

NOTICE OF MOTION CHECKLIST

The checklist is a tool intended to support the sponsor(s) of a Notice of Motion. The items listed below are important considerations when crafting and submitting a Notice of Motion. It is also intended to support other Members of Council, as the same considerations are important when reaching a decision on a Notice of Motion.

The checklist is therefore an opportunity for the sponsor(s) to:

- consider what advice might be helpful to them in formulating their proposal; and
- share key points about the advice received with their Council colleagues, to inform their deliberations.

This document is recommended to be provided to City Clerks alongside every Notice of Motion and will become part of the corporate record. It is at the discretion of the sponsor(s) to decide with whom to consult and what information to include.

Title of the Motion:	Amending the City of Calgary Flag Policy CP 2016-07
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There are two classifications of a Notice of Motion (Check the one that applies):

- Regular
- Urgent (Include details below)

Is this Notice of Motion Confidential? (Include details in Procedural box below)

<p>Outline any financial and other resource capacity concerns</p> <p>The operational resources required to manage security, crowd control, and administrative processes associated with national flag-raising have grown significantly, placing increasing strain on City staff and diverting resources from core municipal priorities.</p> <p>The adoption of this motion would reduce those financial and resource requirements.</p>
<p>What business unit or department did you consult with for any legal or legislative advice?</p> <p>City Clerks</p>

ISC: UNRESTRICTED

CITY OF CALGARY
RECEIVED
 IN COUNCIL CHAMBER
 DEC 15 2025
 ITEM: 11.1 EC2025-1029
 Distrib- NM Checklist
 CITY CLERK'S DEPARTMENT

What business unit or department did you consult with about the technical content of this Notice of Motion?

City Clerks

Identify procedural concerns below (including requirements for bring back motions or confidentiality requirements due to specific provisions of the *Access to Information Act*):

This NoM is a simple amendment to *Flag Policy* CP2016-07.

Are there any other considerations?

N/A

Provide your rationale for submitting this Notice of Motion as an Item of Urgent Business

N/A