

## MINUTES

### LEGISLATIVE GOVERNANCE TASK FORCE HELD 2015 DECEMBER 01 AT 1:02 PM IN THE LEGAL TRADITIONS COMMITTEE ROOM

PRESENT: Mayor N. Nenshi, Chair  
Councillor R. Jones (Councillor-at-Large), Vice-Chair  
Councillor A. Chabot (PUD Chair)  
Councillor P. Demong (UCS Chair)  
Councillor R. Pootmans (Audit Chair)

ALSO PRESENT: City Clerk S. Gray  
Governance and Policy Coordinator K. Martin  
Manager M. Hinds

This meeting was conducted in accordance with the Procedure Bylaw 44M2006, as amended.

#### 1. CONFIRMATION OF AGENDA

CONFIRM AGENDA, Moved by Councillor Demong, that the Agenda for the 2015 December 01 Regular Meeting of the Legislative Governance Task Force be confirmed.

CARRIED

2. CONFIRMATION OF MINUTES

2.1 MINUTES OF THE REGULAR MEETING OF THE LEGISLATIVE GOVERNANCE TASK FORCE, 2015 NOVEMBER 17

CONFIRM MINUTES, Moved by Councillor Jones, that the Minutes of the Regular Meeting of the Legislative Governance Task Force, held on 2015 November 17, be confirmed.

CARRIED

3. NEW BUSINESS

3.1 LGTF 2014-2017 WORK PLAN Q4 2015 UPDATE, LGT2015-0880

APPROVE, Moved by Councillor Pootmans, that the Administration Recommendation contained in Report LGT2015-0880 be approved, as follows:

That the Legislative Governance Task Force recommend that Council approve the updated Legislative Governance Task Force 2014 – 2017 Work Plan.

CARRIED

3.2 PROPOSED COUNCIL POLICY ON FUNDRAISING AND WARD EVENTS, LGT2015-0894

APPROVE, Moved by Councillor Demong, that with respect to Report LGT2015-0894, the following be approved:

That the Legislative Governance Task Force recommend that Council refer the proposed Council policy on *Fundraising and Ward Events* to Administration for review by the City Solicitor, to return to Council as soon as possible.

CARRIED

3.3 WBC - RECOMMENDATION 5 COUNCIL EFFECTIVENESS, LGT2015-0895

APPROVE, Moved by Councillor Jones, that the Office of the Councillors' Recommendations contained in Report LGT2015-0895 be approved, as follows:

That the Legislative Governance Task Force recommend:

1. That Council not establish a separate Task Force on Council Effectiveness.
2. That Council effectiveness matters contained in attachment 1, regarding Council procedures and meeting management be referred to The City Clerk for inclusion in the Procedure Bylaw review.
3. That items b), c) and d) of Ward Boundry Commission Recommendation 5, as follows:
  - b) "Developing Council Customer Service improvement initiatives",
  - c) "Guidelines for strategic and effective operations of a Councillor's office" and
  - d) "Researching and recommending for implementation best practices from other Municipalities",

insofar as they pertain to Ward operations and/or the operations of the Office of the Councillors, be referred to the CCCO for consideration.

CARRIED

4. URGENT BUSINESS

No items of Urgent Business were added to today's Meeting.

5. URGENT BUSINESS IN CAMERA

No items of Urgent Business In Camera were added to today's Meeting.

6. ADJOURNMENT

ADJOURN, Moved by Councillor Pootmans, that this meeting adjourn at 1:49 p.m.

CARRIED

CONFIRMED BY COMMITTEE ON 2016 JANUARY 19.

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MAYOR

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CITY CLERK

THE FOLLOWING ITEMS HAVE BEEN FORWARDED TO THE 2015 DECEMBER 14  
REGULAR MEETING OF COUNCIL:

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CONSENT:

LGTF 2014-2017 WORK PLAN Q4 2015 UPDATE, LGT2015-0880

PROPOSED COUNCIL POLICY ON FUNDRAISING AND WARD EVENTS, LGT2015-0894

WBC - RECOMMENDATION 5 COUNCIL EFFECTIVENESS, LGT2015-0895

The next Regular Meeting of the Legislative Governance Task Force has been scheduled to be held on 2016 January 19 at 1:00 PM.

