

**PROPOSED WORDING FOR A BYLAW TO AMEND BYLAW 25M2002,
THE EMERGENCY MANAGEMENT BYLAW**

1. Bylaw 25M2002, the Emergency Management Bylaw, as amended, is hereby further amended.
2. In section 3:
 - (1) in subsection 3(3), the words "Section 11" are deleted and replaced with "section 11.1"; and
 - (2) the following is added after subsection 3(3) as subsections 3(4), (5), (6), (7), (8), (9), (10), (11), (12) and (13):
 - "(4) The Chair of the Standing Policy Committee on Community and Protective Services shall be the Chair of the Committee.
 - (5) Regular meetings of the Committee shall be at the call of the Chair.
 - (6) Notice of regular meetings shall be:
 - (a) issued a minimum of 24 hours prior to the meeting date;
 - (b) posted in City Hall and online, specifying the date, time, location and purpose of the meeting; and
 - (c) delivered or emailed to each member.
 - (7) Quorum for the Committee is 4 members.
 - (8) The Chair, in consultation with the Director, may call an emergency meeting of the Committee where the Chair considers that an emergency exists or may exist in the City.
 - (9) If the Director considers that an emergency exists or may exist in the City and the Chair is unavailable, the Director may call an emergency meeting of the Committee.
 - (10) A minimum of 1 hour notice of the time and place of an emergency meeting must be communicated to as many members as possible in the circumstances and to the public. The notice required shall be by such means of communication considered by the Chair or Director, as the case may be, to be most likely to notify the members and the public.
 - (11) Despite subsection (7), those members in attendance at any particular time during an emergency meeting of the Committee constitute a quorum.

- (12) The Procedure Bylaw 44M2006, or any bylaw passed in substitution of the Procedure Bylaw, shall apply to meetings of the Committee. If there is any conflict between a provision of the Procedure Bylaw and this Bylaw, this Bylaw prevails.
- (13) The Mayor is an ex officio member of the Committee and if present is counted for determining quorum. "

3. Subsection 4(2) is deleted and replaced with the following:

- "(2) When the Mayor, through illness, absence or other cause is unable to act as a member of the Local Emergency Committee, or when the office of Mayor is vacant, the first member of Council described in the following list who is present and able to act during the Mayor's absence or inability to act and is not the member of Council designated by the Mayor pursuant to subsection (1)(b) shall be a member of the Local Emergency Committee in place of the Mayor:
 - (a) the Deputy Mayor;
 - (b) the Acting Mayor;
 - (c) the Chair of the Emergency Management Committee;
 - (d) thereafter any member of City Council in priority according to the Deputy Mayor roster."

4. In section 5:

- (1) subsection 5(2)(b) is deleted and replaced with the following:

- "(b) the Director;
- (c) administrative heads, or their identified representatives, of those City business units and divisions invited to be members of the Agency pursuant to subsection (3);
- (d) representatives of external organizations invited to be members of the Agency pursuant to subsection (4).";

and

- (2) subsections 5(3) and (4) are deleted and replaced with the following:

- "(3) The Director is authorized to invite the administrative heads of City business units and divisions, or their identified representatives, to be members of the Agency.
- (4) The Director is authorized to invite external organizations to nominate representatives to be members of the Agency."

5. In section 6:

(1) the following is added after subsection 6(1) as subsection 6(1.1):

“(1.1) The Director shall be known by the title “Chief, Calgary Emergency Management Agency”.”;

and

(2) subsections 6(2)(b) and (c) are deleted and replaced with the following:

“(b) act as director of emergency operations on behalf of the Agency,

(c) co-ordinate all emergency services and other resources used in an emergency, and

(d) submit to Council annually through the Emergency Management Committee, a report on the status of emergency preparedness in the City.”.

6. This Bylaw comes into force on the day it is passed.