

**The City of Calgary
Disaster Services Committee**

Terms of Reference

2005 December 1

Name:	Disaster Services Committee
Membership:	Mayor (ex-officio) All Council members of the Standing Policy Committee on Community and Protective Services
Term:	One year
Governance:	As per Section 11 of the Disaster Services Act: <i>“The local authority of each municipality</i> <i>(b) shall appoint a committee consisting of a member or</i> <i>members of the local authority</i> <i>to advise on the development of emergency plans and</i> <i>programs</i>
Meetings:	Call of the Chair
Quorum:	Four
Mandate:	The Disaster Services Committee will: <ul style="list-style-type: none">• Receive an annual report from the Director of Disaster Services on behalf of Council.• Be provided with updates when there are changes to the Calgary Peacetime Disaster Plan.• Receive updates for Council on emerging issues related to disaster preparedness, response and recovery activities as necessary.
Scope:	The Disaster Services Committee will receive information on behalf of the Standing Policy Committee on Community and Protective Services and Council.
Resource:	Internal: Fire Chief or Designate External: Chief Medical Officer of Health or Designate