

## Calgary Transit Access Eligibility Appeal Board – Resignation and Appointment

### EXECUTIVE SUMMARY

The City Clerk's Office received notification that Nina Busuego, serving as a Public Member with a disability using specialized transportation services on the Calgary Transit Access Eligibility Appeal Board, has resigned. This report presents applications for Council's consideration for appointment for the completion of a one-year term.

### ADMINISTRATION RECOMMENDATIONS:

That Council:

1. Accept the resignation of Nina Busuego as a Public Member with a disability using specialized transportation services on the Calgary Transit Access Eligibility Appeal Board and thank her for her service;
2. Appoint a new Public Member with a disability using specialized transportation services to the Calgary Transit Access Eligibility Appeal Board for completion of a one-year term expiring at the 2018 Organizational Meeting of Council;
3. Direct that the Report and Attachment 1 be released as a public document after Council rises and reports on the matter; and
4. Direct that Attachments 2 and 3 remain confidential pursuant to Sections 17 and 19 of the *Freedom of Information and Protection of Privacy Act*.

### PREVIOUS COUNCIL DIRECTION / POLICY

At their 2017 October 30 Organizational Meeting, Council appointed Nina Busuego to the Calgary Transit Access Eligibility Appeal Board for a one-year term set to expire at the 2018 Organizational Meeting of Council.

At their 2017 October 30 Organizational Meeting, Council selected applicants to be placed on the Reserve List for the Calgary Transit Access Eligibility Appeal Board.

At their 2016 October 24 Organizational Meeting, Council appointed Nina Busuego to the Calgary Transit Access Eligibility Appeal Board for a one-year term set to expire at the 2017 Organizational Meeting of Council.

At their 2016 April 11 Combined Meeting, Council adopted the recommendations of Report TT2016-0192 – *Name Change for the Access Calgary Appeal Body*, which included revising the name of the "Access Calgary Eligibility Services Appeal Board" to the "Calgary Transit Access Eligibility Appeal Board".

At their 2015 October 19 Organizational Meeting, Council appointed Nina Busuego to the Access Calgary Eligibility Services Appeal Board for a one-year term set to expire at the 2016 Organizational Meeting of Council.

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### **BACKGROUND**

The Calgary Transit Access Eligibility Appeal Board's mandate is to hear appeals from individuals on matters related to receipt of specialized transportation services in Calgary. The Calgary Transit Access Eligibility Appeal Board is composed of:

- two Public Members with disabilities using specialized transportation services;
- two Health Care Practitioners; and
- one Citizen-at-Large

In accordance with the Calgary Transit Access Eligibility Appeal Board's Terms of Reference, each member is appointed for a one (1) year term. The Calgary Transit Access Eligibility Appeal Board's composition and quorum are detailed in Attachment 1.

### **INVESTIGATION: ALTERNATIVES AND ANALYSIS**

On 2018 February 27, the City Clerk's Office received notification of Nina Busuego's resignation from the Calgary Transit Access Eligibility Appeal Board.

The Reserve List for the Calgary Transit Access Eligibility Appeal Board contains three individuals identified by Council at the 2017 October 30 Organizational Meeting. The City Clerk's Office reviewed the Reserve List and excluded any applicant who:

- did not meet the eligibility criteria of having a disability and using specialized transportation services; and
- received an appointment to the Calgary Transit Access Eligibility Appeal Board or any other Calgary Board, Commission or Committee.

The City Clerk's Office contacted the remaining eligible applicants to confirm their continued interest in serving on the Calgary Transit Access Eligibility Appeal Board. Only one applicant expressed continued interest in serving; the application is provided in Attachment 3.

There were no further applicants for Council's consideration that applied to serve on this Board.

### **Stakeholder Engagement, Research and Communication**

The City Clerk's Office consulted with the Chair of the Calgary Transit Access Eligibility Appeal Board and the Administration Resource from Calgary Transit.

### **Strategic Alignment**

This report aligns with Council's priority of a well-run city: "Calgary's government is open, responsive, accountable and transparent, delivering excellent services at a fair price. We work with our government partners to ensure we have the tools we need" (Action Plan 2015-2018).

### **Social, Environmental, Economic (External)**

No social, environmental, or external economic implications have been identified.

### **Financial Capacity**

#### ***Current and Future Operating Budget:***

None.

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### ***Current and Future Capital Budget:***

None.

### **Risk Assessment**

During the consultation process with the Chair of the Calgary Transit Access Eligibility Appeal Board, it was determined that there is some urgency in appointing a new member to the Board. The Board consists of five members with three being required to meet quorum. With only four members, the Board is experiencing difficulty maintaining the three-member quorum requirement. At times, the Board must reschedule meetings when they do not have quorum. This situation can cause stress to individuals who have travelled downtown to have their appeal heard and then must return at a subsequent meeting. Additionally, rescheduling meetings causes a back-log of appeals that are waiting to be heard.

### **REASON FOR RECOMMENDATIONS:**

Nina Busuego resigned from her position on the Calgary Transit Access Eligibility Appeal Board, creating a vacancy.

### **ATTACHMENTS**

1. Calgary Transit Access Eligibility Appeal Board composition
2. Eligibility and Qualifications (confidential)
3. Application forms (confidential)