



**DISCOVER THE  
ANSWERS AT THE  
CENTRE OF ENERGY**

**CALGARY CONVENTION  
CENTRE AUTHORITY**

**PLANNED GOVERNANCE  
ACTIVITIES AND WORK PLAN  
(2013, 2014)**

## CALGARY CONVENTION CENTRE AUTHORITY

### 1. Committee Schedule / Agendas

#### Audit & Finance Committee

##### SCHEDULE 2013

Date	Topic	Time
Wednesday, March 20	2012 4 <sup>th</sup> Quarter Financials	4:00 – 5:00
Wednesday, May 15	2012 Audit (Deloitte Presentation)	4:00 – 5:00
	1st Quarter Financials	
Wednesday, September 11	2 <sup>nd</sup> Quarter Financials	4:00 – 5:00
Wednesday, November 27	3rd Quarter Financials	4:00 – 5:00
	2013 Audit Service Plan – Deloitte Presentation	
	2014 Budget & Business Plan	

##### SCHEDULE 2014

Date	Topic	Time
	2013 4 <sup>th</sup> Quarter Financials	
March 12		4:00 – 5:00
May 14	2013 Audit (Deloitte Presentation)	4:00 – 5:00
	Risk Management Presentation, Director of Support & Security	
	1st Quarter Financials	
September 10	2nd Quarter Financials	4:00 – 5:00
November 26	2014 Audit Service Plan Presentation, Deloitte	4:00 – 5:00
	3rd Quarter Financials , 2015 Budget & Business Plan	

**Audit Work Plan Key Dates:**

**May 15, 2013**

Reappointment of Deloitte LLP to conduct 2013 Audit

**November 27, 2013**

Deloitte Presentation of 2013 Audit Service Plan to Audit & Finance Committee

**November, 2013**

Pre-audit and preliminary field work by External Auditors

**February/March 2014**

Field Work

**May 14, 2014**

External 2013 Audit Presentation to Committee

Reappointment of Deloitte for 2014 Audit

**June 11, 2014**

2013 Financial Statements approved by the Board

**November 26, 2014**

Presentation of 2014 Audit Service Plan to Audit Committee