



MINUTES

AUDIT COMMITTEE

HELD 2015 OCTOBER 15 AT 9:30 AM

IN THE ENGINEERING TRADITIONS COMMITTEE ROOM

PRESENT:

Councillor R. Pootmans, Chair
Councillor E. Woolley, Vice-Chair
Councillor J. Magliocca
Councillor W. Sutherland
Citizen Representative B. Day
Citizen Representative B. Fitzsimmons

ALSO PRESENT:

Chief Financial Officer E. Sawyer
City Auditor K. Palmer
Executive Assistant C. Smillie
External Auditor T. Nakka
Legislative Assistant D. Williams

This meeting was conducted in accordance with the Procedure Bylaw 44M2006, as amended.

RECOGNITION

On behalf of the Audit Committee, Councillor Pootmans recognized Mr. Bruce Day, Citizen Member of the Audit Committee in attendance at his final meeting. Councillor Pootmans commented that he would be greatly missed and was much appreciated for his insightful and meticulous attention given to his Audit Committee responsibilities.

1. CONFIRMATION OF AGENDA

AMENDMENT, Moved by Mr. Fitzsimmons, that the Agenda for today's meeting be amended by bringing forward and tabling Report, Calgary Housing Company 2014 Annual Report, AC2015-0723 to be dealt with immediately following Report, New Calgary Central Library Audit, AC2015-0761.

CARRIED

CONFIRM AGENDA, AS AMENDED, Moved by Councillor Woolley, that the Agenda for the 2015 October 15 Regular Meeting of the Audit Committee be confirmed, **as amended**, as follows:

BRING FORWARD AND TABLE TO BE DEALT WITH IMMEDIATELY FOLLOWING REPORT, NEW CALGARY CENTRAL LIBRARY AUDIT, AC2015-0761:

CALGARY HOUSING COMPANY 2014 ANNUAL REPORT, AC2015-0723

CARRIED

2. CONFIRMATION OF MINUTES

2.1 MINUTES OF THE REGULAR MEETING OF THE AUDIT COMMITTEE, 2015 SEPTEMBER 10

CONFIRM MINUTES, Moved by Mr. Fitzsimmons, that the Minutes of the Audit Committee held on 2015 September 10, be confirmed.

CARRIED

3. NEW BUSINESS

3.1 ENMAX AUDIT AND FINANCE COMMITTEE 2014 ANNUAL REPORT, AC2015-0721

SPEAKERS

1. Jim Hankinson, Chair, ENMAX Audit Committee
2. Manjeet Dhillon, Director of Reporting and Standards, ENMAX

APPROVE, Moved by Councillor Magliocca, that the Recommendations contained in Report AC2015-0721 be approved, **after amendment**, as follows:

The Audit Committee:

1. Receives this Report for information; and
2. Directs that Attachments 1, 6, 7a, 7b and 8 remain confidential pursuant to Sections 24(1)(a), 25(b) and 25(c) of the *Freedom of Information and Protection of Privacy Act*.

CARRIED

3.2 CALGARY HOUSING COMPANY 2014 ANNUAL REPORT, AC2015-0723

TABLE AND BRING FORWARD, Moved by Councillor Woolley, that Report AC2015-0723 be tabled to be dealt with following Report AC2015-0763, and further that Report, Calgary Housing Company Asset Management Audit, AC2015-0762 be brought forward and tabled to be dealt with following Report AC2015-0723.

CARRIED

SPEAKER

Moyez Somani, Audit and Risk Committee Chair, Calgary Housing Company

APPROVE, Moved by Mr. Fitzsimmons, that the Recommendation contained in Report AC2015-0723 be approved, as follows:

The Audit Committee receives this report for information.

CARRIED

3.3 NEW CALGARY CENTRAL LIBRARY AUDIT, AC2015-0761

SPEAKERS

1. Kondwani Bwanali, Director, Finance and Administrations, CMLC
2. Kate Thompson, Director of Development, CMLC

APPROVE, Moved by Councillor Woolley, that the Recommendations contained in Report AC2015-0761 be approved, as follows:

1. That Audit Committee receive this report for information; and
2. That Audit Committee recommend that Council receive this report for information.

CARRIED

3.4 CALGARY HOUSING COMPANY ASSET MANAGEMENT AUDIT, AC2015-0762

SPEAKER

John Veenstra, Infrastructure and Asset Manager, Calgary Housing Company

APPROVE, Moved by Councillor Woolley, that the Recommendations contained in Report AC2015-0762 be approved, as follows:

1. That Audit Committee receive this report for information; and
2. That Audit Committee recommend that Council receive this report for information.

