



CALGARY POLICE COMMISSION FINANCE & AUDIT COMMITTEE WORKPLAN & DASHBOARD – 2015

AC2015-0530
ISC: UNRESTRICTED
Attachment 2

Finance & Audit	Scheduling	Issue/Item	Schedule on Agenda	Detail	Status C – Complete N – Not Started IP – In Progress O – Ongoing	Follow Up & Comment
Police Act Section 29(1) / 31(1)(a)(d)						
	Monthly	Oversight of CPS Budget		As per reporting Schedule	O	Monthly & Quarterly reports
	If required	Review of 2015 Business Plan Adjustments (if any)	June 2015		IP	
	Annual	CPS Audit Plan	May 2015	External Auditor – Annual Reports	C	Included in regular reporting schedule
	Annual	CPS Budget & Audit - Presentations to City Council	June 2015	CPC/CPS - Prepare annual reporting documentation	C	Report presented to City of Calgary Standing Policy Committee - June 2015
	Monthly	Ensure and monitor adequate personnel (CPS)		As per reporting schedule	O	
	Annual	Monitor Exit Interviews		As per reporting schedule	C	Exit Check report annually - Received February 2015
	Trimester	Receive Internal Audit reports & Audit/Process	March July / Nov	As directed	O	Periodic reporting on regular reporting schedule
	Annual	Adoption of Terms of Reference & Workplan	February 2015	As per reporting schedule	C	
	Trimester	CPC Budget	March July / Nov	Regular reporting - ED	O	Included in regular reporting schedule
	Trimester	CPC Training & Dev Rpt	Mar/July/Nov	Regular Reporting - ED	O	Included in regular reporting schedule

Updated

2015 June 10



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Sections of Police Act governing Commission Accountabilities

<i>Financial Oversight Committee</i>	<i>Governance Committee</i>	<i>Personnel</i>	<i>Complaints Oversight Committee</i>
29(1) Every Commission in consultation with the chief of police, shall cause to be prepared (a) estimates of all money required for the fiscal year to (i) pay the remuneration of the police officers and other persons employed for the police service, and (ii) provide an pay for the maintenance of accommodation equipment and operating costs of the police service and (b) a yearly plan specifying the level of police service and programs to be provided in respect to the municipality and shall submit those estimates and plans to the council 31(1) Where a commission has been established, the commission shall, in the carrying out of its responsibilities, oversee the police service and for that purpose shall do the following: a. allocate the funds that are provided by the council d. ensure that sufficient persons are employed for the police service for the purpose of carrying out the functions of the police service	31(1) Where a commission has been established, the commission shall, in the carrying out of its responsibilities, oversee the police service and for that purpose shall do the following: b. establish policies providing for efficient and effective policing	(internal)	28.1(1) Each commission and policing committee shall designate a person as a Public Complaint Director (3) The Public complaint Director shall: (a) receive complaints against police officers from the public and refer them to the chief of police under section 43(1), (b) provide liaison between the commission or policing committee and the chief, and (c) perform the duties assigned by the Commission of policing committee in regard to public complaints.
Commission 28(1) Commission's Responsibility A council, other than one that is party to an agreement entered into under section 22 or 24, that: a. Has a municipal police service, or b. has the approval of the Minister to establish a police service. Shall establish a police Commission 31(1) Where a commission has been established, the commission shall, in the carrying out of its responsibilities, oversee the police service and for that purpose shall do the following: a. allocate the funds that are provided by the council b. establish policies providing for efficient and effective policing c. issue instructions, as necessary to the chief of police in respect of the policies referred to in clause (b) d. ensure that sufficient persons are employed for the police service for the purpose of carrying out the functions of the police service			

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