

Background and Previous Council Direction

Background

Council appoints Administration Members to serve on Council Committees and BCCs at its annual Organizational Meeting.

There are 44 Administration Members currently serving on 27 Council Boards, Commissions and Committees (BCCs). Administration Members contribute skills and knowledge in their fields of expertise that support the mandates and objectives of Council Committees and BCCs. The appointment of Administration Members promotes collaboration, effective decision-making and ensures that Calgary and its communities are well served by Council Committees and BCCs with the expertise of Administration Members.

Previous Council Direction

DATE	REPORT NUMBER	DIRECTION/DESCRIPTION
2024 October 22	C2024-1002	Administration Member Appointments to Boards, Commissions and Committees Council appointed Administration Members to BCCs and Civic Partners and confirmed the appointments of Administration Members who have continuing terms or are appointed by virtue of their position.

Bylaws, Regulations, Council Policies

Procedure Bylaw 42M2025

A – Council’s Organizational Meeting

123. The business of Council's annual Organizational meeting is limited to:
- (a) administering the oath of office and the introduction of Members at the first Organizational meeting following a General Election;
 - (b) appointment of elected officials, public Members and Administration Members to Committees; and
 - (c) other business as directed by this Bylaw, another City Bylaw, Council or the City Clerk.
125. Members of Council Committees and BCCs who are appointed at the Organizational meeting must be appointed as per the Council policy on Governance and Appointments of Boards, Commissions and Committees.

**Council Policy on *Governance and Appointments to Boards, Commissions and Committees*,
CP2016-03**

Sec. 5.7 Appointment of Administration Members

- 5.7.1 Council shall appoint Administration Members to BCCs as applicable. The City Manager shall provide Council with recommendations for appointments.
- 5.7.2 Administration Members shall be appointed to BCCs at the annual Organizational Meeting of Council, and at other times the BCC requires.
- 5.7.3 The appointment term for Administration Members shall:
 - a) Be until the next annual Organizational Meeting of Council, unless otherwise specified by a resolution of Council or a BCC's Governance Document(s); and
 - b) Terminate immediately upon leaving the employment of The City of Calgary.