

## **BiodiverCity Advisory Committee – Resignation and Appointment**

### **EXECUTIVE SUMMARY**

The City Clerk's Office received notification that Sam Collins, a public member representing the technical industry or research field on the BiodiverCity Advisory Committee, has resigned.

#### **ADMINISTRATION RECOMMENDATION:**

That Council:

1. Accept the resignation of Sam Collins as a public member representing the technical industry or research field on the BiodiverCity Advisory Committee, and that he be thanked for his service;
2. Appoint a new public member to the BiodiverCity Advisory Committee from the Reserve List contained in Attachment 3, for completion of a term set to expire at the 2018 Organizational Meeting of Council;
3. Direct that attachments 2 and 3 remain confidential pursuant to Sections 17 and 19 of the *Freedom of Information and Protection of Privacy Act*.

### **PREVIOUS COUNCIL DIRECTION / POLICY**

At the 2016 October 24 Organizational Meeting of Council, Council appointed Sam Collins to the BiodiverCity Advisory Committee for a 2-year term set to expire at the 2018 Organizational Meeting of Council.

At the 2015 October 19 Organizational Meeting of Council, Council appointed Sam Collins to the BiodiverCity Advisory Committee for a 1-year term expiring at the 2016 Organizational Meeting of Council.

### **BACKGROUND**

The BiodiverCity Advisory Committee provides Council and Administration with strategic advice on matters affecting urban biodiversity in The City of Calgary. The BiodiverCity Advisory Committee advances the commitments and procedures identified within *Our BiodiverCity*, Calgary's 10-year biodiversity strategic plan and *The Durban Commitment: Local Governments for Biodiversity*. The BiodiverCity Advisory Committee's composition and quorum are detailed in Attachment 1.

### **INVESTIGATION: ALTERNATIVES AND ANALYSIS**

On 2017 December 18, Sam Collins informed Administration of his resignation from the BiodiverCity Advisory Committee, effective immediately. The formal letter of resignation is detailed in attachment 2.

On 2017 October 30, Council at its Organizational Meeting selected four applicants to be placed on a Reserve List for the BiodiverCity Advisory Committee. The Council policy on *Governance and Appointments of Boards, Commissions and Committees* (CP2016-03) provides that the "list of applicants adopted by Council may be used to fill a vacancy that occurs as a result of a Public Member not finishing a term". Of the four applicants placed on the reserve list, three met the eligibility criteria of "representative of the technical industry or research field".

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### **Stakeholder Engagement, Research and Communication**

On 2018 January 09, the City Clerk's Office contacted the eligible Reserve List applicants, who did not receive an appointment to a Board, Commission or Committee during the 2017 Organization Meeting of Council, to confirm their continued interest in the BiodiverCity Advisory Committee. The applicants who expressed a continued interest are provided in Attachment 3.

### **Strategic Alignment**

This report aligns with Council's priority of a well-run city: "Calgary's government is open, responsive, accountable and transparent, delivering excellent services at a fair price. We work with our government partners to ensure we have the tools we need" (Action Plan 2015-2018).

Further, this report aligns with strategy W5: "Regularly collaborate and engage citizens to encourage participation in City decision-making, and better communicate the reasons for the decisions".

### **Social, Environmental, Economic (External)**

None.

### **Financial Capacity**

#### ***Current and Future Operating Budget:***

None.

#### ***Current and Future Capital Budget:***

None.

### **Risk Assessment**

There are no significant risks associated with the recommendations of this report.

### **REASON(S) FOR RECOMMENDATION(S):**

Sam Collins, a member representing the technical industry or research field, resigned from his position creating a vacancy on the BiodiverCity Advisory Committee.

### **ATTACHMENT(S)**

1. BiodiverCity Advisory Committee composition;
2. Resignation letter (confidential); and
3. Application forms (confidential)