

**Deputy City Manager's Office Report to
Intergovernmental Affairs Committee
2018 March 15**

**ISC: UNRESTRICTED
IGA2018-0209
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Updated Terms of Reference for The City of Calgary/City of Chestermere Intermunicipal Committee

EXECUTIVE SUMMARY

The City of Calgary maintains an Intermunicipal Committee (IMC) with The City of Chestermere. The City of Calgary/City of Chestermere IMC has requested both municipalities bring forward a revised Terms of Reference (TOR) to their respective Council's for consideration. The revised TOR is intended to streamline the previous TOR, acknowledge new contexts, and better support the functions of the IMC. The IMC has reviewed and jointly endorsed the new proposed Terms of Reference (Attachment 2).

ADMINISTRATION RECOMMENDATION:

That the Intergovernmental Affairs Committee recommends that Council:

Rescind Attachment 1, "Existing Terms of Reference, Intermunicipal Committee for The Town of Chestermere and The City of Calgary, 2012 October 15" and adopt Attachment 2, "Proposed Terms of Reference, Intermunicipal Committee for The City of Chestermere and The City of Calgary, 2018 March 15".

PREVIOUS COUNCIL DIRECTION / POLICY

At the 2012 October 15 Regular Meeting, Calgary City Council approved IGA2012-0669 which approved the formation of The City of Calgary/City of Chestermere Intermunicipal Committee and adopted The City of Calgary/City of Chestermere Intermunicipal Committee Terms of Reference. The Terms of Reference are jointly adopted and contain specific direction regarding the composition, objectives, roles and responsibilities for the Committee.

At the 2015 January 12 Combined Meeting, Calgary City Council approved IGA2014-0797, the Planning Referral and Dispute Resolution Agreement between the Chestermere and Calgary.

BACKGROUND

The purpose of The City of Calgary/City of Chestermere Intermunicipal Committee (IMC) is to support a working relationship between the two neighbouring municipalities by providing the opportunity for discussion, issue resolution, and greater intermunicipal cooperation at the elected official level and to enable staff to receive formal direction from the IMC.

At the 2018 January 26 meeting of the Chestermere/Calgary IMC, the Committee reviewed and revised the proposed amendments to the TOR as proposed in Attachment 2, and directed that the item be taken forward to both Councils for consideration and adoption.

INVESTIGATION: ALTERNATIVES AND ANALYSIS

In accordance with the existing Terms of Reference (Attachment 1), the Intermunicipal Committee is required to review and update the Terms of Reference (TOR) as required. The proposed Terms of Reference (Attachment 2) includes updates to reflect The City of Chestermere's name change from being identified as a Town; it acknowledges that the Calgary Metropolitan Region Board is in effect due to amendments to Modernized Municipal

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Government Act, and affirms that our bilateral relationship continues through the work of the Intermunicipal Committee. The TOR also acknowledges the additional provisions for dispute resolution, enhanced communications and collaborative planning that were added to the Planning Referral Agreement between Chestermere and Calgary (IGA2014-0797), and it updates the Committee's operations to reflect more optimal practices.

By refining and updating the Terms of Reference, the Committee will be better supported to address any emerging issues. For example, The City of Chestermere often retains consultants for municipal work on a joint project regarding the Intermunicipal Interface, so a provision was added to support their attendance if appropriate.

Stakeholder Engagement, Research and Communication

The Committee jointly recommended changes to the Terms of Reference. No additional engagement was required on this matter.

Strategic Alignment

The IMC provides a forum for The City of Calgary to maintain a positive working relationship with the City of Chestermere while also playing an important role in the resolution of any intermunicipal disputes that may arise.

Social, Environmental, Economic (External)

Intermunicipal activities have implications that affect The City of Calgary's ability to manage future growth, particularly in terms of transportation, servicing and social well-being of a rapidly growing population.

Financial Capacity

There are no new costs associated with the recommendations contained in this report.

Risk Assessment

Should the proposed Terms of Reference not be approved, the IMC will not be supported to utilize the IMC meetings to the fullest extent of its needs.

REASON(S) FOR RECOMMENDATION(S): A revised Terms of Reference for The City of Calgary/City of Chestermere Intermunicipal Committee will better reflect the role, and mandate of the IMC.

ATTACHMENT(S)

1. Attachment 1 – Existing Terms of Reference, Intermunicipal Committee for The Town of Chestermere and The City of Calgary, 2012 October 15.
2. Attachment 2 – Proposed Terms of Reference, Intermunicipal Committee for The City of Chestermere and The City of Calgary, 2018 March 15.