

Calgary Assessment Review Board Resignation and Appointment

EXECUTIVE SUMMARY

The Calgary Assessment Review Board (“ARB” or “Board”) received notification that two Public Members have resigned. This report recommends applicants for appointment from the Reserve List for Council’s consideration for the completion of the terms.

ADMINISTRATION RECOMMENDATIONS:

That Council:

1. Accept the resignations of Cara Schlenker and Linda Laratta on the ARB, and thank them for their service;
2. Consider the ARB Nomination Panel’s recommendation to appoint the individuals in Attachment 1, from the previously Council-adopted Reserve List, for completion of terms set to expire on 2019 December 31;
3. Direct that Attachments 1 and 2 remain confidential pursuant to Sections 17 and 19 of the *Freedom of Information and Protection of Privacy Act*;
4. Direct that the Report be released as a public document after Council rises and reports on the matter.

PREVIOUS COUNCIL DIRECTION / POLICY

At its 2018 March 21 Strategic Meeting, Council appointed Cara Schlenker and Linda Laratta to the Calgary ARB for terms expiring 2019 December 31.

BACKGROUND

The Calgary ARB is an impartial tribunal that hears formal complaints against the assessment of properties, businesses and local improvements as determined by The City of Calgary.

On 2018 March 21, Council at its Strategic Meeting appointed three applicants to be placed on a Reserve List for the Calgary ARB. The Council policy on *Governance and Appointments of Boards, Commissions and Committees* (CP2016-03) provides that the Reserve List of applicants adopted by Council may be used to fill a vacancy that occurs as a result of a Public Member not able to complete their term.

INVESTIGATION: ALTERNATIVES AND ANALYSIS

On 2018 March 29 and 2018 April 17, respectively, Cara Schlenker and Linda Laratta informed ARB Administration of their resignations from the ARB, effective immediately.

Administration has contacted the individuals recommended by the ARB Nomination Panel who were appointed to the Reserve List by Council to confirm their continued interest in serving on the ARB for completion of the terms set to expire on 2019 December 31, which is provided in Attachment 1. A detailed rationale can be found in the General Chair’s letter in Attachment 2.

Stakeholder Engagement, Research and Communication

The ARB Nomination Panel contacted the eligible Reserve List individuals to confirm their continued interest in serving on the Calgary ARB.

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Strategic Alignment

The recommendations in this Report align with Council's priority relating to a well-run city and with Council's policy for the Governance and Appointments of Boards, Commissions and Committees (CP2016-03).

Social, Environmental, Economic (External)

None.

Financial Capacity

None.

Current and Future Operating Budget:

None.

Current and Future Capital Budget:

None.

Risk Assessment

There are no significant risks associated with the recommendations of this Report.

REASON FOR RECOMMENDATIONS:

Mid-cycle resignations created vacancies on the Calgary Assessment Review Board.

ATTACHMENTS

1. Attachment 1 – Recommended applicants forms and resumes
2. Attachment 2 – Letter from ARB Nomination Panel