

Urban Design Review Panel – Non-binding Nominations

EXECUTIVE SUMMARY

This report presents professional associations' non-binding nominations for appointment by Council to the Urban Design Review Panel ("UDRP") for the upcoming term.

ADMINISTRATION RECOMMENDATIONS:

That Council:

1. Consider the non-binding nominations and appoint eight public members to the Urban Design Review Panel, each for a term set to expire at the 2019 Organizational Meeting of Council; and
2. Direct that Attachments 2, 3, 4 and 5 remain confidential pursuant to Sections 17 and 19 of the *Freedom of Information and Protection of Privacy Act*.

PREVIOUS COUNCIL DIRECTION / POLICY

At the 2017 October 30 Organizational Meeting of Council, Council directed that "with respect to the Urban Design Review Panel, the current appointments remain and that Council refer the appointment process to the Mayor to consult with Administration and interested members of Council to return to Council no later than 2017 December with a proposed slate of candidates".

At the 2017 July 24 Regular Meeting of Council, Council adopted amendments to the Urban Design Review Panel's Terms of Reference, which included an expansion in membership.

At the 2016 April 25 Regular Meeting of Council, Council adopted a Council policy on *Governance and Appointments of Boards, Commissions and Committees* (CP2016-03) ("Council policy"). This Council policy defines a "non-binding nomination" as a "Public Member nomination submitted to Council by a specific group as outlined in a BCC's Governance Document(s). Council may or may not appoint the nominee".

BACKGROUND

The UDRP's mandate is to "provide independent, professional design advice, from an urban design and architecture perspective, on public and private development and major redevelopment proposals through pre-application enquiries development permit applications and development liaison on sites citywide with significant impact on the public realm". The UDRP is comprised of 12 members and one adjunct member, nominated by their professional associations:

- five architect members of the Alberta Association of Architects, four of which have specific expertise in at least one of the following categories: urban design, high-rise design, commercial building design, civic building design, accessible design, sustainable design, large scale development projects. No more than one architect member may be non-practicing;
- three members of the Alberta Association of Landscape Architects with expertise in diverse landscapes representing the public realm;

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- two members of the Association of Professional Engineers, Geologists and Geophysicists of Alberta with expertise in multi-modal transportation, complete streets and tactical urbanism;
- two members of the Alberta Professional Planners Institute with expertise in urban design; and
- one recognized Heritage Conservation Architect, adjunct member (available on call to participate as requested on specialized files).

In addition, Building Industry and Land Development (“BILD Calgary Region”) and NAIOP each nominate from within their membership one registered design professional from any of the professional associations set out above.

The UDRP Terms of Reference provide that “members are selected for their individual experience and qualifications, and are expected to be leaders in their professions, with experience in delivering high quality design outcomes. The UDRP overall should represent a broad range of experiences which, in addition to urban design should include high-rise design, commercial building design, civic building design, accessible design, sustainable design, and experience with large scale development projects”.

Attachment 1 sets out the current UDRP vacancies and eligibility requirements. Attachment 2 lists all the non-binding nominees submitted by professional associations.

INVESTIGATION: ALTERNATIVES AND ANALYSIS

At the 2017 Organizational Meeting of Council, Administration presented for Council’s consideration professional associations’ non-binding nominations for appointment to the UDRP (Attachment 3). No appointments were made to the UDRP at the Organizational Meeting of Council. Rather, Council directed that the current appointments remain and that the appointment process be referred to the Mayor to consult with Administration and interested Members of Council.

In 2017 November, Administration contacted professional associations, as set out in the UDRP Terms of Reference, to solicit additional non-binding nominations for Council’s consideration. The additional non-binding nominations are provided in Attachment 4.

Stakeholder Engagement, Research and Communication

Administration communicated with stakeholders and professional associations in preparation for the Organizational Meeting of Council, as well as in 2017 November to advise of Council’s 2017 October 30 resolution and to solicit additional non-binding nominations.

Strategic Alignment

None.

Social, Environmental, Economic (External)

None.

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Financial Capacity

Current and Future Operating Budget:

None.

Current and Future Capital Budget:

None.

Risk Assessment

There are no significant risks associated with the recommendations of this report. Should Council be unable to appoint eight public members from the professional associations' non-binding nominations, the UDRP will not be able to operate at the maximum contingent of 13 members as set out in the recently amended Terms of Reference.

REASON FOR RECOMMENDATIONS:

There are currently eight vacancies on the UDRP. Professional associations have provided Council with their slates of nominations to fill these vacancies. In accordance with the UDRP Terms of Reference, public members are appointed to the UDRP by resolution of Council.

ATTACHMENTS

1. Attachment 1 – Vacancies and Eligibility Requirements
2. Attachment 2 – Non-binding Nominations (confidential)
3. Attachment 3 – 2017 Organizational Meeting of Council Nominations (confidential)
4. Attachment 4 – Additional Non-binding Nominations (confidential)
5. Attachment 5 – Late nominations (confidential)