

<b>AUDIT COMMITTEE 2016 WORK PLAN</b>		
<b>Meeting Date</b>	<b>Report</b>	<b>Accountability</b>
<b>JAN. 21, 2016</b>	<ol style="list-style-type: none"> <li>1. External Auditor 2014 Management Letter Update</li> <li>2. City Employee Code of Conduct Annual Report</li> <li>3. Audit Committee Monthly 2016 Status Report</li> <li>4. 2015 Corporate Risk Report</li> <li>5. Audit Forum – verbal report – In Camera</li> <li>6. External Auditor – verbal report – In Camera</li> <li>7. City Auditor – verbal report – In Camera</li> <li>8. Chief Financial Officer – verbal report – In Camera</li> <li>9. Chair of Audit Committee – verbal report, In Camera</li> </ol>	<p>External Auditor Chief Financial Officer EA to Audit Committee City Manager</p> <p>Chair, Audit Committee External Auditor City Auditor Chief Financial Officer Chair, Audit Committee</p>
<b>FEB. 18, 2016</b>	<ol style="list-style-type: none"> <li>1. City Auditor's Office 2015 Annual Report</li> <li>2. 2015 Whistleblower Office Annual Report</li> <li>3. Audit Committee 2015 Annual Status Report</li> <li>4. Audit Committee Monthly 2016 Status Report</li> <li>5. Selection of Special Studies and Performance Audits for 2016 – In Camera</li> <li>6. Audit Forum – verbal report – In Camera</li> <li>7. External Auditor – verbal report – In Camera</li> <li>8. City Auditor – verbal report – In Camera</li> <li>9. Chief Financial Officer - verbal report – In Camera</li> <li>10. Chair of Audit Cmttee – verbal report – In Camera</li> </ol>	<p>City Auditor City Auditor EA to Audit Committee EA to Audit Committee</p> <p>EA to Audit Committee</p> <p>Chair, Audit Committee External Auditor City Auditor Chief Financial Officer Chair, Audit Committee</p>
<b>MAR. 17, 2016</b>	<ol style="list-style-type: none"> <li>1. Audit Committee Narrative for The City's 2015 Annual Report</li> <li>2. Audit Committee Monthly 2016 Status Report</li> <li>3. Calgary Municipal Land Corporation Follow-up Report on Risk</li> <li>4. Audit Bylaw and Terms of Reference Review</li> <li>5. City Auditor Terms of Reference and Charter Review</li> <li>6. Annual Request Document for Civic Entities – In Camera</li> <li>7. Audit Committee Self-Assessment Q1 Update</li> <li>8. 2016 Law Department Legal Compliance, Claims and Risk Management Annual Report – In Camera</li> <li>9. External Auditor Services Annual Renewal 2016-2017 – In Camera</li> <li>10. Audit Forum – verbal report – In Camera</li> <li>11. External Auditor – verbal report – In Camera</li> <li>12. City Auditor – verbal report – In Camera</li> <li>13. Chief Financial Officer – verbal report – In Camera</li> <li>14. Chair of Audit Cmttee – verbal report – In Camera</li> </ol>	<p>Chair, Audit Cmtee/EA to Audit Committee EA to Audit Committee CMLC Audit Committee Chair EA to Audit Committee City Auditor</p> <p>EA to Audit Committee</p> <p>EA to Audit Committee City Solicitor</p> <p>EA to Audit Committee</p> <p>Chair, Audit Committee External Auditor City Auditor Chief Financial Officer Chair, Audit Committee</p>

<b>APR. 14, 2016</b>	<ol style="list-style-type: none"> <li>1. Control Environment Assessment and Management Representations</li> <li>2. City of Calgary 2015 Annual Report</li> <li>3. External Auditor's 2015 Report</li> <li>4. 2015 Annual Investment Report</li> <li>5. Audit Committee 1<sup>st</sup> Quarter 2016 Status Report</li> <li>6. City Auditor's 1<sup>st</sup> Quarter 2016 Status Report</li> <li>7. Audit Forum – verbal report – In Camera</li> <li>8. External Auditor – verbal report – In Camera</li> <li>9. City Auditor – verbal report – In Camera</li> <li>10. Chief Financial Officer – verbal report – In Camera</li> <li>11. Chair of Audit Committee – verbal report – In Camera</li> </ol>	<p>Chief Financial Officer</p> <p>Chief Financial Officer External Auditor Chief Financial Officer EA to Audit Committee City Auditor</p> <p>Chair, Audit Committee External Auditor City Auditor Chief Financial Officer Chair, Audit Committee</p>
<b>MAY 19, 2016</b>	<ol style="list-style-type: none"> <li>1. Calgary Public Library Audit and Finance Committee Annual Report</li> <li>2. Calgary Parking Authority Annual Report to Audit Committee</li> <li>3. IT Risk Management Annual Update</li> <li>4. Audit Committee Monthly 2016 Status Report</li> <li>5. 2016 External Auditor Annual Independence Letter</li> <li>6. Audit Forum – verbal report – In Camera</li> <li>7. External Auditor – verbal report – In Camera</li> <li>8. The City Auditor – verbal report – In Camera</li> <li>9. Chief Financial Officer – verbal report – In Camera</li> <li>10. Chair, Audit Committee - verbal report- In Camera</li> </ol>	<p>CPL Audit Committee Chair CPA Audit Committee Chair Chief Financial Officer EA to Audit Committee External Auditor</p> <p>Chair, Audit Committee External Auditor City Auditor Chief Financial Officer Chair, Audit Committee</p>
<b>JUNE 16, 2016</b>	<ol style="list-style-type: none"> <li>1. Calgary Police Commission Finance and Audit Committee Annual Report</li> <li>2. Calgary Housing Company Audit and Risk Management Committee Annual Report</li> <li>3. Audit Committee Monthly 2016 Status Report</li> <li>4. External Auditor 2015 Management Letter</li> <li>5. Audit Committee Self-Assessment Q2 Update</li> <li>6. Audit Forum – verbal report – In Camera</li> <li>7. External Auditor – verbal report – In Camera</li> <li>8. City Auditor – verbal report – In Camera</li> <li>9. Chief Financial Officer – verbal report – In Camera</li> <li>10. Chair of Audit Committee – verbal report – In Camera</li> </ol>	<p>CPS Audit Committee Chair CHC Chair</p> <p>EA to Audit Committee External Auditor EA to Audit Committee</p> <p>Chair, Audit Committee External Auditor City Auditor Chief Financial Officer Chair, Audit Committee</p>

