

Law, Legislative Services & Security Report to
Organizational Meeting of Council
2024 October 22

ISC: UNRESTRICTED
C2024-0998

Pro-tem Membership Committee Recommendations for Standing Policy Committee Appointments

PURPOSE

The purpose of this Report is to support Council's appointment of Councillors to the Community Development Committee and the Infrastructure and Planning Committee, the two Standing Policy Committees ("SPCs"), until the 2025 Organizational Meeting of Council.

PREVIOUS COUNCIL DIRECTION

Council adopted the following Motion at the 2022 October 25 Organizational Meeting of Council:

"That with respect to the Pro-tem Membership Committee, all future selection of Pro-tem Members, with the exception of the Standing Policy Committee Chairs, be conducted by the City Clerk by public draw."

RECOMMENDATION(S):

Review By: Do not release Attachment 1.

That Council:

1. Appoint Councillor Walcott and Councillor Sharp, the two current Standing Policy Committee Chairs, and two Councillors identified by public draw, to the Pro-tem Membership Committee, to recommend seven Councillors for appointment to each Standing Policy Committee;
2. Appoint the seven Councillors recommended by the Pro-tem Membership Committee to each of the following Standing Policy Committees, for terms expiring at the 2025 Organizational Meeting of Council:
 - a. Community Development Committee;
 - b. Infrastructure and Planning Committee; and
3. Direct that the Closed Meeting discussions of the Pro-tem Membership Committee and Confidential Attachment 1 remain confidential pursuant to Sections 17 (Disclosure harmful to personal privacy) and 19 (Confidential evaluations) of the *Freedom of Information and Protection of Privacy Act*.

CHIEF ADMINISTRATIVE OFFICER/GENERAL MANAGER COMMENTS

The City Solicitor and General Counsel concurs with this Report.

HIGHLIGHTS

- In accordance with Procedure Bylaw 35M2017, Council must annually appoint four Councillors to a Pro-tem Membership Committee ("Pro-tem Committee"), whose purpose is to recommend seven Councillors to serve on each SPC for the following year.
- The appointment of Councillors to the Pro-tem Committee ensures appropriate governance and supports effective decision-making.

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DISCUSSION

The membership of the Pro-tem Committee includes the two current SPC Chairs, two Councillors selected by random public draw, and the Mayor as an Ex-Officio Member. The Pro-tem Committee meets during a recess of the Organizational Meeting of Council to recommend Councillors for appointment by Council. After receiving the recommendations of the Pro-tem Committee, Council appoints Councillors to each SPC, having regard for the preferences expressed by the Councillors (Confidential Attachment 1) and the best interests of The City.

EXTERNAL ENGAGEMENT AND COMMUNICATION

- | | |
|--|---|
| <input type="checkbox"/> Public engagement was undertaken | <input type="checkbox"/> Dialogue with interested parties was undertaken |
| <input type="checkbox"/> Public/interested parties were informed | <input checked="" type="checkbox"/> Public communication or engagement was not required |

Councillors provided their preferences for serving on the two SPCs (Confidential Attachment 1).

IMPLICATIONS

Social

Not Applicable

Environmental

Not Applicable

Economic

Not Applicable

Service and Financial Implications

No anticipated financial impact

RISK

No anticipated risks

ATTACHMENTS

1. CONFIDENTIAL – Summary of Councillors' SPC Preferences
2. Presentation

Department Circulation

General Manager/Director	Department	Approve/Consult/Inform
Jill Floen, City Solicitor and General Counsel	Law, Legislative Services & Security	Approve
Katarzyna Martin, Director/City Clerk	Law, Legislative Services & Security	Approve

Author: May Ann Cario, City Clerk's Office