



MINUTES

AUDIT COMMITTEE

HELD 2015 JUNE 18 AT 9:30 AM

IN THE ENGINEERING TRADITIONS COMMITTEE ROOM

PRESENT:

Councillor R. Pootmans, Chair
Councillor E. Woolley, Vice-Chair
Councillor J. Magliocco
Citizen Representative, Mr. B. Day
Citizen Representative, Mr. B. Fitzsimmons

ALSO PRESENT:

Chief Financial Officer E. Sawyer
City Auditor K. Palmer
Executive Assistant P. Frank
External Auditor T. Nakka
Legislative Assistant J. Lord Charest

This meeting was conducted in accordance with the Procedure Bylaw 44M2006, as amended.

1. CONFIRMATION OF AGENDA

CONFIRM AGENDA, Moved by Councillor Woolley, that the Agenda for the 2015 June 18 Regular Meeting of the Audit Committee be confirmed.

CARRIED

2. CONFIRMATION OF THE MINUTES

2.1 MINUTES OF THE REGULAR MEETING OF AUDIT COMMITTEE, 2015 MAY 21

CONFIRM MINUTES, AS CORRECTED, Moved by Councillor Magliocca, that the Minutes of the 2015 May 21 Regular Meeting of the Audit Committee be confirmed, **after correction**, as follows:

On page 6 of 7, in the decision text box for item 5.5 “Chair, Audit Committee – Verbal Report, AC2015-0458”, delete Recommendation number “3” and substitute with Recommendation number “2”.

CARRIED

3. NEW BUSINESS

3.1 CALGARY POLICE COMMISSION FINANCE & AUDIT COMMITTEE ANNUAL REPORT, AC2015-0530

SPEAKERS

1. Howard Shikaze, Finance & Audit Chair, Calgary Police Commission
2. Debi Perry, Manager, Calgary Police Service
3. Blaine Hutchins, Finance Manager, Calgary Police Service

TABLE, Moved by Mr. Day, that Report AC2015-0530 be tabled, to be dealt with as the first item in the In Camera portion of today's Agenda.

CARRIED

APPROVE, Moved by Councillor Magliocca, that the Calgary Police Commission Recommendation contained in Report AC2015-0530 be approved, **after amendment**, as follows:

That the Audit Committee:

1. Receive this Report for Information; and
2. **Direct that the In Camera discussions remain confidential pursuant to Sections 16(1)(a), 17(1) and 24(1)(a) & (d) of the *Freedom of Information and Protection of Privacy Act*.**

CARRIED

3.2 AUDIT COMMITTEE MONTHLY STATUS REPORT, AC2015-0519

APPROVE, Moved by Councillor Woolley, that the Audit Resource Management Recommendation contained in Report AC2015-0519 be approved, as follows:

That Audit Committee receives this Report for information.

CARRIED

IN CAMERA, Moved by Mr. Day, that in accordance with Section 197(2) of the *Municipal Government Act* and Sections 16 (1)(a), 17(1), 24(1)(a),(b),(c) & (d) and 25(1)(b) & (c) of the *Freedom of Information and Protection of Privacy Act*, the Audit Committee move in camera at 10:16 a.m. in order to consider several confidential matters.

CARRIED

The Audit Committee moved into public session at 12:15 p.m. with Councillor Pootmans in the Chair.

RISE AND REPORT, Moved by Councillor Woolley, that the Audit Committee rise and report.

CARRIED

4. URGENT BUSINESS

There were no items of Urgent Business added to today's Agenda.

5. IN CAMERA ITEMS

5.1 EXTERNAL AUDITOR 2014 MANAGEMENT LETTER, AC2015-0529

APPROVE, Moved by Councillor Woolley, that the External Auditor's Recommendations contained in Report AC2015-0529 be approved, as follows:

That the Audit Committee:

1. Request that the External Auditor provide their annual report regarding the implementation status of the recommendations in its 2014 Management Letter at the 2016 January Audit Committee meeting;
2. Recommends that Council receives this Report for information; and
3. Directs that Attachment 2 and discussions regarding Attachment 2 remain confidential pursuant to Sections 25(1)(b) and (c) of the *Freedom of Information and Protection of Privacy Act*.

CARRIED

5.2 AUDIT FORUM - VERBAL REPORT, AC2015-0520

APPROVE, Moved by Mr. Fitzsimmons, that with respect to the Verbal Report AC2015-0524, the following be approved:

That the Audit Committee:

1. Receive the Audit Forum - Verbal Report, for information; and
2. Direct that the Verbal report and the In Camera discussions remain confidential pursuant to Sections 16(1)(a), 17(1) and 24(1)(a)(b) & (c) of the *Freedom of Information and Protection of Privacy Act*.

CARRIED

5.3 EXTERNAL AUDITOR - VERBAL REPORT, AC2015-0521

The External Auditor had nothing to Report.

5.4 AC2015-0525 CITY AUDITOR'S OFFICE – BUDGET ADJUSTMENTS, AC2015-0525

APPROVE, Moved by Councillor Woolley, that the City Auditor's Recommendations contained in Report AC2015-0525 be approved, as follows:

That the Audit Committee:

1. TABLE Report AC2015-0525 to the 2015 July 16 meeting of the Audit Committee; and
2. Direct that the Report, Attachment and In Camera discussions remain confidential pursuant to Sections 24(1) (a), (b) & (c) of the *Freedom of Information and Protection of Privacy Act* until which time the agenda is published for the 2015 November 23-27 Adjustments to Business Plan and Budget.

Opposed: Mr. Day

CARRIED

5.5 CITY AUDITOR - VERBAL REPORT, AC2015-0522

APPROVE, Moved by Councillor Magliocca, that with respect to the Verbal Report AC2015-0522, the following be approved.

That the Audit Committee:

1. Receive the City Auditor - Verbal Report, for information; and
2. Direct that the Verbal report and the In Camera discussions remain confidential pursuant to Sections 24(1)(a)(b)(c) & (d) of the *Freedom of Information and Protection of Privacy Act*.

CARRIED

5.6 CHIEF FINANCIAL OFFICER - VERBAL REPORT, AC2015-0523

The Chief Financial Officer had nothing to report.

5.7 CHAIR OF AUDIT COMMITTEE - VERBAL REPORT, AC2015-0524

The Chair of the Audit Committee had nothing to report.

6. URGENT BUSINESS IN CAMERA

There were no items of Urgent Business, In Camera, added to today's Agenda.

7. ADJOURNMENT

ADJOURN, Moved by Councillor Woolley, that this meeting adjourn at 12:20 p.m.

CARRIED

CONFIRMED BY COMMITTEE ON

CHAIR

LEGISLATIVE ASSISTANT

THE FOLLOWING ITEMS HAVE BEEN FORWARDED TO THE 2015 JUNE 29 REGULAR
MEETING OF COUNCIL:

CONSENT:

EXTERNAL AUDITOR 2014 MANAGEMENT LETTER, AC2015-0529 (Attach 2 Confidential)

The next Regular Meeting of the Audit Committee has been scheduled to be held on
2015 July 16 at 9:30 AM