

## **Integrated Civic Facility Planning Program 2017 Status Update Deferral**

### **EXECUTIVE SUMMARY**

In 2015 Q1, Council directed Administration to coordinate The City's approach to facility planning in order to achieve economies of scale, build multi-use facilities when appropriate, foster economic resiliency, consider opportunities to work collaboratively with the private sector, and improve services to citizens. In response to Council's direction, Administration created the Integrated Civic Facility Planning (ICFP) Program. In 2016 Q3, Council directed Administration to report back annually with a status update on the ICFP Program.

The ICFP Program is set to complete a number of key program deliverables in 2018 Q1 including the realization of the Corporate Facility Planning Framework and related facility strategies to guide The City's facility planning process. As a result, Administration is planning to update Council on these key deliverables in 2018 Q2, and it would be beneficial to bring both the 2017 annual update and these items to Council at the same time in order to avoid duplication of efforts and allow for a more holistic discussion of progress to date. Administration is recommending deferral of the ICFP Program 2017 Status Update to no later than 2018 Q2.

#### **ADMINISTRATION RECOMMENDATION:**

That the SPC on Utilities and Corporate Services recommends that Council defer the Integrated Civic Facility Planning Program 2017 Status Update report to no later than 2018 Q2.

### **PREVIOUS COUNCIL DIRECTION / POLICY**

On 2016 September 29, Council adopted Administration's recommendation contained in LAS2016-76 Integrated Civic Facility Planning Program 2016 Status Update report as follows: that "Council direct Administration to report back to Council annually through the Land and Asset Strategy Committee with an update on the Integrated Civic Facility Planning Program status no later than Q4 2017."

### **BACKGROUND**

In 2015 Q1, Council directed Administration to coordinate The City's approach to facility planning in order to achieve economies of scale, build multi-use facilities wherever appropriate, consider opportunities to work with the private sector and improve services to citizens. In response to Council's direction, Administration has developed the Integrated Civic Facility Planning (ICFP) Program. Through this cross-corporate transformational change program, ICFP is developing a coordinated, corporate approach for the planning and delivery of City facilities through the following four work streams:

- 1) **Corporate Facility Planning Framework (CFPF)** – The CFPF provides the processes, tools and organizational structure required to ensure the integration of facility planning across the corporation.
- 2) **Facilities Strategies** – The program has developed 16 strategies to guide planning and decision-making. The primary objective of these strategies is to ensure City planning of facilities is as efficient and effective as possible while also enhancing service delivery.

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- 3) **Learning Projects** – The Learning Projects are in-flight projects that are being leveraged to demonstrate desired outcomes and to inform the ICFP framework.
- 4) **Corporate Facility Portfolio Plan** – This plan is a set of short, mid and long-term plans that will identify which facilities The City should build, demolish, renovate, acquire and relinquish.

Program progress along with research and stakeholder engagement indicates significant benefits to the implementation of integrated facility planning and delivery of multi-use facilities, including:

- A focus on citizen needs by developing City facilities within communities that include broader services such as health, daycare, non-market housing, and education.
- The opportunity to deliver and partner with other private and public entities to reduce risk and share costs;
- Increase equity of access to City services through multi-use civic facilities combined with supportive transit infrastructure;
- Improve The City's ability to strategically locate civic facilities to create service clusters that attract people, private development and provide economic resiliency; and
- Enhance the use of facilities resources through shared facilities to avoid redundancies seen in a single-use model

### **INVESTIGATION: ALTERNATIVES AND ANALYSIS**

The Integrated Civic Facility Planning (ICFP) Program is a corporate wide approach to planning and delivering facilities while addressing structural barriers and gaps that need to be overcome to achieve success. As a change initiative, the ICFP program is focused on developing a common approach, vision, and culture to the planning and delivery of facilities.

The ICFP program has made significant progress to date including the development of the Corporate Facility Planning Framework and related facility strategies to guide The City's facility planning process and associated decision making. Work is ongoing to further refine the Corporate Facility Planning Framework and these strategies including working with internal and external stakeholders regarding streamlining and potential modifications. These key deliverables are scheduled to be completed in 2018 Q1, and Administration is planning to update Council on the Framework and associated strategies in 2018 Q2, along with an update on the progress of the ICFP learning projects. As a result, Administration recommends deferring the annual status update to 2018 Q2 to avoid duplication of efforts and provide a more holistic discussion of progress to date.

The requested deferral of this report will not affect the timelines for any of the four work streams identified in the Background section of this report.

### **Stakeholder Engagement, Research and Communication**

There is no stakeholder engagement required for the deferral request.

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### **Strategic Alignment**

The deferral request will not impact strategic alignment.

### **Social, Environmental, Economic (External)**

There are no social, environmental or external economic impacts associated with the deferral request.

### **Financial Capacity**

#### ***Current and Future Operating Budget:***

Current and future operating budgets are not impacted by the deferral request.

#### ***Current and Future Capital Budget:***

Current and future capital budgets are not impacted by the deferral request.

### **Risk Assessment**

There are no significant risks associated with the deferral request.

**REASON(S) FOR RECOMMENDATION(S):** A deferral for the Integrated Civic Facility Planning Program 2017 Status Update to 2018 Q2 will provide an opportunity for Administration to update Council on the Corporate Facility Planning Framework and related facility strategies that have been developed to guide The City's planning and delivery of facilities. This will also avoid duplication of efforts and provide Council with a more holistic discussion of progress to date.

### **ATTACHMENT(S)**

N/A