

Law, Legislative Services & Security
Regular Meeting of Council
2025 July 29

ISC: UNRESTRICTED
C2025-0536

Resignations and Appointments to Boards, Commissions and Committees

PURPOSE

The purpose of this Report is to:

- Advise Council of mid-term Public Member resignations from Boards, Commissions and Committees (“BCCs”);
- Recommend that Council appoint an additional Public Member to the Assessment Review Board (“ARB”); and
- Inform Council of a change in an Administration appointment to a BCC.

PREVIOUS COUNCIL DIRECTION

- At its 2024 October 22 Organizational Meeting, Council appointed Public Members to BCCs. More information respecting background and previous Council direction is provided in Attachment 2.

RECOMMENDATIONS:

That Council:

1. Thank Public Members Danny Barnfield and Grant McLarnon for their service on Boards, Commissions and Committees;
2. Appoint the candidate recommended in Confidential Attachment 1a as a Public Member of the Assessment Review Board for a term to expire on 2025 December 31;
3. Receive for the Corporate Record the appointment of Deputy Chief Marion Cenaiko as an Administration Member of the Community Peace Officer Oversight Committee;
4. Direct the City Clerk to make the Public Member appointment publicly available following notification of the appointee and their acceptance of the appointment; and
5. Direct that Closed Meeting Discussions and Confidential Attachments 1a and 1b remain confidential pursuant to sections 20 (Disclosure harmful to personal privacy) and 22 (Confidential evaluations) of the *Access to Information Act*.

CHIEF ADMINISTRATIVE OFFICER/GENERAL MANAGER COMMENTS

The City Solicitor and General Counsel concurs with this report.

HIGHLIGHTS

- The Calgary Salutes Committee and Platform Calgary notified the City Clerk’s Office of Public Member resignations.
- The ARB notified the City Clerk’s Office of the need for an additional Public Member.
- The City Clerk’s Office was notified of the appointment of an Administration Member to the Community Peace Officer Oversight Committee.

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DISCUSSION

Mid-Term Public Member Resignations

On 2025 May 5, the City Clerk's Office was notified that Danny Barnfield resigned as a Public Member of the Friends of His Majesty's Canadian Ship ("HMCS") Calgary Subcommittee of the Calgary Salutes Committee.

On 2025 May 27, a Public Member declined their appointment to the Advisory Committee for Accessibility.

On 2025 May 29, the City Clerk's Office was advised that Grant McLarnon resigned as a Public Member of Platform Calgary.

The Calgary Salutes Committee, Advisory Committee on Accessibility and Platform Calgary each indicated that the vacant positions should remain vacant until the 2025 Organizational Meeting of Council.

Assessment Review Board Appointment

Neither the *Municipal Government Act* nor the Calgary Assessment Review Board Bylaw 15M2018 limit the number of ARB members. The ARB contacted the City Clerk's Office and identified the need to expand the composition of its membership from 25 to 26 to address workload pressures. The ARB recommends the appointment of the individual named in Confidential Attachment 1a as a Public Member for a term to expire on 2025 December 31.

Mid-Term Administration Member Resignation

On 2025 June 9, the Chair of the Community Peace Officer Oversight Committee notified the City Clerk's Office that a new Administration Member had been appointed in accordance with the Community Peace Office Oversight Committee Bylaw 31M2023. The Director, Emergency Management & Community Safety, appointed Deputy Chief Marion Cenaiko as a non-voting Administration Member to advise the Committee.

EXTERNAL ENGAGEMENT AND COMMUNICATION

- | | |
|--|---|
| <input type="checkbox"/> Public engagement was undertaken | <input checked="" type="checkbox"/> Dialogue with interested parties was undertaken |
| <input type="checkbox"/> Public/interested parties were informed | <input type="checkbox"/> Public communication or engagement was not required |

On being informed of the mid-term vacancies, the City Clerk's Office informed the Office of the Chief Administrative Officer of the new Administration appointment by the Director, Emergency Management and Community Safety.

The City Clerk's Office contacted candidates that were placed on the Assessment Review Board Reserve List to inquire if they were still interested and available to serve as Public Members. The Reserve List was distributed to the Assessment Review Board Chair and Vice-Chair to assess the applicants and provide a recommendation, which is contained in Confidential Attachment 1a.

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IMPLICATIONS

Social

Not Applicable

Environmental

Not Applicable

Economic

Not Applicable

Service and Financial Implications

No anticipated financial impact

RISK

No anticipated risks

ATTACHMENTS

- 1a. Confidential Assessment Review Board Recommendation
- 1b. Confidential Assessment Review Board Applications
2. Previous Council Direction, Background
3. Presentation

Department Circulation

General Manager/Director	Department	Approve/Consult/Inform
Jill Floen, City Solicitor and General Counsel	Law, Legislative Services and Security	Approve
Katarzyna Martin, Director/City Clerk	Law, Legislative Services and Security	Approve
Iain Bushell, Director	Emergency Management & Community Safety	Inform
David Duckworth, Chief Administrative Officer	Office of the Chief Administrative Officer	Inform
Katie Black, General Manager	Community Services	Inform

Author: Carrie O'Neill, City Clerk's Office