



Modernizing Council's Procedure Bylaw, Part I

2025 June 27

Regular Meeting of Council

That Council direct the City Clerk to prepare a new procedure bylaw for Council's approval prior to 2025 September 22 to repeal and replace Procedure Bylaw 35M2017, effective 2025 October 29, incorporating:

1. Recommendations from the City Clerk as set out in Attachment 1; and
2. Recommendations from Members of Council as set out in Attachment 2.

Background and Previous Council Direction



Procedure Bylaw 35M2017



Prior to 2017, the last full repeal and replace was in 2006



Amended 18 times since 2017



Most recently amended at 2024 Organizational Meeting of Council

Review and Engagement

- Registered Parliamentarian
- Survey
- Engagement Sessions with Members, Chairs and Administration
- Survey and Engagement themes:
 - Agenda-setting processes and timelines
 - Reconsideration process
 - Procedures surrounding motions
 - Procedures surrounding voting
 - Rights of Participants
 - Processes relating to Notices of Motion
- Legal Review

I

Recommendations aligned with:

- legislation
- parliamentary standards
- best practices

Recommendations arising from engagement with Members of Council

II

Recommendations arising from further analysis of Bill 50, *Municipal Affairs Statutes Amendment Act, 2025*

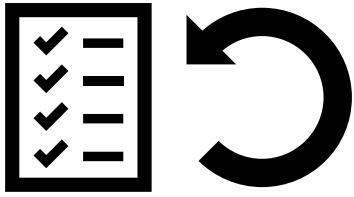
Amendments arising from Ministerial Orders on council procedure pursuant to Bill 50

Sustainment - Amendments

Highlights

- “A council may, by bylaw, establish the procedures to be followed by the council.”
– MGA, Section 145(1)
- To be effective 2025 October 29
- Recommendations to align with legislative requirements and parliamentary standards
- Attachment 1
- Recommendations arising through Council engagement - Attachment 2
- Red-lined version – Attachment 3
- City Clerk to return with new procedure bylaw before 2025 September 22
- Further amendments on issuance of Ministerial Orders related council procedure.

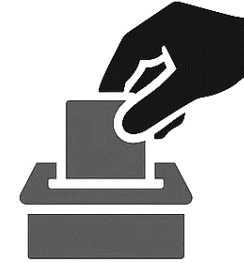
Themes of Proposed Changes



**Motions and
Reconsiderations**



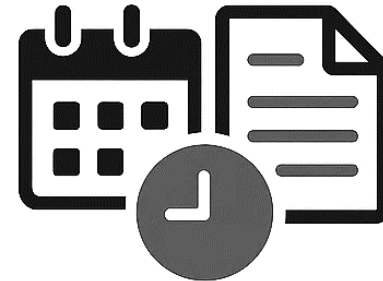
Governance



Voting

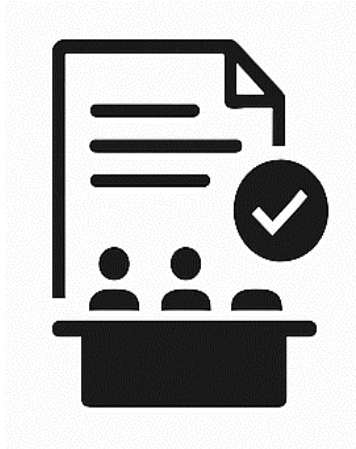


**Rights of
Participants**

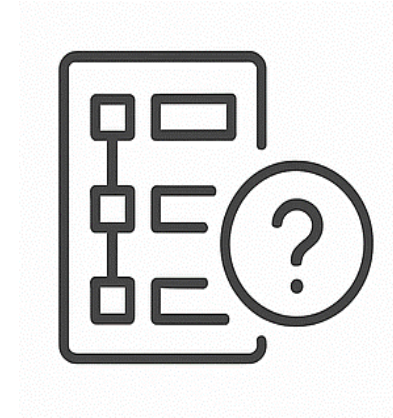


**Agenda and
Agenda Materials
Management**

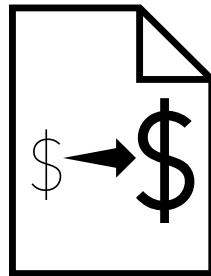
Themes of Proposed Changes



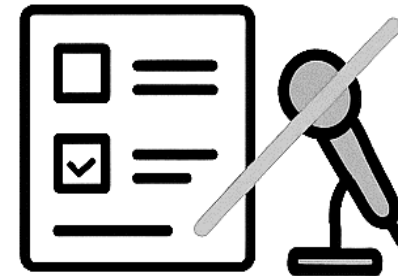
**Notice of Motion on Executive
Committee Consent Agenda**



Flow of Agenda



**Administrative
Inquiry Changes**



**Voting Method
Changes**

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