

**Chief Administrative Officer's Procedural Request to
Regular Meeting of Council
2025 December 15**

**ISC: UNRESTRICTED
C2025-1031**

Procedural Request – Adjustments to the 2026 Council Calendar for Strategic Meetings of Council

RECOMMENDATION:

That Council add the following Strategic Meetings of Council to the 2026 Council Calendar:

- Wednesday, January 7, 2026 at 1:00 p.m.;
- Wednesday, January 21, 2026 at 8:00 a.m.; and
- Tuesday, February 10, 2026 at 1:00 p.m.

Before Council is ready to develop Council's Strategic Direction for the 2027-2030 Cycle, the Chief Administrative Officer would like to continue working with City Council on the provision of background and contextual information including strategic planning framework, past cycle performance, and an environmental scan and trends information.

These additional Strategic Meetings of Council are needed to facilitate the identification of Council's 2027-2030 Strategic Priorities.

The January 7 session will have Council identify their proposed strategic focus areas for the next four years.

The January 21 session will be to identify the outcomes that Council would like to see for each focus area along with supporting indicators to track outcome performance.

The February 10 session will help Council gain clarity on how their priorities inform and direct Administration's work on the Corporate Strategic Plan and the four-year plan and budget. Further, Council will have a clear understanding of the reporting approach, process and cadence.

Author: Corporate Strategy

Chief Administrative Officer David Duckworth concurs with the information in this procedural request.