



MINUTES

LEGISLATIVE GOVERNANCE TASK FORCE HELD 2015 NOVEMBER 17 AT 1:00 PM IN THE LEGAL TRADITIONS COMMITTEE ROOM

PRESENT:

Mayor N. Nenshi, Chair
Councillor R. Jones (Councillor-at-Large), Vice-Chair
Councillor D. Colley-Urquhart (CPS Chair)
Councillor P. Demong (UCS Chair)
Councillor S. Keating (T&T Chair)
Councillor R. Rootmans (Audit Chair)

ALSO PRESENT:

City Clerk S. Gray
Assistant City Clerk B. Hilford
Governance and Policy Coordinator K. Martin

This meeting was conducted in accordance with the Procedure Bylaw 44M2006, as amended.

1. ELECTION OF VICE-CHAIR

Following nomination procedures, Councillor Jones was elected Vice-Chair of the Legislative Governance Task Force, by acclamation.

2. CONFIRMATION OF AGENDA

CONFIRM AGENDA, Moved by Councillor Keating, that the Agenda for the 2015 November 17 Regular Meeting of the Legislative Governance Task Force be confirmed.

CARRIED

3. CONFIRMATION OF MINUTES

3.1 MINUTES OF THE REGULAR MEETING OF THE LEGISLATIVE GOVERNANCE TASK FORCE, 2015 SEPTEMBER 08

CONFIRM MINUTES, Moved by Councillor Demong, that the Minutes of the Regular Meeting of the Legislative Governance Task Force, held on 2015 September 08, be confirmed.

CARRIED

4. ITEMS FROM ADMINISTRATION AND COMMITTEES

4.1 COUNCIL POLICY LIBRARY PROGRAM , LGT2015-0900

AMENDMENT, Moved by Councillor Jones, that with respect to Recommendation 2, contained in Report LGT2015-0900, Attachment 5 be amended:

On Page 3 of 7, under Section 6.2.1

By deleting Subsection c, and replacing with a new Subsection c and d as follows:

- "c. Must be forwarded to the Administrative Leadership Team if the Council policy is developed by a City of Calgary Business Unit, for endorsement in the case of corporate and/or city wide significance;
- d. Must be forwarded to the Administrative Leadership Team if the Council policy is developed by a City of Calgary Business Unit, for information in all other cases; and"

And by re-lettering the remaining Subsection accordingly.

On Page 4 of 7, under Section 6.3.3

By deleting Subsection c, and replacing with a new Subsection c and d as follows:

- "c. Must be forwarded to the Administrative Leadership Team if the Council policy is developed by a City of Calgary Business Unit, for endorsement in the case of corporate and/or city wide significance;
- d. Must be forwarded to the Administrative Leadership Team if the Council policy is developed by a City of Calgary Business Unit, for information in all other cases; and"

And by re-lettering the remaining Subsection accordingly.

CARRIED

AMENDMENT, Moved by Councillor Pootmans, that with respect to Recommendation 2, contained in Report LGT2015-0900, Attachment 5 be amended:

On Page 3 of 7, under Section 6.2.1, Subsection b

By adding the words “by Resolution of Council under Section 6.1.1 above”, following the words “Office of the Councillors”.

On Page 4 of 7, under Section 6.3.3, Subsection b

By adding the words “by Resolution of Council under Section 6.1.1 above”, following the words “Office of the Councillors”.

CARRIED

AMENDMENT, Moved by Councillor Colley-Urquhart, that with respect to Recommendation 2, contained in Report LGT2015-0900, Attachment 5 be amended:

On Page 1 of 7, under Section 3.1

By including a definition for “Administration Policy”, and by re-lettering the remaining Subsections accordingly.

And further, that the City Clerk incorporate the amendments made by the Legislative Governance Task Force into Attachment 5 prior to being forwarded to Council.

CARRIED

APPROVE, AS AMENDED, Moved by Councillor Keating, that the Administration Recommendations contained in Report PFC2015-0 be approved, **as amended**, as follows:

That the Legislative Governance Task Force recommend that Council:

1. Rescind the Council policy on the Council Policy Library;
2. Adopt the proposed Council policy on the Council Policy Program, **after amendment to Attachment 5, as follows:**

On Page 1 of 7, under Section 3.1

By including a definition for “Administration Policy”, and by re-lettering the remaining Subsections accordingly.

On Page 3 of 7, under Section 6.2.1, Subsection b

By adding the words “by Resolution of Council under Section 6.1.1 above”, following the words “Office of the Councillors”.

On Page 3 of 7, under Section 6.2.1

By deleting Subsection c, and replacing with a new Subsection c and d, as follows:

- “c. Must be forwarded to the Administrative Leadership Team if the Council policy is developed by a City of Calgary Business Unit, for endorsement in the case of corporate and/or city wide significance;**
- d. Must be forwarded to the Administrative Leadership Team if the Council policy is developed by a City of Calgary Business Unit, for information in all other cases; and”**

And by re-lettering the remaining Subsection accordingly.

On Page 4 of 7, under Section 6.3.3, Subsection b

By adding the words “by Resolution of Council under Section 6.1.1 above”, following the words “Office of the Councilors”.

On Page 4 of 7, under Section 6.3.3

By deleting Subsection c, and replacing with a new Subsection c and d as follows:

- “c. Must be forwarded to the Administrative Leadership Team if the Council policy is developed by a City of Calgary Business Unit, for endorsement in the case of corporate and/or city wide significance;**
- d. Must be forwarded to the Administrative Leadership Team if the Council policy is developed by a City of Calgary Business Unit, for information in all other cases; and”**

And by re-lettering the remaining Subsection accordingly; and

3. **Direct that the proposed Council policy on the Council Policy Program come into effect on 2016 January 01.**

And further, that the City Clerk incorporate the amendments made by the Legislative Governance Task Force into Attachment 5 prior to being forwarded to Council.

CARRIED

5. **URGENT BUSINESS**

No Urgent Business items were added to today's Agenda.

6. URGENT BUSINESS IN CAMERA

No Urgent Business items, In Camera, were added to today's Agenda.

7. ADJOURNMENT

ADJOURN, Moved by Councillor Pootmans, that this meeting adjourn at 1:40 p.m.

CARRIED

CONFIRMED BY COMMITTEE ON

MAYOR

CITY CLERK

THE FOLLOWING ITEMS HAVE BEEN FORWARDED TO THE 2015 DECEMBER 07
COMBINED MEETING OF COUNCIL.

CONSENT:

COUNCIL POLICY LIBRARY PROGRAM , LGT2015-0900

The next Regular Meeting of the Legislative Governance Task Force has been scheduled to be held on 2015 December 01 at 1:00 PM.