

Law, Legislative Services & Security Report to
Organizational Meeting of Council
2025 October 29

ISC: UNRESTRICTED
C2025-0806

Council Member Appointments to Council Committees and Boards, Commissions and Committees

PURPOSE

This Report facilitates Council's appointment of Members of Council to Council Committees and Boards, Commissions and Committees ("BCCs").

PREVIOUS COUNCIL DIRECTION

Pursuant to *Procedure Bylaw 42M2025* ("Procedure Bylaw") and Council Policy CP2016-03 on the *Governance and Appointments to Boards, Commissions and Committees* ("the Policy"), Council appoints Members of Council to Council Committees and BCCs at its annual Organizational Meeting of Council.

RECOMMENDATIONS:

That Council:

1. Appoint Councillors to Standing Specialized Committees for terms to expire at the 2026 Organizational Meeting of Council;
2. Appoint Members of Council to Council Committees and Boards, Commissions and Committees for terms to expire at the 2026 Organizational Meeting of Council, unless otherwise indicated;
3. Receive for information the Mayor's appointment of three Councillors-at-Large to the Executive Committee, for terms to expire at the 2026 Organizational Meeting of Council; and
4. Appoint the following Council Committee Chairs and Vice-Chairs, for terms to expire at the 2026 Organizational Meeting of Council:
 - a. Audit Committee Chair and Vice-Chair;
 - b. Intergovernmental Affairs Committee Chair and Vice-Chair;
 - c. Council Services Committee Chair and Vice-Chair;
 - d. Executive Committee Vice-Chair;
 - e. Nominations Committee Vice Chair; and
 - f. Calgary Salutes Coordinating Committee Chair.

CHIEF ADMINISTRATIVE OFFICER/GENERAL MANAGER COMMENTS

The City Solicitor and General Counsel concurs with this Report.

HIGHLIGHTS

- The appointment of Members of Council to Council Committees and BCCs ensures good governance, supporting effective decision making that serves Calgarians well.
- Special meeting procedures for Member appointments are set out in Appendix G of Procedure Bylaw 42M2025.

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DISCUSSION

The Policy requires Members of Council to provide a list of their preferences for appointments to Council Committees and BCCs. Council's determination of appointments may be based on Council's consideration of Members' preferences, the skills required to fulfill the mandate of Council Committees and BCCs, the current work plan, and the workload of Members of Council.

Pursuant to Section A.14 of the Procedure Bylaw, and "unless the *Mayor* is already specifically appointed as a *Member*, the *Mayor* is an *Ex-Officio Member* of all *Council Committees*, unless *Council* provides otherwise. If present at the meeting, the *Mayor* has all of the rights and privileges of other *Members*, and is entitled to count for *Quorum*, take part in discussion, and to vote on all items."

Appointment of Chairs and Vice-Chairs

The Audit Committee Bylaw 33M2020 and Procedure Bylaw 42M2025 require that Council appoint Chairs and/or Vice-Chairs of select Council Committees at its Organizational Meeting.

EXTERNAL ENGAGEMENT AND COMMUNICATION

- | | |
|------------------------------------------------------------------|-----------------------------------------------------------------------------------------|
| <input type="checkbox"/> Public engagement was undertaken | <input checked="" type="checkbox"/> Dialogue with interested parties was undertaken |
| <input type="checkbox"/> Public/interested parties were informed | <input checked="" type="checkbox"/> Public communication or engagement was not required |

Members of Council were asked to provide their preferences for appointments to Council Committees and BCCs. This information will be distributed at the 2025 November 3 continuation of the Organizational Meeting.

IMPLICATIONS

Social

Not Applicable

Environmental

Not Applicable

Economic

Not Applicable

Service and Financial Implications

No anticipated financial impact

RISK

No anticipated risks

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ATTACHMENTS

1. Background and Previous Council Direction
2. Presentation

Department Circulation

General Manager/Director	Department	Approve/Consult/Inform
Jill Floen, City Solicitor and General Counsel	Law, Legislative Services & Security	Approve
Katarzyna Martin, Director/City Clerk	Law, Legislative Services & Security	Approve

Author: Carrie O'Neill, City Clerk's Office