



MINUTES

AUDIT COMMITTEE

HELD 2015 MAY 21 AT 9:31 AM

IN THE ENGINEERING TRADITIONS COMMITTEE ROOM

PRESENT:

Councillor R. Pootmans, Chair
Councillor E. Woolley, Vice-Chair
Councillor W. Sutherland
Citizen Representative, Mr. B. Day
Citizen Representative, Mr. B. Fitzsimmons

ALSO PRESENT:

Chief Financial Officer E. Sawyer
City Auditor K. Palmer
Executive Assistant P. Frank
External Auditor H. Gill
Legislative Assistant J. Lord Charest

This meeting was conducted in accordance with the Procedure Bylaw 44M2006, as amended.

1. CONFIRMATION OF AGENDA

CONFIRM AGENDA, Moved by Councillor Woolley, that the Agenda for the 2015 May 21 Regular Meeting of the Audit Committee be confirmed.

CARRIED

2. CONFIRMATION OF THE MINUTES

2.1 MINUTES OF THE REGULAR MEETING OF AUDIT COMMITTEE, 2015 APRIL 23

CONFIRM MINUTES, Moved by Councillor Sutherland, that the Minutes of the 2015 April 23 Regular Meeting of the Audit Committee be confirmed.

CARRIED

3. NEW BUSINESS

3.1 CALGARY PUBLIC LIBRARY BOARD AUDIT AND FINANCE COMMITTEE ANNUAL REPORT, AC2015-0443

SPEAKERS

1. Debra Giles, Audit and Finance Committee Chair, Calgary Public Library
2. Elrose Klause, Controller, Calgary Public Library
3. Heather Robinson, Director Service Design, Calgary Public Library

APPROVE, Moved by Councillor Woolley, that the Calgary Public Library Recommendation contained in Report AC2015-0443 be approved, as follows:

That Audit Committee receives this Report for Information.

CARRIED

3.2 CALGARY PARKING AUTHORITY ANNUAL REPORT TO AUDIT COMMITTEE, AC2015-0461

SPEAKERS

1. Fred Clemens, Vice-Chair of the Calgary Parking Authority Board
2. Eric Sawyer, on behalf of the Calgary Parking Authority Audit Committee
3. Mike Derbyshire, General Manager of Calgary Parking Authority

APPROVE, Moved by Councillor Woolley, that the Calgary Parking Authority Recommendation contained in Report AC2015-0461 be approved, as follows:

That the Audit Committee receives this report for information.

CARRIED

3.3 ACCESS CALGARY PERFORMANCE AUDIT - MANAGEMENT UPDATE ON RECOMMENDATIONS, AC2015-0380

APPROVE, Moved by Mr. Fitzsimmons, that the Administration Recommendation contained in Report AC2015-0380 be approved, **after amendment**, as follows:

That the Audit Committee receive this report and **attachment for** information.

CARRIED

3.4 ANNUAL UPDATE – INFORMATION TECHNOLOGY RISK MANAGEMENT, AC2015-0438

DISTRIBUTION

At the request of Administration, and with the concurrence of the Chair, the Legislative Assistant distributed copies of a Powerpoint presentation entitled "IT Risk Report to Audit Committee" dated 2015 May 21, with respect to Report AC2015-0438.

APPROVE, Moved by Mr. Fitzsimmons, that the Administration Recommendations contained in Report AC2015-0438 be approved, as follows:

That the Audit Committee:

1. Receive this report for information; and
2. Direct that Attachments 4 and 5 remain confidential pursuant to Sections 24(1)(a) and (b) of the *Freedom of Information and Protection of Privacy Act* until the audit recommendations have been implemented for Attachment 4 and until the identified risks have been mitigated for Attachment 5.

CARRIED

3.5 ROADS BUSINESS UNIT VEHICLE AND EQUIPMENT MANAGEMENT AUDIT, AC2015-0450

APPROVE, Moved by Mr. Fitzsimmons, that the City Auditor's Recommendations contained in Report AC2015-0450 be approved, as follows:

1. That Audit Committee receive this report for information; and
2. That Audit Committee recommend that Council receive this report for information.

CARRIED

3.6 2015 EXTERNAL AUDITOR'S INDEPENDENCE LETTER, AC2015-0465

RECESS, Moved by Councillor Sutherland, that the Committee now recess at 11:18 a.m. to reconvene at the call of the Chair.

CARRIED

The Committee reconvened at 11:22 a.m. with Councillor Pootmans in the Chair.

APPROVE, Moved by Councillor Woolley, that the Administration Recommendations contained in Report AC2015-0465 be approved, as follows:

That the Audit Committee:

1. Receive this Report for information; and
2. Forward this report to Council for information.

CARRIED

3.7 AUDIT COMMITTEE MONTHLY STATUS REPORT, AC2015-0454

APPROVE, Moved by Councillor Sutherland, that the Administration Recommendation contained in Report AC2015-0454 be approved, as follows:

That Audit Committee Receives this Report for Information.

CARRIED

IN CAMERA, Moved by Councillor Woolley, that in accordance with Section 197(2) of the *Municipal Government Act* and Sections 17(1) & (4)(f), 19(1) & (2), 24(1)(b) & (d) of the *Freedom of Information and Protection of Privacy Act*, the Audit Committee move in camera at 11:25 a.m. in order to consider several confidential matters.

CARRIED

The Audit Committee moved into public session at 11:30 a.m. with Councillor Pootmans in the Chair.

RISE AND REPORT, Moved by Councillor Sutherland, that the Audit Committee rise and report.

CARRIED

4. URGENT BUSINESS

There were no items of Urgent Business added to today's Agenda.

5. IN CAMERA ITEMS

5.1 AUDIT FORUM - VERBAL REPORT, AC2015-0455

There was no report from the Audit Forum.

5.2 EXTERNAL AUDITOR - VERBAL REPORT, AC2015-0457

The External Auditor had nothing to Report.

5.3 CITY AUDITOR - VERBAL REPORT, AC2015-0280

The City Auditor had nothing to Report.

5.4 CHIEF FINANCIAL OFFICER - VERBAL REPORT, AC2015-0456

The Chief Financial Officer had nothing to Report.

5.5 CHAIR, AUDIT COMMITTEE - VERBAL REPORT, AC2015-0458

APPROVE, Moved by Councillor Woolley, that with respect to the Verbal Report AC2015-0458, the following be approved:

That the Audit Committee:

1. Receive the Chair of Audit Committee - Verbal Report, for information; and
3. Direct that the Verbal report and the In Camera discussions remain confidential pursuant to Sections 17(1) & (4)(f), 19(1) & (2), 24(1)(b) & (d) of the *Freedom of Information and Protection of Privacy Act*.

CARRIED

6. URGENT BUSINESS IN CAMERA

There were no items of Urgent Business, In Camera, added to today's Agenda.

7. ADJOURNMENT

ADJOURN, Moved by Mr. Day, that this meeting adjourn at 11:31 a.m.

CARRIED

CONFIRMED BY COMMITTEE ON

CHAIR

LEGISLATIVE ASSISTANT

THE FOLLOWING ITEMS HAVE BEEN FORWARDED TO THE 2015 JUNE 15 COMBINED MEETING OF COUNCIL:

CONSENT:

ROADS BUSINESS UNIT VEHICLE AND EQUIPMENT MANAGEMENT AUDIT,
AC2015-0450

2015 EXTERNAL AUDITOR'S INDEPENDENCE LETTER, AC2015-0465

The next Regular Meeting of the Audit Committee has been scheduled to be held on 2015 June 18 at 9:30 AM.

UNCONFIRMED