

**Law, Legislative Services & Security Report to  
Organizational Meeting of Council  
2024 October 22**

**ISC: UNRESTRICTED  
C2024-1003**

## **Council Member Appointments to Boards, Commissions and Committees**

### **PURPOSE**

This Report presents a list of preferences submitted by Members of Council for appointment by Council to Standing Specialized Committees (“SSCs”) and Boards, Commissions and Committees (“BCCs”) at its annual Organizational Meeting of Council.

### **PREVIOUS COUNCIL DIRECTION**

Pursuant to Procedure Bylaw 35M2017 (“Procedure Bylaw”) and Council policy on *Governance and Appointments to Boards, Commissions and Committees, CP2016-03* (“the Policy”), Council appoints Members of Council to SSCs and BCCs at its annual Organizational Meeting of Council.

### **RECOMMENDATIONS:**

**Review By: Do not release Attachments 1 and 2.**

That Council:

1. Appoint Councillors to the Standing Specialized Committees set out in Confidential Attachment 1, for terms to expire at the 2025 Organizational Meeting of Council;
2. Receive for information the Mayor’s appointment of three Councillors-at-Large to the Executive Committee, for terms to expire at the 2025 Organizational Meeting of Council;
3. Appoint Members of Council to the Boards, Commissions and Committees contained in Attachment 2, for terms to expire at the 2025 Organizational Meeting of Council unless otherwise indicated in Confidential Attachment 2;
4. Appoint the Chair and Vice-Chair of the Audit Committee for terms to expire at the 2025 Organizational Meeting of Council;
5. Appoint the Chair of the Event Centre Committee for a term to expire at the 2025 Organizational Meeting of Council;
6. Appoint the Chair of the Calgary Salutes Coordinating Committee for a term to expire at the 2025 Organizational Meeting of Council; and
7. Direct that Confidential Attachments 1 and 2 remain confidential pursuant to Sections 17 (Disclosure harmful to personal privacy) and 19 (Confidential evaluations) of the *Freedom of Information and Protection of Privacy Act*.

### **CHIEF ADMINISTRATIVE OFFICER/GENERAL MANAGER COMMENTS**

The City Solicitor and General Counsel concurs with this Report.

### **HIGHLIGHTS**

The appointment of Members of Council on SSCs and BCCs ensures appropriate governance and oversight, supporting effective decision making that serves Calgarians well.

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### **DISCUSSION**

The Policy requires Members of Council to provide a list of SSC and BCC appointment preferences for Council's consideration. Council's determination of appointments may be based on Council's consideration of Members' preferences, the skills required to fulfill the SSC or BCC mandate, the current work plan, and the workload of Members of Council.

Pursuant to Section A.14 of the Procedure Bylaw, and "unless the *Mayor* is already specifically appointed as a *Member*, the *Mayor* is an *ex-officio Member* of all *Council Committees*, unless *Council* provides otherwise. If present at a meeting, the *Mayor* has all the rights and privileges of other *Members*, and is entitled to count for quorum, take part in discussion, and to vote on all items."

#### *Appointment of Chairs and Vice-Chairs*

The Audit Committee Bylaw requires that Council appoint the Chair and Vice-Chair at its Organizational Meeting. The Event Centre Committee Bylaw requires that Council appoint its Chair at the Organizational Meeting. The Calgary Salutes Committee Bylaw requires that Council appoint a Member of Council as Chair of the Calgary Salutes Coordinating Committee.

#### *Wholly Owned Subsidiaries*

Council Member appointment preferences for Wholly Owned Subsidiaries are to be presented at the Organizational Meeting through Administration Report C2024-0885.

### **EXTERNAL ENGAGEMENT AND COMMUNICATION**

- |  |   |
|--|---|
| <input type="checkbox"/> Public engagement was undertaken        | <input type="checkbox"/> Dialogue with interested parties was undertaken                |
| <input type="checkbox"/> Public/interested parties were informed | <input checked="" type="checkbox"/> Public communication or engagement was not required |

Members of Council were asked to provide a listing of their preferences for appointments to SSCs and BCCs. This information is contained in Confidential Attachments 1 and 2.

### **IMPLICATIONS**

#### **Social**

Not Applicable.

#### **Environmental**

Not Applicable.

#### **Economic**

Not Applicable.

#### **Service and Financial Implications**

No anticipated financial impact.

### **RISK**

No anticipated risks.

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**ATTACHMENTS**

1. CONFIDENTIAL - Councillor Ranked SSC Preferences
2. CONFIDENTIAL - Councillor Ranked BCC Preferences
3. Presentation

Department Circulation

General Manager/Director	Department	Approve/Consult/Inform
Jill Floen, City Solicitor and General Counsel	Law, Legislative Services & Security	Approve
Katarzyna Martin, Director/City Clerk	Law, Legislative Services & Security	Approve

Author: Chantal Coulombe, City Clerk's Office