

In-Scope Boards, Commissions and Committees Costs

Direct costs are considered to be the costs of stipends and expenses paid directly to Public Members. For the purposes of the proposed Council Policy on *Remuneration and Expenses for Public Members Serving on Council-established Boards, Commissions and Committees*, the following Boards, Commissions and Committees (“BCCs”) were considered in scope:

Board, Commission, or Committee	Total Estimated Meeting Stipends and Expenses
Advisory Committee on Accessibility	\$ 37,000
Anti-Racism Action Committee	\$ 34,000
Arts Commons Advisory Committee	\$ 1,000
Audit Committee	\$ 13,000
Beltline Community Investment Fund Committee	\$ 10,000
Calgary Aboriginal Urban Affairs Committee	\$ 29,000
Calgary General Hospital Legacy Fund Review Committee	\$ 2,000
Calgary Planning Commission	\$ 61,000
Calgary Salutes Coordinating Committee	\$ 9,000
Calgary Salutes Committee-Education and Training Subcommittee	\$ 25,000
Calgary Salutes Committee-Friends of HMCS Calgary Subcommittee	\$ 45,000
Calgary Salutes Committee-Heritage and History Subcommittee	\$ 26,000
Calgary Transit Access Eligibility Appeal Board	\$ 21,000
Climate Advisory Committee	\$ 38,000
Community Peace Officer Oversight Committee	\$ 6,000
Council Advisory Committee on Housing (to be established in 2024)	\$ 49,000
Event Centre Committee	\$ 1,000
Multisport Fieldhouse Committee	\$ 1,000
Social Wellbeing Advisory Committee	\$ 28,000
Urban Design Review Panel	\$ 47,000
Ward Boundary Commission*	\$ 33,000
Total	\$ 516,000

*Has a bylaw stipulating remuneration, but no allocated base operating budget for those costs.

- The direct cost estimate assumes that Council will establish two additional BCCs. Assumptions about the size and meeting frequency are based on the median of in-scope BCCs.
- Parking rates and transit fares are calculated for all in-scope BCCs. It is assumed that 90% of Public Members will use parking and 10% of Public Members will utilize Administration-supplied transit tickets.

- Meal expenses have been calculated for all in-scope BCCs. The meal calculation includes the number of meetings which are anticipated to exceed four hours. The meal allowance is based on the allowable dinner expense under The City of Calgary *Supporting Procedures for Reimbursement of Employee Business Expenses*.
- It is estimated, based on data from Statistics Canada that, on average, 20% of Public Members will claim dependent care expenses. It is also assumed that the maximum amount will be claimed.
- The number of Public Members that likely require accessibility supports has been estimated based on data from Statistics Canada. An average of \$500 was used to estimate the potential cost per Member who fits the proposed criteria.

Total Estimated Cost to Implement Proposed Policy	
Direct Costs (rounded)	
Meeting Stipends	\$ 428,000
Expense Reimbursement (Dependent care)	\$ 35,000
Expenses provided by Administration (transit, parking, meals, accessibility supports)	\$ 53,000
Sub-Total	\$ 516,000
Estimated additional two BCCs created	\$ 74,000
Contingency (10%)	\$ 59,000
Total Estimated Direct Costs	\$ 649,000

Out-of-Scope BCCs

For the purposes of the proposed Council Policy on *Remuneration and Expenses for Public Members Serving on Council-established Boards, Commissions and Committees*, the BCC Classifications outlined below, as described in Council Policy CP2016-03, were considered out of scope:

- Administration Committees
 - Committees established by Administration
- Business Improvement Areas
 - Group of businesses, within a defined geographic area working on local improvements and economic development
 - Funded by an annual tax collected from the area’s businesses
- Civic Partners
 - Established as an organization operating independently from The City
- External BCCs
 - Not established by The City of Calgary
- Wholly Owned Subsidiaries
 - Established as a corporation of which The City is a shareholder



For greater clarity, the remuneration and reimbursement of expenses for Public Members serving on BCCs which already have bylaws that provide for those payments will continue to be determined by those bylaws.