

LGTF 2014-2017 WORK PLAN Q1 2016 UPDATE

EXECUTIVE SUMMARY

This report presents an update on the progress of the Legislative Governance Task Force 2014-2017 Work Plan.

CITY CLERK'S OFFICE RECOMMENDATION(S)

That the Legislative Governance Task Force recommend that Council approve the updated Legislative Governance Task Force 2014 – 2017 Work Plan.

PREVIOUS COUNCIL DIRECTION / POLICY

At the 2014 May 26 Regular Meeting of Council, Council approved the Legislative Governance Task Force 2014 – 2017 Work Plan and directed that the City Clerk's Office report quarterly, starting in Q3, on its progress.

BACKGROUND

The Legislative Governance Task Force (LGTF) provides recommendations to Council to improve legislative governance at The City of Calgary. The LGTF meets monthly, and is focused on the following priorities: (1) making Council more accessible and transparent to the public; (2) making the Council decision-making process more efficient; and (3) increasing accountability.

INVESTIGATION: ALTERNATIVES AND ANALYSIS

The work planned, in progress and completed to date has been updated on the LGTF 2014 – 2017 Work Plan (Attachment).

The Legislative Governance Boards, Commissions and Committees (BCC) Review Project has completed the Research and Findings phase of the project. The Research and Findings results were presented for information to LGTF at their meeting held on 2016 January 19. Subsequently, at the LGTF meeting on 2016 February 2, the project manager was endorsed to proceed with the proposed project BCC Stakeholder engagement plan, within project scope and budget. A project update will be presented to ALT on 2016 February 23 to seek endorsement for Administration's role in moving this project forward. In preparation for LGTF 2016 April 5 a draft BCC recruitment master policy will be prepared for committee recommendation to Council.

The internal review of Council Committees' structure and functions is being scoped out by the Policy & Governance section and at today's meeting, Committee will be presented with the scope and timelines proposed for this review. The timelines for policy review and development stay unchanged.

In the work plan, some timelines for Council Protocol policies review have shifted slightly due to resource pressures in the Protocol section.

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Stakeholder Engagement, Research and Communication

This phase involved consultations with Members of Council, The City Clerk's Legislative Governance Review Project Team, Administration support representatives, six municipal jurisdictions across Canada, and external agencies.

Strategic Alignment

This report aligns with Council's priority of a well-run City: "Calgary's government is open, responsive, accountable and transparent, delivering excellent services at a fair price. We work with our government partners to ensure we have the tools we need" (Action Plan 2015-2018).

Social, Environmental, Economic (External)

Our ongoing work in regards to Council Policies, Protocols, Procedure Bylaw 44M2006 and Boards, Commissions and Committees process contribute to a more efficient and well-run city, as well as improved accountability and transparency.

Financial Capacity

Current and Future Operating Budget:

At the 2015 March 30 Regular Meeting of Council, Council approved an allocation of \$350,000 from the Council Innovation Fund to complete the items related to Boards, Commissions and Committees and a revised Procedure Bylaw. Remaining Policy work is being absorbed by City Clerk's internal resources located within the Legislative Services and Administration Services Divisions.

Current and Future Capital Budget:

There are no current and future capital budget implications.

Risk Assessment

Failure to complete the work detailed in the LGTF 2014 – 2017 Work Plan exposes The City of Calgary to a number of risks: (1) failure to adhere to Council policies, (2) confusion and misalignment between Council policies and existing practice, (3) maintaining outdated Council policies which do not keep pace with leading practices in legislative governance, and (4) inadequate transparency and accountability. Such risks do not allow The City of Calgary to achieve its priority of becoming a well-run City.

REASON(S) FOR RECOMMENDATION(S):

The City Clerk's Office reports quarterly on the progress of the Legislative Governance Task Force 2014 – 2017 Work Plan, which is a dynamic document dependent on resources available, and requires approval of the timelines in order to deliver on legislative governance initiatives at The City of Calgary.

ATTACHMENT(S)

Legislative Governance Task Force 2014 – 2017 Work Plan