

#### COUNCIL POLICY

Policy Title: Conflict of Interest: Citizen Appointees

Policy Number: CC006
Report Number: NAP91-16
Approved by: Council
Effective Date: 1991 July 02

**Business Unit:** City Clerk's Office

### **BACKGROUND**

 Council adopted the following policy to enable them to discern previous organizational affiliation when making volunteer citizen committee appointments.

## **PURPOSE**

 To provide Council with complete information when making citizen member decisions, and to provide clear wording in the advertisement for citizen member applications for Council's committees.

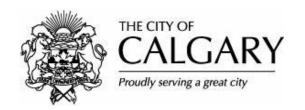
### **POLICY**

- 3. The advertisement for citizens applying for volunteer member positions on Council committees must include the following:
  - 3.1 Your reason for applying and should also include status for eligibility qualifications;
  - 3.2 You must advise of any previous involvement with, employment affiliation and/or proceeding against the Organization you are applying for;
  - 3.3 A resume of no more than two 8.5" x 11" pages should be attached, stating background and experience; and
  - 3.4 Up to a maximum of three committees may be applied for, however, citizen representatives shall serve on only one committee.

#### **PROCEDURE**

Advertisement is to include the above.

ISC: Unrestricted Page 1 of 2



# **COUNCIL POLICY**

# **AMENDMENTS**

Date of Council Decision	Report / Bylaw	Description
		2014 September 5: Policy format revisions
2006 September 11	C2006-43	Maximum number of committees a citizen may apply for changed from five (5) to three (3)

ISC: Unrestricted Page 2 of 2