

Law, Legislative Services & Security Report to
Organizational Meeting of Council
2025 October 29

ISC: UNRESTRICTED
C2025-0810

2026 Council Calendar and Deputy Mayor Roster

PURPOSE

This Report recommends a proposed 2026 Council Calendar (Attachment 1) and a proposed 2026 Deputy Mayor Roster (Attachment 2) for Council's consideration.

PREVIOUS COUNCIL DIRECTION

At the 2024 October 22 Organizational Meeting of Council, Council adopted the proposed 2025 Council Calendar and the proposed 2025 Deputy Mayor Roster.

RECOMMENDATIONS:

That Council:

1. Adopt the proposed 2026 Council Calendar in Attachment 1; and
2. Adopt the proposed 2026 Deputy Mayor Roster in Attachment 2.

CHIEF ADMINISTRATIVE OFFICER/GENERAL MANAGER COMMENTS

The City Solicitor and General Counsel concurs with this Report.

HIGHLIGHTS

- The Procedure Bylaw requires that Council annually adopt a Council Calendar showing regularly scheduled Council and Council Committee Meetings for the subsequent year.
- The Council Calendar ensures that Members of Council and Administration can plan, coordinate, and bring forward work relating to Council's priorities for the upcoming year.
- Section 193 of the *Municipal Government Act* ("MGA") requires that all Members of Council be present, in person or remotely, when a Council Calendar is adopted.
- Section 152 of the MGA also requires that Council must appoint one or more Councillors as deputy chief elected officials ("Deputy Mayors") who can act as the chief elected official ("Mayor"), one at a time, when the Mayor is unable to perform the duties of the Mayor, or if the Office of the Mayor is vacant.

DISCUSSION

2026 Council Calendar

The proposed 2026 Council Calendar (Attachment 1) reflects scheduling considerations that are set out in Attachment 3.

2026 Deputy Mayor Roster

Each year, 12 Councillors are selected to serve as Deputy Mayor. Ward 14 and Ward 6 Councillors did not serve as Deputy Mayor during 2025. It is recommended that they serve as Deputy Mayor for 2026 January and February, respectively. A random draw of the remaining wards was conducted for the months of 2026 March to 2026 December and the proposed 2026 Deputy Mayor Roster reflects the order of wards drawn.

Once the Deputy Mayor Roster is adopted by Council at the Organizational Meeting of Council, monthly Deputy Mayor assignments will be reflected in the full year consolidated copy of the 2026 Council Calendar available on calgary.ca.

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EXTERNAL ENGAGEMENT AND COMMUNICATION

- | | |
|---|---|
| <input type="checkbox"/> Public engagement was undertaken | <input checked="" type="checkbox"/> Dialogue with interested parties was undertaken |
| <input checked="" type="checkbox"/> Public/interested parties were informed | <input checked="" type="checkbox"/> Public communication or engagement was not required |

The City Clerk’s Office engaged Members of Council, the Executive Leadership Team, Administration, and Council Committee resource staff about the proposed 2026 Council Calendar.

IMPLICATIONS

Social

Not Applicable

Environmental

Not Applicable

Economic

Not Applicable

Service and Financial Implications

No anticipated service or financial impact

RISK

Not Applicable

ATTACHMENTS

1. Proposed 2026 Council Calendar
2. Proposed 2026 Deputy Mayor Roster
3. 2026 Council Calendar Scheduling Considerations
4. Background and Previous Council Direction
5. Presentation

Department Circulation

General Manager/Director	Department	Approve/Consult/Inform
Jill Floen, City Solicitor and General Counsel	Law, Legislative Services, and Security	Approve
Katarzyna Martin Director/City Clerk	Law, Legislative Services, and Security	Approve

Author: Rebecca Derwantz, City Clerk’s Office