to Report AC2018-0031:

Clerk: L. McDougall. Presenter: E. Sawyer and C. Male. Advice: K. Palmer. External Auditor: T. Naka and H. Gill.

**Moved by** Citizen Representative Lambert

That with respect to Report AC2018-0031, the following be approved:

That the Audit Committee direct that the Verbal Report and Closed Meeting discussions remain confidential subject to Sections 24 and 26 of the *Freedom of Information and Protection of Privacy Act*.

**MOTION CARRIED**

9.1.2 External Auditor (Verbal Report), AC2018-0033

Administration in Attendance during the Closed Meeting discussions with respect to Report AC2018-0031:

Clerk: L. McDougall. External Auditor: T. Naka and H. Gill.

**Moved by** Citizen Representative Dalton

That with respect to Report AC2018-0033, the following be adopted:

That the Audit Committee directs that the Verbal Report and Closed Meeting discussions remain confidential subject to Sections 24 and 26 of the *Freedom of Information and Protection of Privacy Act*.

**MOTION CARRIED**

9.1.3 City Auditor (Verbal Report), AC2018-0032

No Report was given.

9.2 URGENT BUSINESS

(None)

10. ADJOURNMENT

**Moved by** Citizen Representative Lambert

That this Meeting adjourn at 11:46 a.m.

**MOTION CARRIED**

The following items have been forwarded to the 2018 February 26 Regular Meeting of Council:

CONSENT:

New Central Library Readiness Audit, AC2018-0034

City Auditor's Office 2017 Annual Report

The next Regular Meeting of the Audit Committee is scheduled to be held on 2018 April 17 at 8:30 a.m.

CONFIRMED BY COMMITTEE ON 2018

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CHAIR

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ACTING CITY CLERK