CARRIED

3.5 CITY AUDITOR'S OFFICE 3RD QUARTER 2015 REPORT, AC2015-0763

APPROVE, Moved by Councillor Magliocca, that the Recommendations contained in Report AC2015-0763 be approved, as follows:

1. That Audit Committee receive this report for information; and
2. That Audit Committee recommend that Council receive this report for information.

CARRIED

3.6 EXTERNAL AUDITOR 2015 AUDIT SERVICE PLAN AND FEES REPORT, AC2015-0766

APPROVE, Moved by Mr. Fitzsimmons, that the Recommendations contained in Report AC2015-0766 be approved, as follows:

That the Audit Committee:

1. Receive this Report, including the Deloitte 2015 Audit Service Plan, for Information; and
2. Recommends that Council receive this Report for Information.

CARRIED

3.7 AUDIT COMMITTEE 3RD QUARTER 2015 STATUS REPORT, AC2015-0760

APPROVE, Moved by Councillor Woolley, that the Recommendation contained in Report AC2015-0760 be approved, as follows:

That Audit Committee receives this Report for Information.

CARRIED

4. URGENT BUSINESS

No items of Urgent Business were added to today's Meeting.

5. IN CAMERA ITEMS

IN CAMERA, Moved by Councillor Woolley, that in accordance with Section 197(2) of the *Municipal Government Act* and Sections 16(1), 24(1)(a),(b), and (c) of the *Freedom of Information and Protection of Privacy Act*, the Audit Committee move in camera, at 11:28 a.m., in order to consider a several confidential matters.

CARRIED

The Audit Committee moved into public session at 11:42 a.m. with Councillor Pootmans in the Chair.

RISE AND REPORT, Moved by Councillor Woolley, that the Audit Committee rise and report.

CARRIED

5.1 AUDIT FORUM (VERBAL), AC2015-0716

APPROVE, Moved by Mr. Day, that with respect to the Verbal Report AC2015-0716, the following be approved:

That the Audit Committee:

1. Receive the Audit Forum - Verbal Report, for information; and
2. Keep the Verbal Report and In Camera discussions confidential pursuant to Sections 16(1) and 24(1)(a)(b) and (c) of the *Freedom of Information and Protection of Privacy Act*.

CARRIED

5.2 EXTERNAL AUDITOR REPORT (VERBAL), AC2015-0717

The External Auditor had nothing to report.

5.3 CITY AUDITOR REPORT (VERBAL), AC2015-0718

APPROVE, Moved by Councillor Magliocca, that with respect to the Verbal Report AC2015-0718, the following be approved:

That the Audit Committee:

1. Receive the City Auditor - Verbal Report, for information; and
2. Keep the Verbal Report and In Camera discussions confidential pursuant to Sections 24(1)(a),(b), and (c) of the *Freedom of Information and Protection of Privacy Act*.

CARRIED

5.4 CHIEF FINANCIAL OFFICER REPORT (VERBAL), AC2015-0719

The Chief Financial Officer had nothing to report.

5.5 CHAIR OF AUDIT COMMITTEE REPORT (VERBAL), AC2015-0720

The Chair of Audit Committee had nothing to report.

6. URGENT BUSINESS IN CAMERA

No items of Urgent Business, In Camera, were added to today's Meeting.

7. ADJOURNMENT

ADJOURN, Moved by Councillor Woolley, that this meeting adjourn at 11:44 a.m.

CARRIED

CONFIRMED BY COMMITTEE ON

CHAIR

LEGISLATIVE ASSISTANT

THE FOLLOWING ITEMS HAVE BEEN FORWARDED TO THE 2015 NOVEMBER 09
COMBINED MEETING OF COUNCIL:

CONSENT:

NEW CALGARY CENTRAL LIBRARY AUDIT, AC2015-0761

CALGARY HOUSING COMPANY ASSET MANAGEMENT AUDIT, AC2015-0762

CITY AUDITOR'S OFFICE 3RD QUARTER 2015 REPORT, AC2015-0763

EXTERNAL AUDITOR 2015 AUDIT SERVICE PLAN AND FEES REPORT, AC2015-0766

The next Regular Meeting of the Audit Committee has been scheduled to be held on 2015 November 12 at 9:30 AM.