

## **2017 - 2018 DEPUTY MAYOR ROSTER AND RELATED DUTIES**

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### **EXECUTIVE SUMMARY**

The *Municipal Government Act* and Procedure Bylaw require that Council adopt an annual Roster of Deputy Mayors. This report presents Administration's recommendation of the Deputy Mayor Roster for the months 2017 October 23 to 2018 December 31.

#### **ADMINISTRATION RECOMMENDATION:**

That Council adopt the 2017 – 2018 Deputy Mayor Roster from 2017 October 23 to 2018 December 31, as follows:

			<u>Deputy Mayor Roster</u>
2017	October 23 - 31		Ward 2 Councillor
	November		Ward 4 Councillor
	December		Ward 11 Councillor
2018	January		Ward 12 Councillor
	February		Ward 13 Councillor
	March		Ward 5 Councillor
	April		Ward 9 Councillor
	May		Ward 14 Councillor
	June		Ward 6 Councillor
	July		Ward 10 Councillor
	August		Ward 1 Councillor
	September		Ward 8 Councillor
	October		Ward 7 Councillor
	November		Ward 3 Councillor
	December		Ward 2 Councillor

### **PREVIOUS COUNCIL DIRECTION / POLICY**

Section 152 of the *Municipal Government Act* states in part, that:

- "152(1) A council must appoint one or more councillors as deputy chief elected official so that
- (a) only one councillor will hold that office at any one time, and
  - (b) the office will be filled at all times.

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- (2) A deputy chief elected official must act as the chief elected official
- (a) when the chief elected official is unable to perform the duties of the chief elected official, or
  - (b) if the office of chief elected official is vacant.”

Sections 9(1) and (2) of the Procedure Bylaw 35M2017 state that, “Council, at its Organizational Meeting, shall adopt a roster of Deputy Mayors for the following year. If the Mayor is absent from a meeting of Council, the Deputy Mayor assigned on the roster shall preside. If the assigned Deputy Mayor is also absent, the next Deputy Mayor in the adopted rotation shall preside, and so on.”

### **BACKGROUND**

Each year, City Council is required to ensure coverage of the duties of the Mayor, including responsibilities associated with the declaration of State of Local Emergency in a disaster, when the Mayor is absent. This is accomplished through the adoption of the Deputy Mayor Roster.

The Deputy Mayor’s role is also to represent The City of Calgary on behalf of the Mayor at civic functions in cases where the Mayor is unable to attend.

### **INVESTIGATION: ALTERNATIVES AND ANALYSIS**

Councillors representing Ward 2, Ward 4, Ward 11 and Ward 12 did not serve as Deputy Mayor during 2017 and it is recommended that they serve as Deputy Mayor for 2017 October 23 – 31, 2017 November, 2017 December and 2018 January respectively.

A random drawing of the remainder of the City’s wards was conducted for the months of 2018 February to 2018 December and the City Clerk’s recommendation reflects the order of wards drawn.

### **Stakeholder Engagement, Research and Communication**

None.

### **Strategic Alignment**

This report aligns with Council’s priority of a well-run city: “Calgary’s government is open, responsive, accountable and transparent, delivering excellent services at a fair price. We work with our government partners to ensure we have the tools we need” (*Action Plan 2015-2018*).

### **Social, Environmental, Economic (External)**

No social, environmental, or external economic implications have been identified.

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### **Financial Capacity**

#### ***Current and Future Operating Budget:***

There are no direct operating budget implications for this report.

#### ***Current and Future Capital Budget:***

There are no direct capital budget implications for this report.

### **Risk Assessment**

None.

#### **REASON FOR RECOMMENDATION:**

Section 152 of the *Municipal Government Act* and The Procedure Bylaw 35M2017 require the adoption of an annual Roster of Deputy Mayors.

### **ATTACHMENT(S)**

None.