<b>JULY 21, 2016</b>	<ol style="list-style-type: none"> <li>1. ENMAX Audit and Finance Committee Annual Report</li> <li>2. Attainable Homes Calgary Corporation Audit and Accountability Committee Annual Report</li> <li>3. Integrated Risk Management Model Update</li> <li>4. External Auditor 2015 / 2016 Performance Assessment – In Camera</li> <li>5. Audit Committee 2<sup>nd</sup> Quarter 2016 Status Report</li> <li>6. City Auditor's 2<sup>nd</sup> Quarter 2016 Status Report</li> <li>7. External Auditor 2016 Fiscal Year Audit Plan and Fees Report</li> <li>8. Civic Partner Audit Report – In Camera</li> <li>9. Audit Forum – verbal report – In Camera</li> <li>10. External Auditor – verbal report – In Camera</li> <li>11. City Auditor – verbal report – In Camera</li> <li>12. Chief Financial Officer – verbal report – In Camera</li> <li>13. Chair of Audit Committee – verbal report – In Camera</li> </ol>	<p>ENMAX Audit Committee Chair AHCC Chair</p> <p>Chief Financial Officer</p> <p>Chief Financial Officer/EA to Audit Committee EA to Audit Committee City Auditor External Auditor</p> <p>GM Community Services &amp; Protective Services Chair, Audit Committee External Auditor City Auditor Chief Financial Officer Chair, Audit Committee</p>
<b>AUG. 2016</b>	<b>NO MEETING</b>	
<b>SEPT. 22, 2016</b>	<ol style="list-style-type: none"> <li>1. Calgary Convention Centre Authority – Audit Committee Annual Report</li> <li>2. Calgary Municipal Land Corporation - Audit Committee Annual Report</li> <li>3. City Auditor's Office Budget 2017</li> <li>4. Audit Committee Monthly 2016 Status Report</li> <li>5. Audit Committee Self- Assessment Q3 Update</li> <li>6. Audit Forum – verbal report – In Camera</li> <li>7. External Auditor – verbal report – In Camera</li> <li>8. City Auditor – verbal report – In Camera</li> <li>9. Chief Financial Officer – verbal report – In Camera</li> <li>10. Chair, Audit Committee – verbal report – In Camera</li> </ol>	<p>CCCA Audit Committee Chair CMLC Audit Committee Chair City Auditor EA to Audit Committee</p> <p>EA to Audit Committee Chair, Audit Committee External Auditor City Auditor Chief Financial Officer Chair, Audit Committee</p>
<b>OCT. 20, 2016</b>	<ol style="list-style-type: none"> <li>1. Audit Committee 3<sup>rd</sup> Quarter 2016 Status Report</li> <li>2. City Auditor's 3<sup>rd</sup> Quarter 2016 Status Report</li> <li>3. Status of Community Associations and Social Recreation Organizations on City-Owned Land – In Camera</li> <li>4. Audit Committee Annual (2015/2016) Self Assessment – In Camera</li> <li>5. City Auditor 2016 Performance Review – In Camera</li> <li>6. Audit Forum – verbal report – In Camera</li> <li>7. External Auditor – verbal report – In Camera</li> <li>8. City Auditor – verbal report – In Camera</li> <li>9. Chief Financial Officer – verbal report – In Camera</li> <li>10. Chair of Audit Committee – verbal report – In Camera</li> </ol>	<p>EA to Audit Committee City Auditor</p> <p>GM, Community Services &amp; Protective Services EA to Audit Committee</p> <p>City Auditor</p> <p>Chair, Audit Committee External Auditor City Auditor Chief Financial Officer Chair, Audit Committee</p>

<b>NOV. 10, 2016</b>	<ol style="list-style-type: none"> <li>1. Election of Chair and Vice-Chair – Committee motion</li> <li>2. Election of Audit Sub-Committee on Personnel Membership (if required) – Committee motion</li> <li>3. Audit Committee Orientation</li> <li>4. Audit Committee Monthly 2016 Status Report</li> <li>5. Audit Committee 2017 Work Plan</li> <li>6. City Auditor’s Office 2017 / 2018 Audit Plan</li> <li>7. Audit Committee Self-Assessment Q4 Update</li> <li>8. Audit Forum – verbal report – In Camera</li> <li>9. External Auditor –verbal report – In Camera</li> <li>10. City Auditor – verbal report – In Camera</li> <li>11. Chief Financial Officer – verbal report – In Camera</li> <li>12. Chair of Audit Committee – verbal report – In Camera</li> </ol>	<p>City Clerks</p> <p>Chair of Audit Committee</p> <p>Various</p> <p>EA to Audit Committee</p> <p>EA to Audit Committee</p> <p>City Auditor</p> <p>EA to Audit Committee</p> <p>Chair, Audit Committee</p> <p>External Auditor</p> <p>City Auditor</p> <p>Chief Financial Officer</p> <p>Chair, Audit Committee</p>
<b>DEC. 2016</b>	<b>NO MEETING</b>	