



Calgary Salutes Committee: Revised Mandate and Annual Budget

EC2025-0561

2025 June 17

Recommendations

That the Executive Committee recommend that Council:

1. Give three readings to the Proposed Bylaw in Attachment 2 to establish a revised mandate for the Calgary Salutes Committee.
2. Approve the annual budget at Attachment 3 for the Calgary Salutes Committee drawn from the previously approved budget in the Partnerships business unit and Neighbourhood Support service line.

Previous Council Direction

- 2023 June 6: Regular Meeting of Council: established a new ‘Calgary Salutes Committee,’ to coordinate the support and planning of local military ceremonial and community activities.
- 2023 July 25: Council adopted Terms of Reference; directed the Committee to return to Council with proposed amendments to the mandate of the Committee and Subcommittees.
- 2024 October 29: Council directed Administration to report back to Executive Committee with a recommendation for a yearly budget for the Calgary Salutes Committee.

Highlights

- **Clarified Mandate:** The Committee has refined its structure and mandate to strengthen strategic coordination of military recognition efforts through three focused subcommittees.
- **Annual Budget Approval:** Up to \$30,000 in existing discretionary funding is proposed to support event planning, communications, and ceremonial hosting activities.
- **Community and Military Impact:** The Committee continues to foster civic engagement, honor military service, and contribute to community well-being through inclusive events and recognition programs.

Proposed Bylaw

- Developed by the Committee through strategic sessions and working groups:
 - Changes to membership;
 - Change from 'Education and Training' subcommittee to 'Community Engagement' Subcommittee;
 - Clarity of focus for each subcommittee, as well as Coordinating Committee.

Proposed Annual Budget

Proposed budget of up to \$30,000 from existing Partnerships budget for the following activities:

- Hosting: hosting visiting members of the Canadian Armed Forces, including dinners, working sessions, or small receptions;
- Communications: development of a web presence, logo and marketing materials;
- Event Support: travel to events outside of Calgary to show support for the Canadian Armed Forces;
- Event Delivery: funding for up-front expenses related to delivering events such as securing venues and catering, permits and logistics, and to help leverage additional sponsorship.

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